Interagency Aviation Training Subcommittee (IATS)
Request for Change

Requestor: *(check applicable boxes)*

☐ BIA   ☐ BLM   ☐ BOEM   ☐ BOR   ☐ OAS

☐ BSEE   ☐ FWS   ☐ NPS   ☐ NSF   ☐ Other

☐ States   ☐ USFS   ☐ USGS   ☐ NWCG Committee ☐

Contact Information:

Name: _____

Agency: _____

Home Unit: Contact #: _____

Email: _____

Date Submitted: _____

Describe the Proposed Change* (Provide a concise description):

Description of the Issue/Reason for Change* (Concise overview and background):

Systems Affected by Change*(e.g., Policy (DOI-DM's/OPM's, USFS-FSM 5700/FSH 5709.16), IAT Website, IAT Guide, NWCG 310-1):

For IATS Use Only

IATS Tracking #:

Approval:

☐ CONCUR   ☐ NO-CONCURRENCE ☐   Pending

Date: _____   Name: _____
*IATS Concurrence of RFC (2/3 members-Quorum); Submit Memo to NIAC Chair for vote of Approval

Rationale:

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*Attach any supporting documentation that may help to further explain the requested change.

Send completed form to your bureau IATS member and the IATS Chair.   IATS Roster link

Interagency Aviation Training Subcommittee -Request for Change (RFC) Process

1) **RFC submitted by Agency, Bureau or OAS**
   a. If RFC affects policy and/or an NWCG committee, *vetting* of RFC with the Agency, Bureau IATS Rep or NWCG Committee Chair may be required prior to submitting to IATS Chair.
      Example of an NWCG Committee that course revision RFC's were vetted with:
      Incident and Position Standards Committee (IPSC)
      Training and Qualifications
      - Incident Qualifications and Certification System (IQCS)
      - Incident Qualification System (IQS)
      - FEMA Emergency Management Institute (EMI)
      - National Wildland Fire Training
      - NWCG Position Task Books (PTBs)
      - Agency Specific Position Task Books (PTBs)

2) **Identify Systems affected (See Agency/Bureau POLICY Links below)**

3) **IATS Chair will submit Memo to NIAC Chair, if RFC has attained IATS concurrence per a quorum (2/3 IATS Members).**
   2021 IATS to NIAC Memo Example
   NWCG NIAC Memo TEMPLATE

POLICY
Interagency Aviation Training
- IAT Guide
- Interagency Aviation Training Website

DOI
- Department Manual (DM)
- Operational Procedures Memoranda Index | U.S. Department of the Interior (doi.gov)
  For example:
     - **OPM-04 Aviation User Training Program**
     - **OPM-11 DOI Use of Unmanned Aircraft Systems (UAS)**
     - **OPM-22 Manned Aircraft, Pilot - Training Program**
- DOI Office of Emergency Management
  Incident Positions Qualification Guide (IPQG)

USFS
- **Forest Service Manual (FSM) 5700**
- **Forest Service Handbook (FSH) 5709.16**
- Forest Service Fire & Aviation Qualification Guide (FSFAQG)

NWCG
- NWCG 310-1 (NWCG Standards for Wildland Fire Position Qualifications)
- NWCG 310-1 Supplement