

Communication, Education, and Prevention Committee (CEPC)

CEPC Conference Call Notes

Logistics

Date: September 14, 2023

Time: 1500 Eastern, 1400 Central, 1300 Mountain, 1200 Pacific

CEPC Members*:

Name	Representation	In Attendance (X)
Jodie Barram	International Association of Fire Chiefs	
Chris Barth	Public Information Officer Subcommittee	
Faith Berry	US Fire Administration	
Carrie Bilbao	NIFC External Affairs	X
Caron McKee acting for Tina Boehle	National Park Service	X
Maureen Brooks	U.S. Forest Service	X
Kari Cobb	US Fish and Wildlife Service	
Mark Thibideau	Fire Prevention Education Team Subcommittee	
Doug Hildebrand	National Oceanic and Atmospheric Administration	
Kenny Jaramillo	Bureau of Indian Affairs	X
Angie Lane	National Association of State Foresters (Western)	X
Sarah Lee	NWCG	
Caron McKee	Administrative support	X
Kent Nelson	National Association of State Foresters (Eastern)	X
Jon Skinner	Bureau of Land Management	X
Shawn Zimmermaker	Fire Investigation Subcommittee	X

Guests: Erin O'Connor

Agenda Topics:

- Guest Erin O'Connor, WUI Mitigation committee chair – discuss updating WUI definition. Updating/rewriting the definition of WUI was brought up to Erin's committee (originally brought up by CEPC). Erin suggests our committees work together to come up with something. Kent noted he'd be interested in helping (Faith will help too). Sarah Lee suggested that if both committees are ok with it, we put together a joint proposal which would go to the Board. CEPC to discuss and contact WUI committee.

COMMITTEE BUSINESS:

- Chair's update – Carrie: NWCG connections call Oct 5; will be doing report-outs to the NWCG Executive Board, so if any subcommittees want anything reported, send info to Carrie.
In-person meeting next month: Jon is working on an agenda; send any ideas to Jon or add directly to document in Teams (<https://doimsp.sharepoint.com/:w:/r/sites/NWCG-CEPC/Shared%20Documents/General/Meeting%20Agendas%20and%20Notes/CEPC%20Potential%20Agenda%20Topics%20for%20F2F%20Meeting.docx?d=w08950ffde7c4430ab6d8899f4b9910d1&csf=1&web=1&e=L52dGi>)
The first day, we'll be at the NPS NRSS facility. *Bring PIV cards – we can get them programmed for the meeting room). For the second day, Carrie has talked to initial IC on the Marshall Fire who will take our group out to see points of interest for that fire. Will meet first responders to the Marshall Fire as well (in Boulder, on Wednesday). There may also be opportunity to get out on Thursday to see other things related to the Cameron Peak Fire and the impact on Fort Collins.

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In-person meeting attendance: As of today's call, people who will be at the in-person meeting include: Mandy Scott (USFS), Kent, Kenny, Jon, Carrie, Caron. Will not be there in person: Maureen, Shawn, Sarah, Angie (but Angie will call in as much as she can).

- NWCG Coordinator remarks and news and update – Sarah: Sarah (not on call – attending the Women in Leadership Conference in Boise) has taken another job, but will be connected for a little while; we will find out shortly who our new coordinator will be.
- PIO Subcommittee update – Chris: Member of the PIOSC and the InciWeb application/business team meet on 9/6 to discuss overall InciWeb O&M status (current priorities being worked on, what has been completed since prior meeting, what is in the 'backlog' (aka identified bugs, issues, and enhancements, and most common Help Desk ticket/issues. This is a bi-weekly meeting. CEPC is looking for a liaison to the PIOSC. Angie volunteered to take this role. Carrie will put Angie in touch with Chris. We can talk with Tina to see if Angie's role will be interim, or whether Tina will want to go back into that role when she returns from her detail.
- Fire Prevention Education Team Subcommittee update – Mark/Maureen: Still one team out; has been pretty steady with 1-2 teams out.
- Wildland Fire Investigation Subcommittee update – Shawn: Still on track to meet at the end of October. Still have a number of projects out for peer review; those should start trickling in towards middle of next month, that will be the next step in revising PMS-412 as well as some classes. Will be hosting a FI-210 course in Redding in a week and a half in collaboration with USFS and National Fire Academy. Will use that as a time to beta test some course work revisions.

DISCUSSION TOPICS

- PIOSC liaison (Angie volunteered to take this role)
- Annual meeting agenda items (see notes above and draft agenda in Teams)
- Action items (Caron will develop a document in Teams to capture completed Action Items so the list (below) on our monthly conference call notes won't be so daunting)
- Status of P101 (Fred Turck has been putting WPSAPS in the portal; he asked Maureen about P101 into the learning portal. Maureen can reach out to Rick to check on status and Carrie can check with Sarah to see if she has any information about it.
- Add to CEPC invites: Mandy Scott (USFS); take off extra people added from Fire Restrictions Task Team

ACTION ITEMS FROM TODAY'S CALL:

What	Assigned to	Status
Work with WUI Mitigation Committee to discuss jointly updating WUI definition.	Kent, Faith	
Check on status of P101 (Maureen to reach out to Rick; Carrie reach out to Sarah).	Maureen, Carrie	
Add Mandy Scott to CEPC meeting invite list, and look at removing extra people previously added from Fire Restrictions Task Team.	Carrie	
Add any agenda items you have for the October in-person meeting into the list of agenda topics in Teams (see link under Chair's update, above)	All	

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***FOR A LIST OF ALL CEPC ACTION ITEMS, BOTH IN-PROGRESS AND COMPLETED, SEE TEAMS DOCUMENT: [Action Items.xlsx](#)** (Located on Teams inside the Meeting Agendas and Notes folder)

ORGANIZATIONAL UPDATES

To be submitted in writing – can be covered if there is enough time

Name	Representation	Update
Faith Berry	USFA	
Carrie Bilbao	NIFC External Affairs	PL 3 nationally and season is moderating, but still potential where weather is warmer and drier. Waiting for talking points about the firefighter pay incentive running out of BIL funding the middle of next pay period and how that may affect our workforce.
Caron McKee	NPS	
Maureen Brooks	USFS	We have a new Wildfire Prevention Program Manager – Mandy Scott. She will be transitioning into CEPC. Should have Smokey Bear Toolkit online soon, and Mandy can discuss this more at our in-person meeting in October.
Kari Cobb	USFWS	
Doug Hildebrand	NOAA	
Kenny Jaramillo	BIA	Working on prevention plans and working on the WPSAPS software.
Angie Lane	NASF (Western)	Fire season in the western states was strange this year; things seem to be quieting down again now.
Kent Nelson	NASF (Eastern)	Nothing to report/on fire assignment.
Jon Skinner	BLM	Nothing to report
Shawn Zimmermaker		Weather is supposed to cool off in southern CA

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