



Conference Call Minutes – February 2, 2022

Notes by: Faith Berry

Time: 1200 MT 2/2/2022

Roll Call

Faith Berry, Sarah McCaffrey, Annie Schmidt, Deb Fleming, Jon Bruno, Jeremy Taylor, Sheryl Page, Jolene Ackerman, Jon Skinner

Approve January Meeting Minutes

January minutes approved

Wildfire Mitigation Field Guide (Sheryl)

- Report-out on status: Sheryl, subcommittee has gone through and made many final edits on 4 chapters. Sheryl is working with Jesse Bender regarding the location of notes section in the guide and what the publications group from NWCG can do for us as far as edits.
 - <https://drive.google.com/drive/folders/1SiW8HXUrkCdAwdUETxEamQQMiQRXowwM?usp=sharing>

Action Item: Subcommittee members add dates available for follow up meeting on Doodle Poll for WUI field guide.

Wildland Urban Interface Mitigation Standard (Jeremy)

- Report-out on status: Jeremy went through the standard had discussion with SME re the changes to the standard and field guide. SME made small edits to the Standard. She made changes in trac changes we can decide if they need to be added or not. Perhaps we need to have a soft opening and have the feedback and how we want to unroll this. Can share more broadly through NWCG website (publication inbox) have a process and then all comments shared with committee.
 - Google Doc
 - [Clean NWCG-Pubs1-template.docx - Google Docs](#)
 - Structure Hardening Sheet
 - [Structure Hardening WUIMC - Google Sheets](#)

Action Item: Jeremy will look at SME reviews with Sarah and Annie to scrub before it is sent to everyone on committee for final review.

Our time frame for completion may be different than the committee initially decided. Regarding the time frame, we are looking at getting something to the publications committee after March. We will also need to look at formatting. We will complete both the NWCG committee and 3 SME comment solicitation at the same time to save time.

Action Item: Keep Jesse Bender in the loop about change in completion time frame, Jeremy and Sheryl will coordinate.

NWCG WUI MC Glossary Terms (Jeremy and Sarah)

- Review WUI MC Terms: Jeremy shared with committee members that they could look at Edge as a tool for the review of the glossary of terms. Some will be deleted or removed. We need to look at our terms and maybe use our Google Drive. Erin is the original owner of the Google Drive site our committee's terms are on. You can request access through Google Drive to review the terms and Erin will let you in. Some of our terms may overlap with the other risk terms we are currently reviewing.
- Review other Glossary Terms regarding risk
 - Volunteers for a working group needed to adjust definitions.

Action Item: Jeremy will send a Doodle Poll for our terms, not the risk terms. A follow up meeting will be set up for risk terms with volunteers interested in that work.

Report outs (All)

The NFPA Research Foundation asked for help for a graduate student. Contact shared by Faith.

Jon Bruno in cooperation with IAFC has info to share on a scholarship opportunity for students to participate in a 2-day best practices course. He will share with committee members to share with others.

Sheryl Page US Forest Fuels committee of practice, to integrate community wildfire mitigation into their work.

Round Robin:

Chairs will be up Jeremy position and Faith's secretary position; all new positions will be up April Call will be Jeremy's last call.

Meeting adjourned: 12:56 MT

Next meeting:

March 2nd, 2022 (Regular meeting via conference call)