



Wildland Urban Interface Mitigation Committee

Conference Call Minutes – December 1, 2021

Notes by: Faith Berry

Time: 1200 MT 12/1/2021

Roll Call

Jeremy Taylor, Sarah McCaffery, Sheryl Page, Martin Cassellius, Jennifer Hansen, Jolene Ackerman, Erin O'Connor

Approve October and November Minutes

Motion to approve October and November minutes. Motion made and seconded.

Follow-up items

- Wildfire Mitigation Specialist Position – Lead/Member (Jeremy & Sheryl)
Position approvals remain ongoing, Jesse Bender is making the documents 508 compliant for publishing. Agency folks should share the information on the position with your respective agencies/organizations Training Specialists.
- WUI Field Guide (Sheryl)
 - Streamline Group – Report out: Participants of the working group have been in the chapters organizing and completing the review of their assigned chapters. Jennifer Hansen has collected some images. Review of website links has been completed and placed in the document. There were some missing QR codes that Sheryl will be finding. The group will reconvene December 10th. Final review will occur with the committee members at large for a final review in January.
 - Pictures used will need to be reviewed for copyrights. Hold off on adding photos until the content is completed and then determine page locations for photos within respective subject matter sections. Final decisions for photos will be shared with Jessie and crew for final editing and placing.
- (VIRTUAL) Face-to-Face Meeting (Jeremy)
 - Report out; The field guide document should be ready to be finalized by January 5th. Faith will be sharing new research information from NIST to the committee in January. Consider a potential face to face meeting in March.

Subcommittee

- Do we want to create subcommittees for the WUI Specialist Positions or is it better if we keep those as working groups? Consensus was to keep as working groups.
 - Position development continued support from agencies, with task books, and trainings. This may include publications and revisions
- Community Wildfire Mitigation Issues (Sheryl)
 - Replacement of the Firewise Subcommittee. Do we disband this committee to be replaced by Community Wildfire Mitigation? Consensus was to keep the sub-committee informal and reconvene as needed. The Firewise Subcommittee will be disbanded. SME's and committee representatives will be consulted as needed based upon the USFS National Program Manager's (Sheryl Page) request.

Document Sharing Platform

- We need to consider the location for data/documentation sharing and collection.
 - Action Item: Submit ideas for sharing documents at a central location to Jeremy. Follow up with Deb to make sure we are capturing and tracking documentation and what is sanctioned within the NWCG system. For now, the decision was to stay with Teams for meetings.

FY23 NWCG Funding Guidance and Projects Request (Jeremy)

- Request form
 - <https://www.nwcg.gov/budget-guidance> Are there projects we may submit a budget item for the committee? If anything is needed for the budget it needs to be in January 21.
 - Action Item: Consider writing a request to pay someone to take good WUI pictures so we have copyright. Maybe pull a list together to take photos. Maybe ask Deb if someone could help us sort through photos already available with NIFC or other locations. Another resource is to check through Jesse Bender to identify things we are missing.
 - Action Item: Connect with Jesse and Deb to determine pictures and assistance that can be shared or used.
 - Jolene will check with NFPA for permissions to use photos and Faith will check with IBHS. Sheryl will get a list of the types of photos needed to share with Jolene and Faith.
- Requests are due January 21, 2022

Glossary Term (Jeremy)

- Request for 2 Committee Members to represent as primary contacts for our Glossary Terms. Sarah and Annie were nominated with Jen and/or Jon Skinner as alternates.

Action Item: Jeremy will reach out to Annie and Jon.

- Discuss the Term Prevention with relation to Mitigation (Sarah)
Need to consider the NWCG definition of "Risk"; Definitions vary across agencies and publications. When you look for risk you will see the many different definitions of risk, acceptable fire risk (consequence), operational risk, possibility or potential of loss difference in terms of hazard and risk. These terms and concerns regarding definition changes are owned by other committees.
 - Action item: Decide which terms should be re-reviewed, then consult the committee who owns the identified terms. Connect with Deb for the process.

Report outs (All)

None

Round Robin:

None

Meeting adjourned: 1:03 pm adjourned.

Next meeting:

January 5, 2022 (Regular meeting via conference call)