



Wildland Urban Interface Mitigation Committee

Conference Call Minutes – September 1, 2021

Notes by: Faith Berry

Time: 1201 MT 9/1/2021

Roll Call

Jeremy Taylor, Jonathan Bruno, Annie Schmidt, Faith Berry, Jennifer Hansen, Jonathan Skinner, Deb Fleming, Sheryl Page, Jolene Ackerman

Approve August Minutes

Motion made and accepted to approve last month's minutes

Follow-up items

- **WUI Specialist Position** – Lead/Member (Sheryl) Name has been changed. The position was sent to naming board and due to not being able to use acronyms and the number of characters in the title, it was decided the name needed to be changed. Two names were then proposed, and the names accepted was **Wildfire Mitigation Specialist Lead and Wildfire Mitigation Specialist Member**, the task books and additional documentation was submitted reflecting the name changes.

Action Item: All committee members are asked to share the Task Books and the Positions with respective agencies to seek support. Only agencies who support this position will be able to have this qualification. Please provide support letters to Jeremy as soon as available.

- **WUI Field Guide** (Jon Bruno) The field guide was the result of an agreement with the US Forest Service and COCO. It is to be used in a variety of ways to be created as a small notebook to be kept in the pocket as field guide and to be used as work in unit as a day-to-day guide.
 - A motion was made and approved to make this a new project for the committee. The latest Draft was shared with the previous months minutes and updated on the TEAMS platform. It will be shared for review.
 - Jeremy is to set up a meeting with Jessie Bender (NWCG Publications) re expectations, timeline, and format. Request was made for a lead for working group, Annie, Jon, Faith, Jolene (support) Members and Sheryl Page will be the lead.

Action Item: Set up the initial meeting first with Jessie Bender and then we can set up time for additional meetings. Jeremy will send a doodle poll to set best times for meetings.

The Face-to-Face Meeting (Jeremy) The committee at the Reno WUI conference on Nov. 17 & 18. During the meeting we will work on WUI field guide and the standard for the Wildfire Mitigation Specialist position. IAFC WUI Conference is still on schedule, we will follow and abide by same rules as the conference provides. If you cannot make the in person meeting an option will be set up for members to participate virtually.

Action Item: Please let Jeremy know as soon as possible if you will be attending.

Wildland/Urban Interface Protection Specialist - FEMA

We are working with the FEMA NIMS typing group to determine status or determine if changes are to be made.

Date for working group meeting: TBD FEMA asked Jeremy to serve as a subject matter expert to give some input into the position. Good to see that a need for this position is identified. It is an all hazards position.

WUI Mitigation Standard Working Group Update (Jeremy)

Determine Next Meeting

We will discuss the option of the Desk Reference Guide being merged into the standard.

Action item: *Doodle poll will be sent for meeting, and opportunity to bring the Standard and the desk reference guide and mold it into the standard to make one document. Will try to have a hard draft in November. Please help Jeremy with the outline via google docs.*

Vacancy for WUI MC Membership (Jennifer H.)

Jennifer will let us know when someone has been assigned to fill this role.

Report outs (All)

Skinner: Bill has been proposed to establish a national wildfire preparedness week August 22-28 he will share a link for committee members to weigh in with comments.

Round Robin:

Sheryl Page: Doing initial work on developing an advisory group regarding wildfire preparedness activities for fiscal year 2022.

Annie Schmidt: The FAC Learning Network is hosting a two-part evacuation planning webinar she will share links in September.

Jon Bruno: COCO is hosting the Wildfire Mitigation Best Practices training for the WUI Reno Conference as well as on virtual platforms which are now open and available to register.

Jolene Ackerman: Her agency is creating a story map looking for links that show good examples. Links were shared by committee members demonstrating story maps.

Meeting adjourned:

Next meeting: October 6, 2021 (conference call)