



Conference Call Minutes – August 4, 2021

Notes by:
Time: 1200 MT 8/4/2021

Roll Call

Sherly Page, Sarah McCaffrey, Jonathan Skinner, Annie Schmidt, Jeremy Taylor, Erin O'Connor, Jolene Ackerman, Jennifer Hansen, Deb Fleming, Faith Berry

Approve July Minutes

Motion made seconded and approved

Follow-up items

WUI Specialist Position – Lead/Member (Sheryl) The submission for review was made regarding the Task Books and a follow-up email was sent about a technical issue that needs to be corrected. A meeting is being set up for position codes.

WUI Field Guide (Jon Bruno) Work has been completed. The WUI mitigation Best Practices class will be offered at WUI conference in Reno and virtually. He is working to get it to publication. This is a draft document developed by COCO with the intent to be used by a WUI mitigation specialist in the field. A request was made for final review by committee members.

Action Item: Jeremy will connect with Jonathan about getting a field guide to process for review and talk about it as a committee then connect with Deb about the opportunity for it to be an NWCG Product. Sheryl will check with COCO regarding their agreement with US Forest Service then connect with Jonathan.

Face-to-Face Meeting Attendance (Jeremy) November 17-18

Action Item: Keep Jeremy in the loop to order conference rooms as soon as committee members know they may be attending.

Desk Reference Guide Update (Jolene)

Update status regarding the review of the document.

Date for working group meeting: No update on the content at this time suggestion was made to make this a companion piece for WUI mitigation field guide. Decision requested from committee to see if we want to make it part of a standard.

Action Item: Jolene, Jeremy and Faith will review.

WUI Mitigation Standard Working Group Update (Erin & Jeremy)

Determine next Working Group next meeting: Is tentatively set for August 19th

Working group met last July to work on cleaning up some language, we can include additional details to the standard, if we do not update desk reference guide.

Action Item: Use Google docs to make edits. Focus on base line concepts and not so much on detail that might not be relevant. We should cite FAC Net, IBHS, and other industries as appropriate or in citations. All committee members please provide additional content and details into the document as available.

Review the WUI MC Glossary Terms (Erin)

Terms have been provided in the Google Drive: (<https://drive.google.com/file/d/1J0ezbuJQe-jBtuk93wQ-obzmWFjTuc2z/view?usp=sharing>) The committee can also provide this information as a word doc if preferred. The committee is checking on terms other committees may be responsible for.

Action Item: Committee members review and comment on the glossary, the committee's preference for members to use Google Docs for version control which will make it easier before next meeting.

Vacancy for WUI MC Membership (Jeremy)

Inclusion of names for the committee or replacement representation. None were provided to fill vacancies. One vacancy was identified for a potential backfill with the Western Region of NASF.

Action Item: Include a forester from the Western Region Jennifer will reach out to NASF to see if there is a person available to replace her old spot.

America Burning Follow-up (Jeremy)

Meeting on 7/28/2021 with IAFC and contractors to discuss collective comments. Additional revisions were made and suggested to the IAFC. Jeremy was able to get all comments forward.

Report outs (All)

None

Round Robin:

Meeting adjourned: Approximately 12:51 pm MT

Next meeting: September 1st, 2021 (conference call)