

Wildland Fire Investigation Subcommittee (WFISC)

DATE: October 20-24, 2025

TIME: 8:30-4:30 MST

ATTENDANCE:

WFISC Member's	In Attendance	WFISC Member's	In Attendance
Shawn Zimmermaker (NASF, Chair)	<input checked="" type="checkbox"/>	Theo Bailey (Associate Member)	<input checked="" type="checkbox"/>
Branden Smith (USFS, Vice Chair)	<input checked="" type="checkbox"/>	Scott Fischer (Associate Member)	<input checked="" type="checkbox"/>
Teresa Rigby (BLM, Primary Member)	<input checked="" type="checkbox"/>	Derek Hill (ATF, Associate Member)	<input checked="" type="checkbox"/>
Ryan Andrade (NASF, Primary Member)	<input checked="" type="checkbox"/>	Alan Carlson (Associate Member)	<input checked="" type="checkbox"/>
Brian Clavier (NASF, Primary Member)	<input checked="" type="checkbox"/>	Jim Engel (Associate Member)	<input type="checkbox"/>
Scott Kenney (NASF, Alternate Member)	<input checked="" type="checkbox"/>	Jeff Henricks (Associate Member)	<input checked="" type="checkbox"/>
Jon Handrick (NASF, Primary Member)	<input checked="" type="checkbox"/>	Joe Hitselberger (Associate Member)	<input type="checkbox"/>
Steven Holmes (FWS, Primary Member)	<input type="checkbox"/>	Lisa Hudema (Associate Member)	<input type="checkbox"/>
Kip Kemak (BIA, Alternate Member)	<input checked="" type="checkbox"/>	Ken Ness (Associate Member)	<input checked="" type="checkbox"/>
Cooper Fouch (NPS, Primary Member)	<input checked="" type="checkbox"/>	Brenda Rice (Associate Member)	<input type="checkbox"/>
Jeff Moyer (BIA, Primary Member)	<input checked="" type="checkbox"/>	Jim Shanley (Associate Member)	<input checked="" type="checkbox"/>
Logan Briscoe (BLM, Alternate Member)	<input type="checkbox"/>	Terry Taylor (Associate Member)	<input type="checkbox"/>
Sean West (USFS, Alternate Member)	<input type="checkbox"/>	Jeremy Verdiel (Associate Member)	<input checked="" type="checkbox"/>
Kenneth Jaramillo (CEPC Liaison)	<input type="checkbox"/>	Gary White (Associate Member)	<input checked="" type="checkbox"/>
Steven Gaskill (NWCG Program Coordinator)	<input type="checkbox"/>	Richard Woods (Associate Member)	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	Chris Warren (Associate Member)	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	Scott Plumer (Associate Member)	<input checked="" type="checkbox"/>
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Agenda Topics:

- Roster Review-Shawn Zimmermaker
 - Still missing primary membership from several agencies
 - Three members removed
- Funding and Budget
 - X-902 was approved in FY25 however it was paused due to staffing and budget issues. It will need to be resubmitted for FY26.
- Restructuring
 - Naming convention of members changing.
 - Concerns for WFISC identified. Letter drafted for submittal to EB.
 - Need for primary agencies to provide more support to members on specific committees.
- Standard Operating Procedures (SOP)
 - Reviewed and finalized. External draft sent for approval.
 - NASF will list out the three regional members.
 - Work plan, due dates, and membership assignments completed.
- FI-310
 - Course finalized.
 - **ACTION ITEM:** Shared files need to be reorganized with a cleanup of draft and outdated files.
 - **ACTION ITEM:** Meeting with Learning Portal and Training needs to be established.
- FI-210
 - Final PowerPoint and Instructor Guides with Publications. Waiting for approval.
 - May have to complete Alt Text prior to final acceptance.
 - Expected certification in the first quarter of 2026.
- WIC25 Update and topics
 - Review of four topics for presentation.
- SharePoint
 - Access is still an issue for some
 - **ACTION ITEM:** Authenticator issues. Nonfederal member access issues.
- New Business/projects
 - April meeting location options.
 - Chair/Vice Chair
 - Zimmermaker voted to chair one additional year.
 - Rigby voted to vice chair.
- Next meeting
 - April 2026-TBD