

## Wildland Fire Investigation Subcommittee (WFISC)

**DATE:** April 21-25, 2025

**TIME:** 8:30-4:30 MST

**ATTENDANCE:**

WFISC Member's	In Attendance	WFISC Member's	In Attendance
Shawn Zimmermaker (NASF, Chair)	<input checked="" type="checkbox"/>	Theo Bailey (Associate Member)	<input checked="" type="checkbox"/>
Branden Smith (USFS, Vice Chair)	<input checked="" type="checkbox"/>	Scott Fischer (Associate Member)	<input checked="" type="checkbox"/>
Teresa Rigby (BLM, Primary Member)	<input checked="" type="checkbox"/>	Derek Hill (ATF, Associate Member)	<input checked="" type="checkbox"/>
Ryan Andrade (NASF, Primary Member)	<input checked="" type="checkbox"/>	Alan Carlson (Associate Member)	<input checked="" type="checkbox"/>
Brian Clavier (NASF, Primary Member)	<input checked="" type="checkbox"/>	Jim Engel (Associate Member)	<input type="checkbox"/>
Scott Kenney (NASF, Alternate Member)	<input type="checkbox"/>	Steve Grimaldi (Associate Member)	<input type="checkbox"/>
Jon Handrick (NASF, Primary Member)	<input checked="" type="checkbox"/>	Jeff Henricks (Associate Member)	<input checked="" type="checkbox"/>
Steven Holmes (FWS, Primary Member)	<input type="checkbox"/>	Joe Hitselberger (Associate Member)	<input checked="" type="checkbox"/>
Kip Kemak (BIA, Alternate Member)	<input type="checkbox"/>	Lisa Hudema (Associate Member)	<input checked="" type="checkbox"/>
Cooper Fouch (NPS, Primary Member)	<input type="checkbox"/>	Ken Ness (Associate Member)	<input checked="" type="checkbox"/>
Jeff Moyer (BIA, Primary Member)	<input checked="" type="checkbox"/>	Brenda Rice (Associate Member)	<input checked="" type="checkbox"/>
Logan Briscoe (BLM, Alternate Member)	<input checked="" type="checkbox"/>	Jim Shanley (Associate Member)	<input checked="" type="checkbox"/>
Sean West (USFS, Alternate Member)	<input type="checkbox"/>	Terry Taylor (Associate Member)	<input type="checkbox"/>
Kenneth Jaramillo (CEPC Liaison)	<input type="checkbox"/>	Jeremy Verdiel (Associate Member)	<input checked="" type="checkbox"/>
Sarah Lee (NWCG Program Coordinator)	<input type="checkbox"/>	Gary White (Associate Member)	<input type="checkbox"/>
	<input type="checkbox"/>	Richard Woods (Associate Member)	<input type="checkbox"/>
	<input type="checkbox"/>	Rex Thompson (Associate Member)	<input type="checkbox"/>
	<input type="checkbox"/>	Shawn Brandow (Associate Member)	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	Chris Warren (Associate Member)	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	Scott Plumer (Associate Member)	<input checked="" type="checkbox"/>

**Agenda Topics:**

- Roster Review
  - Missing representation from DoD and NASA.
  - Members
    - Leaving-Trevor Maynard, Ryan Finn, Katy Ohara, Curt Cogan, and Carie Bilbao.
    - New members-Scott Kenney, Cooper Fouch, Chris Warren, and Scott Plumer.
    - IAAI
      - A few WFISC members would also join the IAAI committee. WFISC supports cross membership
      - Development of a wildfire investigation certification. Prefer to develop a stand-alone cert.
      - Members volunteered to assist IAAI
        - Zimmermaker, Shanley, and Hill
      - Add 2-3 IAAI members to WFISC as advisors
    - Action Item: Zimmermaker contact IAAI to discuss membership and potential for Wildfire Certification.
  - Add FLETC representation to the subcommittee
    - Goal of adding FLETC is to add an SME for sections of PMS 412 and FI-210 and to assist in developing courses for forensic photography and evidence collection.
      - Action Item-Logan will follow up
- NWCG and Liaison updates:
  - N/A
- Funding and Budget
  - X-902 Statement of Work submitted.
- Standard Operating Procedures (SOP)
  - Draft is ready for review. Members will be assigned to task groups that will maintain each of WFISC's documents/courses. Final SOP will be completed at WFISC's October 2025 meeting and will be updated yearly. Final task group assignments will be completed in October as well as proposed revision cycle for documents and courses.
- FI-310
  - Nearly completed. WFISC members need to complete one last review.
  - Need to develop a process for requesting the course materials.
  - Instructor guides need to be finalized.
- Public Comment
  - Looking into duplicating the public comment form on NWCG's website and placing it on the WFISC page for better access. Also looking into developing a new form that is more specific to comments related to WFISC's documents and courses.
- NFPA 1321
  - 3-year revision cycle. Currently open.
  - Agencies can file for emergency language changes if they are able to show where an issue exists.
- WIC25 Update and topics
  - Registration and topic submissions are now open.
  - Zimmermaker will be a keynote speaker.
  - Several members plan to submit topics.
- Reference manual
  - WFISC will not proceed with the development of a reference manual at this time.
  - Carlson plans to develop the manual.
- FI-210
  - All PowerPoints and tests revised and approved by WFISC.
  - Minor formatting to be completed then the course will be submitted to Publishing for approval.
  - New version will be loaded to the learning portal
- New Business/projects
  - April meeting location options.
- Next meeting
  - Missoula-October 2025.

