

Wildland Fire Investigation Subcommittee (WFISC)

Conference Call Agenda

March 23, 2022

12:00 p.m. PDT

WFISC Members: Jerry Hepler (USFS, Chair), Shawn Zimmermaker (NASF, Vice Chair), Jeff Moyer (BIA, Primary Member), Scott Fischer (BLM, Primary Member), Jay Hinshaw (BIA, Primary Member), Steven Holmes (FWS, Primary Member), Brian Clavier (NASF, Primary Member), Jan Lemons (NPS, Primary Member), Neil Miller (NASF, Primary Member), Jon Handrick (NASF, Primary Member), Ryan Finn (NASF, Primary Member), Ryan Andrade (NASF, Primary Member), Carrie Bilbao (CEPC Liaison), Deb Fleming (NWCG Program Coordinator), Annie Benoit (NWCG Program Manager), Alan Carlson (Associate Member), Curt Cogan (Associate Member), Jim Engel (Associate Member), Steve Grimaldi (Associate Member), Jeff Henricks (Associate Member), Ken Ness (Associate Member), Brenda Rice (Associate Member), Gary White (Associate Member), John Barnes (Associate Member), Chris Forkner (Associate Member), Mike Heath (Associate Member), Bruce Landrum (Associate Member), Trevor Maynard (Associate Member), Ken Pitt (Associate Member), Richard Woods (Associate Member), Lucas Wolf (Associate Member), Jeff Bonebrake (Associate Member), Jeremy Verdiel (Associate Member), Joe Hitselberger (Associate Member), and Lisa Hudema (Associate Member)

WFISC Members in Attendance this Call: Jerry Hepler (USFS, Chair), Shawn Zimmermaker (NASF, Vice Chair), Jeff Moyer (BIA, Primary Member), Scott Fischer (BLM, Primary Member), Brian Clavier (NASF, Primary Member), Jan Lemons (NPS, Primary Member), Jon Handrick (NASF, Primary Member), Ryan Finn (NASF, Primary Member), Ryan Andrade (NASF, Primary Member), Carrie Bilbao (CEPC Liaison), Deb Fleming (NWCG Program Coordinator), Alan Carlson (Associate Member), Curt Cogan (Associate Member), Jim Engel (Associate Member), Gary White (Associate Member), Trevor Maynard (Associate Member), and Jeremy Verdiel (Associate Member)

Others in Attendance this Call: NFPA Chair Jim Shanley

Welcome and Agenda Expectations – Jerry Hepler

NWCG Comments – Deb Fleming

- a. Deb will be retiring in July; her replacement should be hired prior to July for the transition
- b. Jerry Hepler asked a question regarding the categorization of INVf and INVl as exempt or non-exempt in the Interagency Incident Business Management Handbook; he will follow up with an email

Agenda Topics:

- Introduction of New Members – Jerry Hepler

- Ryan Andrade, Wildland Investigation Coordinator, Oregon Department of Forestry
- WFISC Roster Review – Jerry Hepler
 - Chair Jerry Hepler reported that updates had been recently made to the WFISC roster and asked that everyone check and verify accuracy.
 - <https://www.nwcg.gov/committees/wildland-fire-investigation-subcommittee/roster>
- Assignments for Task Teams - Jerry Hepler
 - Excel spreadsheet updated for Task Teams
 - Chair Jerry Hepler shared and reviewed team assignments; provided an update on beta 2 sessions for FI-310; and discussed the need for a WFISC members to volunteer for helping on a CEPC training review being conducted.
- Glossary Terms – Jerry Hepler
 - A request was received from NWCG to review proposed changes to the definitions of Vehicle Fire and Structure Fire to both include the addition of “which does not involve wildland fuels”. After discussion a decision was made to recommend that the standing definitions be retained and that alternates be developed to include the new language.
- Development of Course Cycle Plan for CEPC and Subcommittee Courses – Jerry Hepler
 - Selection of WFISC member
 - Ryan Finn volunteered to fill this request.
- FI-110 – Self-Directed Online Training (OLT) update – Jeff Henricks
 - Jan Lemons gave an update of the FI-110 revisions.
- NFPA Update | James Shanley
 - James Shanley gave an update on the effort to conduct test burns in Washington; progress on NFPA 921 revisions and on status of new document NFPA 1321 pertaining to fire investigation units.
- NIFC INV & INVLEducation Page, WFSTAR First Responder Video – Carrie Bilbao
 - Carrie Bilbao gave an update on a recent FI-110 class held in Boise ID. They received good feedback on the class and expect that it will be held again. She also reported that the website and FLIKR site are up and running and that they are always looking for new photographs.
- Azimuth Task Team Update - Neil Miller, Shawn Zimmermaker and Scott Fischer

- Shawn Zimmermaker reported that the Azimuth project had not started yet and that the group needs to meet soon to do so.
- FI-310 (beta 2) – Reno, NV and Anderson, CA - Jerry Hepler and Shawn Zimmermaker
 - An update was provided on the upcoming beta 2 FI-310 classes:
 - Shawn Zimmermaker reported for the class being held in Anderson, CA that things were proceeding well; those editors were added to the learning portal; that CalFire staff were contributing as expected; that other chapters were being worked on and would be posted in the portal soon; and that the instructors would be meeting next week.
 - Jerry Hepler reported for the class being held in Reno, NV that the hosting facility had been booked; that an instructor “cookbook” had been completed and uploaded; and that geofence data had been added as part of the instruction on warrants to bring that part of the class up to date with technology.
 - Both classes will be held May 2-6, 2022.
 - Chair Jerry Hepler asked Deb Fleming about timing of completion for Summary of Change. Deb responded that it needed to be submitted before the actual review but sooner would be better especially if the changes were certain.
- PMS 412 – Revision Update – Shawn Zimmermaker
 - Shawn Zimmermaker gave an update on the PMS 412 revision. The group was up to Unit 5; they expect to meet again 3/28; they hope to have a draft ready for WFISC review by early summer; and that new photographs were needed and a shot list would be posted on the Team site.
- Reference Manual Update – Shawn Zimmermaker
 - Shawn Zimmermaker gave an update on the progress on the reference manual. He reported that he had recent contact with professors at Humboldt University who had expressed interest in research and FI-210. He also reported that he was willing to continue as a chair of the group but due to other commitments would not be able to contribute as a writer. He reported that Unit 4 was out for review by the WFISC and was due by 3/25 and that Unit 12 was out for review by the Task Group and was due back 3/11. Shawn asked that additional volunteers be added to help with this effort. Jim Engle volunteered to help. Jim Shanley offered to solicit help from the NFPA Task Group. This offer was acceptable providing a list of names and background were provided.
- Next WFISC Microsoft Teams Meeting
 - Date: May 18, 2022

- Time: 12:00 PDT
- Location: Virtually on Microsoft Teams and Conference Line