

Wildland Fire Investigation Subcommittee (WFISC) Conference Call Meeting Notes

May 27, 2021
12:30 pm PDT

WFISC Members: [Roster](#) | [NWCG](#)

WFISC Members in Attendance this Call: Jerry Hepler (USFS, Chair), Jeff Moyer (BIA, Primary Member), Shawn Zimmermaker (NASF, Primary Member), Jeff Bonebrake (NASF, Primary Member), Neil Miller (NASF, Primary Member), Brian Clavier (NASF, Primary Member), Scott Fischer (BLM, Primary Member), Janette Lemons (NPS, Primary Member), Carrie Bilbao (CEPC Liaison), Deb Fleming (NWCG Coordinator), Alan Carlson (Associate Member), Curt Cogan (Associate Member), Jim Engel (Associate Member), Richard Woods (Associate Member), Lucas Wolf (Associate Member), and Gary White (Associate Member)

Others in Attendance this Call: Jesse Bender (NWCG Publications Manager) and Mike Black (NWCG Training Specialist)

Welcome and Agenda Expectations – Jerry Hepler

NWCG Comments – Deb Fleming

- Coordinating with Canadian training manager for funding of FI-110. Had additional conversations on training material sharing and collaborating. Additional information will follow as conversations continue.

Agenda Items

Topic: FI-110

Presenter: Jerry Hepler

Discussion/Considerations:

- Certified and published by NWCG
- Available now for download at NWCG
- Will be loaded up and available on the learning portal soon.

Decision: Available for agencies to use for a training tool.

Topic: INTM to INVL Transition Plan

Presenter: Mike Black and Jerry Hepler

Discussion/Considerations:

- Task team of Shawn Zimmermaker, Curt Cogan and Jim Engel worked on revisions.
- INVL position approved. Discontinuing INTM effective October 1, 2021
- Need to finalize transition plan and to develop a list of qualified INVLS.

- Options are to roll all qualified INTM into INVLS or to add additional criteria to before becoming qualified.
- Anyone working on a task book would need to complete it before October 1, 2021. If not, they'd need to complete the new task book.
- Agencies can add additional agency specific qualification requirements if desired.

Decision: Existing qualified INTMs will be grandfathered in as INVLS barring any agency specific requirements. After October 1, 2021, new INVLS will need to utilize the new position task book.

Topic: INVLF and INVLEducational Page

Presenter: Carrie Bilbao

Discussion/Considerations:

- Educational page has gone through several reviews, no timeline for release but it needs further review to ensure it lines up with the material in the new FI-110 and the revisions to PMS 412.
- Updated photographs are still needed. A list of photographs needing updating is located on the Teams file drive.
- Looking for any information on scene sketching and/or mapping.

Decision: Look over the files and make any comments. Look over photograph need list and provide updated photographs.

Topic: FI-210 Learning Portal

Presenter: Scott Fischer

Discussion/Considerations:

- Scott is a managing editor within the learning portal. Allows him to create and edit classes within the portal.
- FI-210 learning portal is modeled after the FI-310 learning portal.
- A future class will be set up to provide instruction to all committee members on the use of the learning portal.
- Learning portal contains the pre-work and class requirements the student must pass to earn a certificate.
- Also, the indicator and final exam are provided within the learning portal. Test results are immediate.
- Analytical tools allow for review of test material for evaluating a course instruction.
- Students are required to complete feedback prior to getting a certificate.
- Contains reference materials, all of which can be downloaded.

Decision: Revisions still need to be made based off student and instructor feedback. Continue addressing trolling behavior on the learning portal.

Topic: PMS 412 Revision update and tracking changes

Presenter: Alan Carlson

Discussion/Considerations:

- Due date for review on Chapter 1 and 2 was last week. No comments were received.
- Chapter 3 is currently being circulated within the task group. Three FBANs have been provided the chapter for their review and comments.
- Chapter 4 is currently being worked on. It won't be ready for review for several months.
- Chapter 5 is in rough draft and has started initial review.
- It is desired to get reviews/comments back on a chapter by chapter basis.

Decision: Review on Chapter 1 and 2 needs to be completed within the next week. If there are no comments, reviewers should send an email to Alan acknowledging review and support.

Topic: Primary Member Outreach/WFISC Vice-Chair Nominations and Selection/Task Force Leader for PMS 412 revision.

Presenter: Jerry Hepler

Discussion/Considerations:

- John Bird resigned from Vice Chair and subcommittee.
- Would like a new State primary member. Curt will look for a volunteer from Minnesota for a representative from the northeastern portion of the United States.
- Need a new PMS 412 task group leader and additional member(s).
- Chair and Vice Chair rotations. Motion to put Chair/Vice Chair on two-year cycle with Vice Chair serves for two years then rotates into Chair. Motion put forward and seconded.
- Discussed possibility of rotating state/federal chair and vice chair positions. Topic tabled and left as a volunteer position based on availability.
- Nomination for Shawn Zimmermaker as Vice Chair.

Decision: Shawn Zimmermaker nominated and confirmed as PMS 412 task group leader. Two-year Chair/Vice Chair rotation voted on and passed. Voted on by committee and Shawn Zimmermaker is Vice Chair.

Date, Time, and Location of Next Meeting

Date: August 31, 2021

Time: 12:30 PDT

Location: Virtually on Microsoft TEAMS and Conference Line