



National Wildfire Coordinating Group Training Delivery Committee

Meeting Minutes

DATE: April 25, 2024

ATTENDEES:

Benoit, Annie, Primary Member, Y
Black, Mike, Liaison, N
Buhrig, Chris, Primary Member, N
Burkhammer, Erin, Primary Member, Y
Craig, John, Guest, Y
Dinkel, Anna, Primary Member, N
Dukart, David, Primary Member, Y
Dutchick, Peter, Chair, Y
Ellison, Eric, Guest, Y
Figgins, Liz, Guest, Y
Flanagan, Sean, Primary Member, N
Gividen, Rick, Guest, N
Hamilton, Seward, Guest, Y
Herrera, Elliot, Primary Member, N
Jacks, Randy, Primary Member, N
Kennedy, JoeSean, Guest, N
Leshuk, Victoria, Guest, N
McLaughlin, Jon, Guest, N
Palmgren, Glenn, Primary Member, N
Patterson, Stephen, Primary Member, N
Reichert, Heather, Notetaker, Y
Sexton, Richard, Primary Member, N
Sink, Sara, Guest, Y
Skraba, Amy, Primary Member, Y
Skudlarek, Mark, Primary Member, N
Snyder, Wade, Guest, N
Thomason, Carmen, NWCG Coordinator, Y
Trauernicht, Nathan, Primary Member, N
Wegner, Melissa, Primary Member, Y
Williamson, Kerri, Primary Member, Y

I. TDC Update on Current Actions:

- NWCG Updates

Annie Benoit

Next-gen PTB info rolling out in Mid-May for RXB2 and CRWB

May 1st NWCG training catalog will go away, will only be available on WFLP.



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For IPTM, looking at defining the term “steward” and considering roles and responsibilities, recognizing that stewardship needs to be a more collaborative role. Need to put criteria in place regarding who makes the decision whether to develop and maintain non-required training. Want to ensure that we are not creating barriers to qualification or building training that they won’t be able to keep updated. Every position will have position standards and a corresponding PTB, but still working through the training development.

- Governance Board/WFLP Update Heather Reichert

Working to reestablish automated process for new user account approval, currently approving accounts manually. The new process will include login.gov/multi-factor authentication.

The FWDP has now delivered 2 iterations of The Couching Habit course, with positive feedback. This is the first course we’ve tied to a competency framework within the LMS.

- GATR Group Update Amy Skraba

All geographic areas are in the middle of training season.

- ETSC Updates Heather Reichert

No updates this month. The ETSC will be reconvening on June 13th.

- National Delivery Team Update Liz Figgins

NDT has been busy with ICS 300/400, April course went well, with 100+ students completing each course. Will offer the courses once more this spring and then again in the fall. Interested in any feedback in the enrollment process.

IFTDSS Team is developing an intermediate workshop that is focused on incorporating IFTDSS into burn planning. Won’t be complete this fiscal year but have a good outline/starting point for the next team. IFTDSS basic course has been very successful, with 8-10 deliveries complete. Have incorporated Synthesia (AI) for quick development of intro videos.

Aviation team is still offering A-courses and developing explainer videos. Please share the explainer videos with the field. Would love to hear input on how to better disseminate information, especially targeting module leaders.



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- CIMT Course Steering Committee

Dutchick

Steering committee meeting just wrapped up. Intent for basic IMT course is to be available for folks just initiating type 3 PTBs, with ICS 100 and 200 as prerequisites. Waiting on IPSC for course names.

Students with a wide range of experience were hand-selected for alpha/beta deliveries. Ultimately the course is designed for local deliveries by qualified type 3 instructors.

- PMS 901-1 Update

Dutchick

Document is in the NWCG process, working with publication shop on a how-to guide for locking a digitally signed certificate of completion.

Please let Carmen know if you find any issues with the document.

- TDC SOGs

Chair/Co-chair rotation will start with FS/BIA next May

- New TDC Advisory Members/Schedule Timeline

Dutchick

Who should be on the call: NWCG, Governance Board, GATR Rep, NDT, ETSC as core, plus CIMT currently.

Guests: Leadership committees, WFAP, PFTC, aviation. Considering guest schedule.

- Action Item Review

Dutchick

PMS-901

TDC SOGs/Advisory Members