



National Wildfire Coordinating Group Training Delivery Committee

Meeting Minutes

DATE: March 28, 2024

ATTENDEES:

Arnberger, Jeff, Liaison, N
Benoit, Annie, Primary Member, Y
Black, Mike, Liaison, N
Buhrig, Chris, Primary Member, Y
Burkhammer, Erin, Primary Member, Y
Curtin, Lindsey, Guest, N
Dinkel, Anna, Primary Member, N
Dukart, David, Primary Member, N
Dutchick, Peter, Chair, Y
Figgins, Liz, Guest, N
Flanagan, Sean, Primary Member, N
Garity, Tim, Guest, Y
Gividen, Rick, Guest, N
Herrera, Elliot, Primary Member, Y
Jacks, Randy, Primary Member, N
Jones, Amanda, Guest, Y
Kennedy, JoeSean, Guest, Y
Leshuk, Victoria, Guest, N
McLaughlin, Jon, Guest, Y
McWilliams, Zeb, Guest, Y
Morgan, Patrick, Guest, N
Palmgren, Glenn, Primary Member, Y
Patterson, Stephen, Primary Member, N
Reichert, Heather, Notetaker, Y
Sexton, Richard, Primary Member, Y
Sink, Sara, Guest, Y
Skraba, Amy, Primary Member, Y
Skudlarek, Mark, Primary Member, N
Snyder, Wade, Guest, N
Thomason, Carmen, NWCG Coordinator, Y
Trauernicht, Nathan, Primary Member, N
Wegner, Melissa, Primary Member, N
Williamson, Kerri, Primary Member, Y

I. TDC Update on Current Actions:

- NWCG Updates

Annie Benoit/Carmen Thomason



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Final 3 A/V specialist positions are open, looking to fill in April or May.

NWCG website will be migrating next week. After that is complete, the training catalog will only remain on the NWCG site for about 1 month, after which it will only be found on the WFLP. NWCG will provide messaging.

RT-130 2024 package, including 2023 season review, is up on the WFSTAR page.

FAL3 certification this summer, new course will be S-112. 2nd test course will be offered in June.

First test course for Intro to IMT will happen in June in California.

NextGen PTB approved, will be fully rolled out after website migration (CRWB, RXB2, possibly MEDL). Will include intro video, transitions plan. Target date: Mid-April.

ABRO and FIRB concurrence, Friday, April 12th deadline.

- GATR Group Update Amy Skraba

All GATRs are deep into training season.

Randy Jacks is liaison between GATRs and the Leadership Committee, they are looking at the design criteria for L-380, focusing on making it easier to develop and certify more agency leads.

- Governance Board/WFLP Updates Rick Gividen/Heather Reichert

WFLP will be transitioning to MFA, June target.

Upgrading to Totara v 17/18, August target.

FWDP Coaching Habit Course, first round was a success. This was the first course that we have tied to a competency framework in the WFLP.

Opportunities for BLM/DOI detailers, reach out to Rick.

- ETSC Jon McLaughlin/Heather Reichert

Group will continue with Jon and Heather as co-chairs, meeting quarterly.

Focus won't be limited to the WFLP moving forward.



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- IMT Course Steering Committee Glenn Palmgren

Course steering committee is still planning for alpha course in June in California, beta in September in Wisconsin

While the test courses will have large cadres, the committee wants to ensure that the course is designed in a way that lends itself to local deliveries (with instructors who are qualified at the type 3 level).

- TDC SOGS- Review/Vote Dutchick
 - Transition Month (now May)/ Annual Chair/Vice-Chair Rotation, No objections
 - Duties and Responsibilities (Content vs Delivery)/M-410 Stewardship and PMS-901, No objections
 - Objective #5: WFLP/Information Technology Alignment Roles. Keeping as-is for now.
 - Advisory Roles (NDT/Aviation/WFLP/WFAP/NWCG-Leadership Committee/PFTC. Will continue discussion on “guest” and consider a schedule for guest presentations.
- PMS 901-1 revisions Review/Vote Dutchick
 - Certificate Language – Hold-up on Forest Service side with OIG
 - Digital Signatures – Hand-written or digital signatures acceptable. No objections
- Action Item Review Dutchick
 - Work with Carmen, Chris, and Amy to ready PMS-901 for presentation to Executive Board
 - Update SOGs