



National Wildfire Coordinating Group Training Delivery Committee

Meeting Minutes

DATE: December 8, 2022

ATTENDEES:

Amberger, Jeff, Liaison, N
Bell, Julie, Guest, Y
Benoit, Annie, Primary Member, N
Black, Mike, Liaison, N
Buhrig, Chris, Primary Member, Y
Burkhammer, Erin, Primary Member, N
Cota, Heath, Co-Chair, Y
Dinkel, Anna, Primary Member, N
Dukart, David, Primary Member, Y
Dutchick, Peter, Co-Chair, Y
Flanagan, Sean, Primary Member, N
Frost-Madrid, Karin, Primary Member, N
Gividen, Rick, Guest, Y
Jacks, Randy, Primary Member, Y
Jackson, Colby, Guest, N
McLaughlin, Jon, Guest, Y
O'Hara, Katy, NWCG Coordinator, Y
Palmgren, Glenn, Primary Member, Y
Patterson, Stephen, Primary Member, N
Reichert, Heather, Notetaker, Y
Sexton, Richard, Primary Member, N
Skraba, Amy, Primary Member, Y
Skudlarek, Mark, Primary Member, Y
Trauernicht, Nathan, Primary Member, N
Thomas Dillon, Guest, Y
Wegner, Melissa, Primary Member, Y
Williamson, Kerri, Primary Member, N

I. TDC Update on Current Actions:

- NWCG Updates Annie Benoit/Pete Dutchick

S490: NWCG has the content, conducted and AAR with the Southern Area, will take work/SME support to make the course shelf ready.

L180: Spanish version will be available in January

RX301/341: Observed test course at GBTC this week, looking good, will be available February 2023.



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FAL3: NWCG has folks in Missoula observing FS FAL3 training, assessing for overlap with NWCG content, looking for opportunities for collaboration.

S212: Considering removing the FFT2 requirement/allowing for coordinator determination, to increase access for trail crews/wilderness rangers, etc., since saws are not restricted to fire.

TDC will make a recommendation Hazard Tree Subcommittee, requesting their support to push an RFC to IPSC.

Systems Improvement Program Manager position is open, closes on the 14th.

- OWF/WFLP Governance Board Updates Rick Gividen

Governance Board developed new charter and reviewed RFC process. Want to ensure that folks are hearing from and communicating with their Governance Board member on the RFC process, including how to submit a request.

Addressed the outstanding RFC for the application and selection process. A new process was developed with the help of Totara Direct Services, and it's currently being testing by the PNW Training Center. Heather Reichert is updating the GATRs and ETSC on progress.

Also discussed IQCS road map RFC, Gov Board is working to ensure that we stay true to the path we've laid out for IQCS to read LMS completion data.

National Training Officers requested and received funding to build out competencies in the LMS, tied with specific learning programs or courses, will test with 2-3 full time positions.

FS outreached for 1 NTE 1-year training specialist position to assist with the learning portal and distance learning. Will also use contract support in lieu of dedicated government employees.

- ETSC Update Mark Skudlarek/Jon McLaughlin

Looking at cleaning up course naming convention and improving searchability of courses, including distinction between courses and upcoming courses.

NW is piloting application and selection process

Editing Trainer Community of Practice: Please socialize the dashboard, encourage folks to use the forums and schedules, etc.

- PMS 901/Virtual Instructor-led Learning Integration Pete Dutchick



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Waiting for NWCWG to review language on its page and ensure it's still relevant, once complete we'll be ready to add to the 901.

- M410 Online Course Materials Request Pete Dutchick

TDC is the course steward, should we consider moving the course up the priority list for adding content to the NWCWG course page? M410 is still in high demand, considering that it's required for certain positions, and TDC will push to expedite adding course materials to NWCWG site. Will revisit with Annie Benoit.

- Leadership Course Shells Template-Pilot Pete Dutchick

Pete Dutchick worked with some of the geographic areas to pull together course shells for the L-courses that include important supplemental information on mental health, presumptive care, smoke exposure, etc. The goal is to provide coordinators with access to easy-to-use course templates in which some of the course prep work is already taken care of and to help normalize the conversations around these sensitive topics by presenting options. The group concurred that we should pursue adding these resources to courses.

- WFLP Course Layout Standardization Discussion Group

Like the L-course shells, looking to apply a similar concept to all courses, to provide coordinators with easy-to-use course templates that include core content, evaluations, certificates, supplemental resources, etc.

- Training Requirements for Non-NWCWG Entities Heath Cota

Schedule working meeting/connect with GATRs

- II. GATR Group – Current Events/Future Opportunities Chris Buhrig

Fall GATR meeting happened in Grand Junction in Nov. Heard updates from aviation/UAS leads, NWCWG.

Nomination/portal discussion, some level of standardization is necessary, but not all GAs will build course shells for nominations. Also want to look at methods of prerequisite checking.

GATRs are looking to improve communications with NAFRI, want more transparency with selections, need more advance notice from NDTs on course deliveries, need more continuity between NAFRI/NDTs and regional training centers.



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GATRs want TDC to promote “leadership summit” as part of expediting the certification of agency leads for L-courses. The summit could also be continuing education for existing instructors.

In cases where committees are updating courses and overseeing deliveries (such as S-491), need better communication and clarity on standards for pre-test scores and scheduling/logistics for pods.

Follow Up/Action Items:

- * Make a recommendation Hazard Tree Subcommittee, requesting their support to push an RFC to IPSC.
- * Bring Patrick Morgan to January TDC meeting to discuss the topic of agency leads for L-courses and possible leadership summit.
- * Work with NWCG to expedite adding M410 course materials to NWCG site.
- * Schedule working meeting on training requirements for non-NWCG entities.