



National Wildfire Coordinating Group Training Delivery Committee

Meeting Minutes

DATE: October 26, 2023

ATTENDEES:

Arnberger, Jeff, Liaison, N
Benoit, Annie, Primary Member, N
Black, Mike, Liaison, N
Buhrig, Chris, Primary Member, Y
Burkhammer, Erin, Primary Member, Y
Cota, Heath, Co-Chair, N
Dinkel, Anna, Primary Member, Y
Dukart, David, Primary Member, N
Dutchick, Peter, Co-Chair, Y
Figgins, Liz, Guest, Y
Flanagan, Sean, Primary Member, N
Frost-Madrid, Karin, Primary Member, N
Gividen, Rick, Guest, N
Graeve, Phillip, Guest, Y
Jacks, Randy, Primary Member, Y
Leshuk, Victoria, Guest, N
Morgan, Patrick, Guest, N
O'Hara, Katy, NWCG Coordinator, Y
Palmgren, Glenn, Primary Member, Y
Patterson, Stephen, Primary Member, N
Profitt, William, Guest, Y
Reichert, Heather, Notetaker, N
Sexton, Richard, Primary Member, N
Sink, Sara, Guest, Y
Skraba, Amy, Primary Member, N
Skudlarek, Mark, Primary Member, N
Snyder, Wade, Guest, Y
Thomason, Carmen, NWCG Coordinator, Y
Trauernicht, Nathan, Primary Member, N
Wegner, Melissa, Primary Member, N
Williamson, Kerri, Primary Member, Y

I. TDC Update on Current Actions:

- NWCG Updates

Colby Jackson

Staffing: Eric Coulter has been hired as the communications lead, Dave Schultz was hired as a new coordinator, Carmen Thomason will be taking over from Katy O'Hara in the TDC Coordinator role.



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The new blended S-230 was certified by the NWCG Executive Board last week, and it's being added to the NWCG ILT training catalog in the learning portal. The old course content will be decommissioned over the next 6 months (per PMS-901-1 guidelines). The online component is mandatory and can also be found on the learning portal.

RX-300 is out for final review with the Stewardship Committee, should be certified imminently if approved.

Fire Behavior Subcommittee is working on updating S-290 ILT, should wind down next spring.

MEDL should be ready before the end of the year, incorporating feedback from this summer's pilot course and delivering a second course in Nov-Dec.

S-130 working with a vendor to bring the existing online course in line with the new S-130 ILT course.

Numerous courses are going through the IPTM process right now.

- OWF/WFLP Governance Board Updates Dutchick

Conducting usability testing on transition of ILT course materials to catalog in the WFLP.

There are 3 GS-12 120-day details within the department, please reach out to Rick directly.

- GATR Group Update Randy Jacks

No updates this month.

- National Delivery Team Coordination Liz Figgins

S-491: Will only be offering one satellite location at the new CalFire facility in Sacramento, everyone else will be at NAFRI. Nominations close 10/31, will send out prioritization lists to GATRs shortly thereafter, plan to make selections by end of Nov.

ICS 300/400 planning spring deliveries since there were 450+ nominations for each course. Still looking for coaches for November deliveries (ICS-300 Nov 13-15, ICS-400 Nov 16-17), can include contractors.

[National Delivery Team Support Request](#)



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- PFTC

Phillip Graeve

Expanded staff in 2023, currently have 10 employees, 4 NTEs, 2 permanent FWS employees.

Focusing on expansion to western locations, staying modular and nimble/avoiding brick and mortar. National/interagency deliveries but maintaining good relationships with local units.

FY 2024 Deliveries: 19 field modules, 2 agency administrator workshops. Planning for a burn plan writing workshop in Boise and workshops for resources specialists.

Working to share the PFTC message with agency administrators, line officers, FMOs, fuels specialists, training officers, etc.

Considering ways to use the learning portal for PFTC in the future for information sharing, program applications, etc.

- ETSC

Dutchick

Back to the drawing board on the focus of the group, looking at expanding to other technologies in addition to the learning portal.

- PMS 901-1

Dutchick

Document is in the hands of the NWCG publications team for checks and formatting, small working group from TDC will continue to touch base with coordinator(s). Will add a 1-2 page document for the Executive Board to provide an overview and context for updates (modernizing workforce, modernizing training). Executive Board will have 1 month to review before decision.

- TDC Business Practices

Dutchick

Looking for a new chair or co-chair to step in within the next year or so and to develop successional planning and positions for the committee. Given the structure of the group a GATR would be a good fit for either the chair or co-chair role, recommend this as a topic for the next GATR meeting.

- Next TDC Meeting- Early December



National Wildfire Coordinating Group
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- Action Item Review

Dutchick

PMS 901-1 Cover Sheets and Adjoining Documentation

TDC Business Practices/Successional Planning