



# National Wildfire Coordinating Group Training Delivery Committee

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## Meeting Minutes

DATE: September 28, 2023

### ATTENDEES:

Arnberger, Jeff, Liaison, N  
Benoit, Annie, Primary Member, Y  
Black, Mike, Liaison, N  
Buhrig, Chris, Primary Member, Y  
Burkhammer, Erin, Primary Member, Y  
Cota, Heath, Co-Chair, N  
Dinkel, Anna, Primary Member, N  
Dukart, David, Primary Member, Y  
Dutchick, Peter, Co-Chair, Y  
Figgins, Liz, Guest, Y  
Flanagan, Sean, Primary Member, N  
Frost-Madrid, Karin, Primary Member, N  
Gividen, Rick, Guest, Y  
Jacks, Randy, Primary Member, Y  
Leshuk, Victoria, Guest, Y  
Morgan, Patrick, Guest, Y  
O'Hara, Katy, NWCG Coordinator, N  
Palmgren, Glenn, Primary Member, Y  
Patterson, Stephen, Primary Member, N  
Profitt, William, Guest, Y  
Reichert, Heather, Notetaker, Y  
Sexton, Richard, Primary Member, N  
Sink, Sara, Guest, Y  
Skraba, Amy, Primary Member, N  
Skudlarek, Mark, Primary Member, N  
Snyder, Wade, Guest, N  
Trauernicht, Nathan, Primary Member, N  
Wegner, Melissa, Primary Member, Y  
Williamson, Kerri, Primary Member, Y

### I. TDC Update on Current Actions:

- NWCG Updates

Annie Benoit

Staffing: In the process of hiring for the final instructional design opening. 3 vacancies remain in the A/V department, unknown when they will be advertised.



## National Wildfire Coordinating Group Training Delivery Committee

Next Generation PTB: Testing format and content in relation to the position standards. Gathering feedback from folks who have used the PTBS and will share with IPSC at December meeting.

RX-300 is delayed, will miss the January PMS 310-1 update, but will still make training materials available and will certify. RX-301/RX-341 will remain available for at least 6 months after RX-300 is available.

S-230 is back to the Operations Subcommittee for review and certification, expecting it back in 3 weeks.

University of Idaho, plus an NWCG training specialist, are reworking S-290, slated for June 2024 completion.

Received funding to update S-390 and S-490, timelines unknown.

IPTM: Just completed analysis for SCKN, starting analysis for FIRB, FELB, ABRO, HECM, EDRC, EDSP w/December target date. 7-10 more positions coming up in spring.

- OWF/WFLP Governance Board Updates Rick Gividen

Heather Reichert was hired as a FS training specialist for the WFLP Program.

NWCG Executive Board endorsed request for a FY25 budget, which will allow for additional funded positions to better support the field.

Help Center continues to work well. Reviewing use over the past 6 months with the software contractor.

Advanced Editing Trainer Workshop delayed due to other priorities.

Effort to transition ILT training materials from the legacy NWCG site to the WFLP course catalog is on target for Nov. 1. Planning usability testing will reach out for volunteers, especially folks who frequently access the 100 and 200-level materials.

- GATR Group Update Randy Jacks

GATR group is now meeting monthly.

All geographic areas have their schedules up, with mostly October due dates.

Taking stock of the number of S-420 and L-481 deliveries. Melissa W. will share these with IWDG, as related to CIM qualifications.



## National Wildfire Coordinating Group Training Delivery Committee

Still moving a few priority trainees but are no longer holding biweekly priority trainee meetings. Will have an in-person AAR for 2023 PTP at the fall GATR meeting in November.

- National Delivery Team Coordination Liz Figgins

ICS 300/400 this week for 1<sup>st</sup> national delivery, followed with deliveries in October and November

Aviation courses are not full yet, please continue to share: A-205 Risk Management, A-311 Aviation Planning, and A-314 Aviation Overview for Line Officers & Supervisors. Nominations are on the IAT site and on the learning portal under the National Delivery Team page.

Working through selections for next delivery team, which will start in mid to late January. Planning for another aviation delivery team, plus geographic area support, ICS-300/400, and possibly RX courses. 3 detailers will also be supporting the Human Performance Optimization course and preparing it for a larger audience. Will have another IFTDSS team in the spring, to develop intermediate and advanced workshops. Hoping to complete alpha and beta tests for the intermediate IFTDSS workshop before the end of the spring delivery team.

Removing NAFRI logo from the National Delivery Team, program will have its own spot in national programs dropdown on the learning portal.

S-491 will be at NAFRI, nominations will be open until Oct 31<sup>st</sup>, planning for at least one satellite location in CA.

### [National Delivery Team Support Request](#)

- PMS 901-1 Dutchick

All the recommended changes from the past couple of months have been made.

Adding a bullet addressing quizzes and exams with irrelevant/incorrect questions, instructing users to contact NWCG Training directly with those issues.

Once we touch base with our new coordinator, Carmen Thomason, we'll move forward on next steps: final review within TDC, bringing it to NWCG for final formatting, and presenting it to the NWCG Executive Board.



## National Wildfire Coordinating Group Training Delivery Committee

Wildland Fire Mitigation and Management Commission Report just came out, will review, and look for opportunities to connect the dots with the PMS-901-1.

### [Wildland Fire Mitigation and Management Commission Report](#)

- Fall TDC Schedule Dutchick

Will combine November and December TDC meetings into one meeting in early December.

- Action Item Review Dutchick

PMS 901-1

Wildland Fire Mitigation and Management Commission Report