



National Wildfire Coordinating Group Training Delivery Committee

Meeting Minutes

DATE: August 24, 2023

ATTENDEES:

Arnberger, Jeff, Liaison, N
Benoit, Annie, Primary Member, Y
Black, Mike, Liaison, N
Buhrig, Chris, Primary Member, N
Burkhammer, Erin, Primary Member, Y
Cota, Heath, Co-Chair, N
Dinkel, Anna, Primary Member, N
Dukart, David, Primary Member, Y
Dutchick, Peter, Co-Chair, Y
Faller, Lydia, Guest, Y
Figgins, Liz, Guest, Y
Flanagan, Sean, Primary Member, N
Frost-Madrid, Karin, Primary Member, Y
Gividen, Rick, Guest, Y
Jackson, Colby, Guest, N
Jacks, Randy, Primary Member, N
Jones, Amanda, Guest, Y
McLaughlin, Jonathan, Guest, Y
O'Hara, Katy, NWCG Coordinator, N
Palmgren, Glenn, Primary Member, N
Patterson, Stephen, Primary Member, N
Reichert, Heather, Notetaker, Y
Sexton, Richard, Primary Member, N
Sink, Sara, Guest, Y
Skraba, Amy, Primary Member, N
Skudlarek, Mark, Primary Member, Y
Snyder, Wade, Guest, Y
Trauernicht, Nathan, Primary Member, N
Wegner, Melissa, Primary Member, Y
Williamson, Kerri, Primary Member, N

I. TDC Update on Current Actions:

- NWCG Updates

Annie Benoit

Staffing: Hired 1 FS AV position, leaving only 3 BLM vacancies in media shop, should be filled by the end of the year. Last vacant instructional designer position closed last week. Just offered 2 coordinator positions.



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Curriculum Management Issue Papers:

FI-110: Fire Investigation Subcommittee developed online version of their ILT course.

S-230: Should be sent to the committee for certification in the next 2 weeks, plan to have it certified and available by Oct 1, blended delivery.

Request for Change from the Hazard Tree and Tree Felling Subcommittee to change S-212 to S-112 for FAL3, S-212 will be a new course with approximately 8 hours of online training, and S-312 will incorporate the Brian Hughes corrective action plan,

S-359 will be blended, new delivery mode.

FWPT will have a brand-new course. After SW test course, need was identified for an additional test course, certification will be pushed back to spring 2024.

Working with IPSC on S-130 “light”, with no field day, but may include shelter deployment.

RX300 will be sent to the Fuels Management Committee in the next few days, should be available Oct.1 (RX-301/341 will be available for another 6 months)

S290: Fire Behavior Subcommittee is working with U of I on blended version, will likely do away with COMet course.

Next in IPMT: SCKN (mid-Sept.), FIRB (mid-Oct.), FELB & ABRO (Nov.)

- OWF/WFLP Governance Board Updates Rick Gividen

Gov Board is meeting every other month, no update.

WFLDP is now available on the WFLP, in the national programs dropdown.

Planning for 1st iteration of Advanced ET Workshop in October

ILT materials transition to WFLP on track to go live in Nov, prototyping with working group and will conduct usability testing.



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- GATR Group Update

Amy Skraba

Meetings are paused, working on priority trainee program and schedules.

- ETSC

Mark Skudlarek

No report this month

- National Delivery Team Coordination

Liz Figgins

Sent out ATDT nom form for A-205, A-314, Risk Management 1, A-311, getting instructors prepped.

I-300/400 are going well, but need more instructors, have over 200 nominations for each course. NDT can provide support but need more cadre to accommodate 50 students/course.

Advertising for spring delivery team: IFTDSS, aviation, and supporting Human Performance Optimization

S-491 enrollment will be open from 9/15-10/31.

NAFRI site updated to include Delivery Teams

- FS Leadership Program

Patrick Morgan

L-380: Looking at housing course content in the learning portal, a small group is working on that. 4 additional instructors have been certified, 3 from MCS and one from another company.

L-480: Working on establishing a steering committee, considering target audiences, content, and additional provider, building capacity and options.

L-580: Reestablishing steering committee and developing Super Storm Sandy Staff Ride w/alpha course in fall, beta course in June will include evaluation process to make it an official part of L-580



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Formed Experiential Learning Subcommittee to focus on staff rides, working on both staff ride development and delivery, how to increase the number of deliveries and how staff rides fit in with existing training and qualifications.

WFLDP dropdown added to the national programs dropdown on the learning portal.

- IMT Course Steering Committee Dutchick

Looking for a TDC Liaison, will start in early October start, with a 1-year commitment, including a week of in-person analysis Oct 23-27 in Boise. Adopting a new model of having TDC involved early in the process for all courses, not only IMT courses.

- PMS 901-1 review updates Dutchick

Members need to review latest version of the document: Definitions, certificate language, train-the-trainer, time requirements.

Annie Benoit: Will provide Tips, Tricks, and Options for VILT delivery but won't be changing hour requirement. Recognize the need to develop training to improve proficiency in the virtual delivery modality.

Changes to definitions table: Pre-course work, on-the-job training, blended courses.

Other changes: CIM additions within the lead instructor and unit instructor responsibilities, assessment of pre-course work and recommendations for coordinators working on blended courses with an online/on-demand portion.

- Action Item Review Dutchick

Members review latest version of PMS-901

PMS-901: In-course exam questions discussion (ref. S-271)

Work with Katy O'Hara to send to publications for October NWCG Executive Board review.