



# National Wildfire Coordinating Group Training Delivery Committee

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## Meeting Minutes

DATE: May 25, 2023

### ATTENDEES:

Arnberger, Jeff, Liaison, N  
Benoit, Annie, Primary Member, N  
Black, Mike, Liaison, N  
Buhrig, Chris, Primary Member, Y  
Burkhammer, Erin, Primary Member, N  
Cota, Heath, Co-Chair, N  
Dinkel, Anna, Primary Member, Y  
Dukart, David, Primary Member, N  
Dutchick, Peter, Co-Chair, Y  
Faller, Lydia, Guest, Y  
Figgins, Liz, Guest, Y  
Flanagan, Sean, Primary Member, Y  
Frost-Madrid, Karin, Primary Member, Y  
Gividen, Rick, Guest, N  
Jackson, Colby, Guest, Y  
Jacks, Randy, Primary Member, N  
Jones, Amanda, Guest, N  
McLaughlin, Jonathan, Guest, Y  
O'Hara, Katy, NWCG Coordinator, N  
Palmgren, Glenn, Primary Member, N  
Patterson, Stephen, Primary Member, N  
Reichert, Heather, Notetaker, Y  
Sexton, Richard, Primary Member, N  
Sink, Sara, Guest, Y  
Skraba, Amy, Primary Member, N  
Skudlarek, Mark, Primary Member, Y  
Trauernicht, Nathan, Primary Member, N  
Wegner, Melissa, Primary Member, Y  
Williamson, Kerri, Primary Member, Y

### I. TDC Update on Current Actions:

- NWCG Updates

Colby Jackson

Hired Tony Siminski as manager for IPTM, she starts in June.

Selected vendor who will be developing PTBs, position standards, and courses (if needed). Kicking off with them in 2 weeks for HECM, EQTR, PTRC, SCKN, Safety



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Officer Field. Will start on 5 more positions after fire season. Looking for SMEs to volunteer: <https://www.nwcg.gov/iptm>

Basic and advanced IMT training: IPTM vendor will work with steering committee beginning with basic course after fire season.

S-130: Released revised ILT version in 2021, working now on a blended version that aligns the S-130 online training with the revised ILT.

WFSTAR/RT-130 course steward is now IPSC. Committee will work with the NWCG WFSTAR crew to prioritize and shape content for the catalog.

S-212: Removal of FFT2 pre-req is official. This doesn't change the qualification requirements for FAL3.

S-230: Beta test concluded last week for blended course package. Will make a few changes based on the beta test and then move to certification.

S-190: Repackaging OLT into several smaller files, to allow content to run smoothly without timing out. Changes are in the formatting, not the content.

MEDL: Position package includes revised S-359, course development is winding down, looking at test course in Arizona this summer.

RXB2 & CRWB: Piloting NextGen PTB, testing format and integration with position standards.

Lori Glaeser accepted position as online training supervisor, vice Wendell Welch.

Filling 2 additional training specialists.

- OWF/WFLP Governance Board Updates

Heather Reichert

Revised business practices will be posted on the WFLP next week. Category managers, editing trainers, and course creators will be notified.

NWCG Executive Board was briefed on migration of all ILT materials from NWCG site to WFLP. Initial kickoff with Totara occurred on 5/24, target completion date is 11/1.

Help Center is still getting heavy use, with 382 help requests in April and 313 in May. Thanks to the increased contractor support as of May 1, average initial response time is now under 5 hours.



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NWCWG Executive Board approved funding to bring on an additional 3 detailers for 120-days.

Will be soliciting input from editing trainers for topics on which they would like to receive additional training.

- GATR Group Update Amy Skraba

Amy is the new GATR chair, Kerri Williamson is co-chair. GAs are wrapping up spring training courses and planning for FY24.

Met last week with NAFRI and Casualty Assistance Program. YWNSA will now be delivered regionally by CAP, rather than being coordinated by NAFRI.

- National Delivery Team Coordination Liz Figgins

Delivery Team 4 is finishing up in a couple of weeks with aviation training, followed by a close-out week.

Outreaching from now for Delivery Team 5, closes June 9<sup>th</sup>. Two outreaches, one aviation instructors and the other for training specialists.

Delivery Team 5 will include some aviation training, plus fall virtual deliveries of ICS 300 and 400. Will need to recruit cadre from geographic areas for ICS 300/400.

IFTDSS delivery team is working through knowledge gaps, getting everyone up to speed. Alpha delivery will be in-person in Region 3 the week of June 11<sup>th</sup>. Will be 4-8 hours in the classroom with some micro learning pre-work. Also looking at some train-the-trainer ideas.

Will be offering up a couple of detailers to work with the WFLP.

- PMS 901 - review updates (process and timelines) Dutchick

Completion Certificates: New language related to certificates was added to the draft PMS-901. Considering OIG previous audit, decided to run ideas by OIG, waiting for a response. Goal is to streamline process to benefit the field.



## National Wildfire Coordinating Group Training Delivery Committee

Forming small group to continue reviewing portions of the PMS-901: Course availability, delivery methods, common terminology/glossary, etc. Chris Buhrig and Amy Skraba volunteered to assist.

- TDC SharePoint Review/Access Issues Dutchick

Still working with a few FS folks on access issues, let Dutch know if you can't access SharePoint.

- Action Item Review Dutchick

Leadership train-the-trainer, discuss with Patrick Morgan.

PMS-901: Follow up with small group.