



National Wildfire Coordinating Group Training Delivery Committee

Meeting Minutes

DATE: January 26, 2023

ATTENDEES:

Arnberger, Jeff, Liaison, N
Julie Bell, Guest, Y
Benoit, Annie, Primary Member, Y
Black, Mike, Liaison, N
Buhrig, Chris, Primary Member, Y
Burkhammer, Erin, Primary Member, Y
Cota, Heath, Co-Chair, Y
Curtin, Lindsay, Guest, Y
Dinkel, Anna, Primary Member, Y
Dukart, David, Primary Member, Y
Dutchick, Peter, Co-Chair, Y
Flanagan, Sean, Primary Member, N
Frost-Madrid, Karin, Primary Member, N
Gividen, Rick, Guest, Y
Jacks, Randy, Primary Member, N
O'Hara, Katy, NWCG Coordinator, Y
Palmgren, Glenn, Primary Member, Y
Patterson, Stephen, Primary Member, N
Reichert, Heather, Notetaker, Y
Sexton, Richard, Primary Member, N
Skraba, Amy, Primary Member, Y
Skudlarek, Mark, Primary Member, Y
Trauernicht, Nathan, Primary Member, N
Wegner, Melissa, Primary Member, Y
Williamson, Kerri, Primary Member, N

I. TDC Update on Current Actions:

- NWCG Updates

Annie Benoit

PMS 901: NWCG was able to review the information that's currently on their page, TDC can move forward with edits, will establish timeline

M-410: Moved to top of the list for NWCG priorities.

S-491 in discussion with TDC, GATRs, NDT.

For TDC's role in course revision, we still defer to the course steward.



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RX-301/341: Working with Heather Heward from U of I, have determined that the field would be best served by merging the 2 courses, and this would match what is currently done in the field, FMC supports, IPSC must weigh in with new course number.

Buhrig: Could we return to previous course number prior to split (RX-300)?

Received feedback from the GIS Subcommittee, they would like to change the course overview to state that "RT-341 is required for the GISS position (qualified or trainee) to maintain currency". RT-341 will be self-directed rather than VILT

When NWCG training develops the training design plan for positions, will provide TDC the schematic on times frames, objectives, and units. This keep TDC in the loop and will assist GATRs in planning process. Next course up is MEDL, will send out before next call.

CRWB course was just tested in McClellan with WFAP. Sparked discussion over what should be required training, what should be on-the-job, and what should be included in CRWB moving forward.

Leshuk: Support inclusion of aviation in CRWB/requiring aviation training based on SafeCom data, etc.

Cota: Consider modularized training/continuing education modules on important topics for positions.

Gividen: consider adding assessment tools upfront to determine where a learner's knowledge gaps might be. These assessments could also be used during a course as a final assessment.

- OWF/WFLP Governance Board Updates

Rick Gividen

Gov Board: Using some of the NTO's funding, we've been able to expand the site licenses to the next tier to accommodate additional users.

Still testing application and selection process.

Learning portal to IQCS transfer of records was successful with a small test and will expand to a larger test.

Looking at distribution of instructor led materials (NWCG site vs WFLP).

Help processes: Thanks to bill funding will expand help capability for user support/more robust help desk features. Brought on 2 additional support contractors on-call.

ETSC group is looking at LMS SOP.

FS is working actively on filling a 1-year NTE GS 12 training specialist, plus DOI is advertising a 120-day detail GS 12/13

- ETSC Update

Mark Skudlarek

Learning Portal SOPs haven't been updated for a few years, a small group is working on update.



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- GATR Group Update Chris Buhrig

S-491 working with Stew Richter and his training specialists, CIM is a hot topic in all the GAs, also Priority Trainee Programs

L-380/L-381 2 approved contractors, looking at the process for getting the lead instructor role out of contractor hands, need to disseminate the process to GAs, cost is a problem. The delivery challenge is that we can't efficiently approve new agency lead instructors.
- Training and Qualifications Requirements for Non-NWCG Entities Cota/Dutchick

GATR group has been looking at it, folks mostly approve of it as-is, section D could probably be condensed into a few sentences on how coordinating groups interact with contract entities
- National Delivery Team Coordination Peter Dutchick

Will be inviting 1 NDT rep to all TDC meetings to help GATRs/TDC stay in the loop on NDT offerings.
- TDC Business Practices Initial Discussion Heath Cota

Successional planning, looking at creating standard business practices.

Consider a GATR or other voting members to volunteer as a co-chair with Dutch.

Katy O'Hara: Consider 2-yr rotation, also who look at who should be a voting member
- Action Item Review Peter Dutchick

Training and Quals for Non-NWCG Entities Feb 7th deadline - Sharepoint

Qualifying leadership instructor, gather small group within the next month

Dutch will share the latest VILT language for PMS-901 with the group, will discuss next meeting

Business practices for TDC - Sharepoint