



National Wildfire Coordinating Group Training Delivery Committee

Meeting Minutes

DATE: September 22, 2022

ATTENDEES:

Arnberger, Jeff, Liaison, N
Benoit, Annie, Primary Member, Y
Black, Mike, Liaison, Y
Buhrig, Chris, Primary Member, Y
Burkhammer, Erin, Primary Member, N
Cota, Heath, Co-Chair, Y
Curtin, Lindsey, Guest, Y
Dinkel, Anna, Primary Member, Y
Dukart, David, Primary Member, Y
Dutchick, Peter, Co-Chair, N
Faller, Lydia, Guest, Y
Flanagan, Sean, Primary Member, N
Frost-Madrid, Karin, Primary Member, N
Garity, Tim, Guest, Y
Gibson, Matthew, Guest, Y
Gividen, Rick, Guest, Y
Guzman, Frank, Liaison, N
Jacks, Randy, Primary Member, N
Lee, Sarah, Advisor, N
Leshuk, Victoria, Guest, Y
Neha, Valdis, Guest, Y
O'Hara, Katy, NWCG Coordinator, Y
Palmgren, Glenn, Primary Member, N
Patterson, Stephen, Primary Member, N
Sexton, Richard, Primary Member, Y
Skraba, Amy, Primary Member, Y
Skudlarek, Mark, Primary Member, N
Trauernicht, Nathan, Primary Member, N
Wegner, Melissa, Primary Member, N
Williamson, Kerri, Primary Member, Y

I. TDC Update on Current Actions:

- NWCG Updates

Annie Benoit

S-190 OLT have been testing in the WFLP for the past month, over 300 students have completed it and provided feedback. Working towards certification.

Updated version of D-110 was moved into NWCG template and re-posted on website, will go through committee process for certification.



National Wildfire Coordinating Group Training Delivery Committee

CRWB package should be wrapped up within 6 weeks, test course planned through the WFAP in January.

Connections call is Oct 6th, can send invites to those interested.

Reengaging on FAL3, working to determine overlap with FS faller training content. Next will be FAL2, then FAL1.

Have updated materials for S-490, reengaging, moving them into NWCG templates. Will work towards NWCG certification.

S-390 available in WFLP, looking to certify.

Testing ongoing for next gen PTB, getting positive feedback on format and utilization. Will test a handful of dispatch positions next.

Have conducted interviews for 3 instructions system specialists.

RX-310 was shifted to fully asynchronous during the pandemic, will work with fuels management committee to refresh and reconsider delivery method.

- OWF/WFLP Governance Board Updates Rick Gividen

Change in Gov Board chair to Garth Fisher.

National Training Officers proposed use of infrastructure bill funds to increase the funding and staffing for WFLP, NWCG Executive Board approved, NTOs will proceed through bill funding process.

Request for Change Process: Please make sure your Gov Board members are aware of business requirements that you feel have not been addressed.

As we move into the new fiscal year, we have increased our contracted support, will extend through April 2023.

Heather Reichert did a relaunch of the ETCOP with the help of Totara Direct Services, lots of resources for ETs.

- ETSC Updates Mark Skudlarek/Jon McLaughlin

ETSC was doing a weekly meet-up to focus on the application and selection process, moving back to monthly meetings.



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ETCOP Dashboard: Please encourage your ETs to use the resources available on the dashboard and participate in the discussion forums and other activities. The intent is to foster authentic community and collaboration.

- PMS 901 Request for Change Process Updates Heath Cota/Katy O'Hara

RFC Agency POCs Finalized: FS-Chris Buhrig, BIA-Mike Black, BLM-Randy Jacks, NASF Glenn Palmgren, NPS-Tom Dillon

- PMS 901/Virtual Instructor-led Learning Integration Heath Cota

Confirmed that we will incorporate in one document (PMS-901).

- Leadership Course Shells in development - WFLP (L380, L381, L481) Heath Cota

Pete Dutchick created shells for L380, L381, L481 in the development site based on content built by the PNW Training Center. Looking to make these available for editing trainers/course coordinators to back-up and restore into their courses. Need to determine where these will be housed, potentially in the NWCG-Certified Course Library, TBD.

- National Delivery Team Update Heath Cota

Will follow up next month with Cara Scott.

- TDC Internal Business Process Introduction - Successional Planning Heath Cota

Looking at other committee examples of business practices, more to come.

- IAT Updates Victoria Leschuk

IAT webinars are already up through the calendar year, with a new enrollment/waitlisting process.

Some regions are putting on small training events/Mini-ACES, IAT can provide you a list of instructors to support these, reach out to the help desk or to Tori, directly.

Improvements to IAT site: Instructors will soon be able to filter down to the specific audience/area for a course when advertising the course to prospective students.



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II. Lightning Round:

AK/Amy Skraba: Course schedule is posted on the WFLP, most courses don't start until beginning of March, beginning to test WFLP noms/still accepting AK nom form, but not IQCS.

NW/Chris Buhrig: Courses are up on WFLP, M410 and L380 coming up in Oct., a few slots open in L381 in Dec, will send to GATRs, hiring 1 new training specialist.

NR/Melissa Wegner: No significant updates

SOPS/Anna Dinkel: Have course schedule in the portal, building course shells.

EA/Dave Dukart: Most courses are in the LP. Combining courses with other GAs. EA TWT had questions about availability of printed course materials.

Annie Benoit: NWCG can't maintain print material and still work on keeping/getting material up to date.

Links to pertinent material:

[Virtual Delivery of NWCG Training Courses | NWCG](#)

[NWCG Standards for Course Delivery, PMS 901-1 | NWCG](#)