



National Wildfire Coordinating Group Training Delivery Committee

Meeting Minutes

DATE: May 26, 2022

ATTENDEES:

Arnberger, Jeff, Liaison, N
Jacks, Randy, Primary Member, Y
Benoit, Annie, Primary Member, Y
Black, Michael, Guest, Y
Buhrig, Chris, Primary Member, Y
Burkhammer, Erin, Primary Member, Y
Cota, Heath, Co-Chair, N
Dillon, Tom, Primary Member,
Dinkel, Anna, Primary Member, Y
Dukart, David, Primary Member, Y
Dutchick, Peter, Co-Chair, Y
Fisher, Garth, Liaison, N
Flanagan, Sean, Primary Member, N
Frost-Madrid, Karin, Primary Member, Y
Guzman, Frank, Liaison, N
Jackson, Colby, Guest, N
Jones, Amanda, Guest, Y
Leschuk, Victoria, Guest, Y
O'Hara, Kathryn, NWCG Coordinator, N
Palmgren, Glenn, Primary Member, Y
Patterson, Stephen, Primary Member, N
Reichert, Heather, Note Taker, Y
Sexton, Richard, Primary Member, N
Skraba, Amy, Primary Member, Y
Synder, Wade, Guest, Y
Trauernicht, Nathan, Primary Member, Y
Wegner, Melissa, Primary Member, Y
Williamson, Kerry, Primary Member, N
Rick Gividen, Guest, Y

I. TDC Update on Current Actions:

- NWCG Updates

Annie Benoit

Staffing and organization: Should be advertising a few more training specialists, potentially in late summer/early fall, plus 2 additional virtual instructional designers, potentially end of June

No more info on bill funding, received approval but haven't seen any funds yet.



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Working with contractor on CRWB is spurring discussion of where money is best spent on developing asynchronous training, can share numbers next month for costs of developing asynchronous modules.

- OWF/WFLP Governance Board Updates Rick Gividen

Governance Board May meeting was rescheduled to June

Transition went well from Moonami to Totara Direct Services

Development site will transition tomorrow 5/27 during the day

Met w/IQCS earlier this week. Looking at potential for transitioning LMS completion data to IQCS starting this summer. Would remove redundancy of completing courses in 2 places. Some considerations with IQCS staff capacity and competing priorities with the roll-out of IQCS 2.0.

ET workshop #13 for the year is coming up the week of 6/6.

Reminder that ET workshop is required for performing the ET role, ETs/training coordinators should keep this in mind when enrolling cadre in their courses.

- ETSC Updates Jon McLaughlin

This month's ETSC meeting was rescheduled for 6/3. Currently focusing on the enrollment/nomination and prioritization process.

- Nominations Demo Heather Reichert
- PMS 901 Updates/ Request for Change Process Peter Dutchick

Considering creating a stand-alone Distance Learning Training Guide, want to make sure we are providing useful guidance moving forward.

- Tasking: Training and Qualification Requirements

Did not discuss, will revisit.

- National Training Delivery Team Peter Dutchick

Looking to detail 15 people to support both virtual and in-person courses nationally, with the flexibility to travel.

Working on an RX program that combines multiple courses for delivery over a period of months, mostly asynchronous, but culminates with in-person or VILT session.



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II. Lightning Round:

AK/Amy Skraba: Wrapped up training season, delivered almost everything in-person, just starting to plan for '23.

PNW/Chris Buhrig: One more N-9042 class coming up, starting to plan for '23, support national delivery team model, will do a mix of VILT and in-person next year, continuing to improve use of WFLP.

NR/Melissa Wegner: Closed out 21/22 training season, working with cadres and coordinators on determining which courses should be in-person, leaving room for flexibility.

GB/Erin Burkhammer: Wrapped up last course, weighing options for next year.

SOPS/Anna Dinkel: Wrapping up last FI-210, planning for next year, plan to use portal for noms.

SW/Karin Frost-Madrid: Have mobilized over 60 PTs, working on training needs for '23, working on SW RAWS course, will use portal for noms.

EA/David Dukart: Minnesota is finishing up academy next week, EA TWT is planning for '23 training season, looking forward to using WFLP nom process, encouraging PTs to go available

RM/Randy Jacks: Finished up staff ride last week, moving into PT season, looking at '23 schedule, plan to use portal for noms.