



National Wildfire Coordinating Group Training Delivery Committee

Meeting Minutes

DATE: April 28, 2022

ATTENDEES:

Arnberger, Jeff, Liaison, N
Jacks, Randy, Primary Member, N
Benoit, Annie, Primary Member, N
Buhrig, Chris, Primary Member, Y
Burkhammer, Erin, Primary Member, Y
Cota, Heath, Co-Chair, Y
Dillon, Tom, Primary Member, N
Dinkel, Anna, Primary Member, Y
Dukart, David, Primary Member, N
Dutchick, Peter, Co-Chair, Y
Fisher, Garth, Liaison, N
Flanagan, Sean, Primary Member, Y
Frost-Madrid, Karin, Primary Member, Y
Guzman, Frank, Liaison, N
Jackson, Colby, Guest, Y
Jones, Amanda, Guest, Y
O'Hara, Kathryn, NWCG Coordinator, Y
Palmgren, Glenn, Primary Member, N
Patterson, Stephen, Primary Member, N
Reichert, Heather, Note Taker, Y
Sexton, Richard, Primary Member, N
Skraba, Amy, Primary Member, Y
Trauernicht, Nathan, Primary Member, Y
Wegner, Melissa, Primary Member, Y
Williamson, Kerry, Primary Member, Y
Rick Gividen, Guest, Y

I. TDC Update on Current Actions:

- NWCG Updates

Colby Jackson

Staffing Updates: Training Specialists: Dave Fry, Kevin Meyer, Supervisory Training Specialist: Heather Gonzalez, Lori Glaeser is taking over for Wendell Welch in a detail as NWCG WFLP contact

Softech Contractor is still working on CRWB position/updating training, will be starting on FAL3 soon. In bidding process for FWPT and MEDL, hoping the contracts will be finished with the year.



National Wildfire Coordinating Group Training Delivery Committee

New WFSTAR packages out since last call, including 2021 Fire Year in Review and Point Fire Immersive. Please provide feedback on the latter to Travis Touchette, since it uses some new features, including 360 videos.

Awaiting confirmation of Infrastructure Bill funding to determine how it will impact NWCG projects.

- OWF/WFLP Governance Board Updates Rick Gividen

WFLP transitioning to new hosting environment April 29th-May 2nd.

Briefed Executive Board on learner access. Intent is there, but access won't be opened immediately, due to issues with security for IT systems and whether or not minors will have access, aiming for September.

Hoping that in 4-6 months will have a solution in place for sharing completion records between WFLP and IQCS, working with Mark Skudlarek and Mike Ellsworth.

5 detailers (3 FS, 2 OWF agreements) in place for Collaboration for Excellence in Learning and Teaching (CELT) team.

- ETSC Updates Mark Skudlarek

Still working out details of WFLP nomination process, will demo at GATR Meeting

Looking at WFLP search functions, "courses" vs. "upcoming courses", this has been confusing for many users. "Upcoming courses" search is tied to courses with "seminar events" for student waitlisting/enrollment. Considering ways to make this more user-friendly.

- PMS 901 Request for Change Process Heath Cota/Peter Dutchick

Katy O'Hara is reworking request for change (RFC) process that is currently being used by IPSC, would mirror IPSC process but would be focused on PMS-901. Requests themselves vary in scope, so timeline will vary case-by case basis. Figuring out where TDC fits into process, delivery vs. content. Historically, approximately 6 RFCs are received for PMS-901 annually.

VILT definitions and guidelines have been added to the NWCG website, working to add them to PMS-901, where applicable.



National Wildfire Coordinating Group Training Delivery Committee

- Tasking: NWCWG Position Paper - Training and Qualification Requirements for Non-NWCWG Entities, tasking to IPSC and TDC to determine response

General recommendation to mirror language in PMS-901, Fidelity to Course Design, consult Contract Operations group regarding contractors and MOUs

Will revisit next month, following spring GATR meeting.

- Australian Support Crosswalk Peter Dutchick

Trying to determine the role of TDC. Historically, when we invite foreign responders in, we understand and accept their qualifications across the board. MOUs were signed and approved by the State Dept. in 2019. The National Wildfire Suppressions Association is currently working on this.

Is there anything on the training delivery front that is a no-go?
TDC members, please review.

- WFLP Certificates Scenarios Peter Dutchick

4 Scenarios: In-person course, paper certificate; in-person course, downloadable certificate created using template in the custom certificate activity in the WFLP with digital signature; fully asynchronous course, example: COMET S-290; blended course with a completion memorandum for the asynchronous portion only.

Discussion of necessity of certificates, benefits of completion rosters, necessity and validity of signatures, AgLearn/DOI Talent model for tracking completion, concerns of training officers, format of certificates in IQCS 2.0. This is an ongoing discussion, will revisit.

II. Lightning Round:

AK/Amy Skraba: In the thick of training season, delivering alpha version of D-310 this week (with IROC).

PNW/Chris Buhrig: Training season has gone well overall, has included virtual, in-person and blended, some tech challenges with blended. Engine Academy this week. Looking at next year, including opportunities to combine asynchronous content with in-person “integrations”. Have 1 person going for L-380 lead instructor, also had good success with all contract instructors used this year. Used WFLP this year for adding student to waitlists and managing rosters, working to streamline the process next year, but will continue to use the portal.



National Wildfire Coordinating Group Training Delivery Committee

NR/Melissa Wegner: M-581 this week, all virtual, eISuite next week, all nominations in IQCS 2021, about to start planning for next year's courses

GB/Erin Burkhammer: 26 VILT deliveries this year, 6 in-person L-courses, wrapping up S372 and NIFC refresher

NOPS/Kerri Williamson: S378 at WFTC this week at NCTC for final week, FI-210 coming up, about to start prepping for FY23

SOPS/Anna Dinkel: Dozer Academy concluding 5/6, FI-210 coming up, combination of virtual and in-person this year, good success with contractors for L-courses, used IQCS for nominations, considering moving nom process into the portal for FY23, currently planning for FY23 courses

SW/Karin Frost-Madrid: SW training season is over, in PL4, earliest the SW has had large fires, PT program is running, meeting with ICs, expanded dispatches, and SWICC to ensure process is running smoothly. Intend to continue using portal for nominations. The work around wildland firefighter series and IFPM will be pivotal to the training delivery efforts in the future.

SA/Sean Flanagan: Split training season (March/April is fire season). Next week L-580 and beginning SA Engine Academy, followed by 2-week AR Academy and L-380, finishing in early June with TWT meeting and SA Heavy Equipment Academy.

Action items:

PMS 901 Request for Change Process

Review Training and Qualification Requirements for Non-NWCG entities

Review Australian Support Crosswalk

Certificates Discussion