



RMC Meeting Minutes

March 13, 2025

RMC Members: Tyler McCowan (BLM), Darryl Jones (NASF), Molly West (USFS), Corey Butler (IOS), Richard Evoy (NIOSH), Mike Proud (NWS), Eric Fransted (FWS), Kat DuBose, Mack McFarland (NPS-Chair), Troy Phelps (BIA), Ric Smith, Persephone Whelan (USFS), Shaun M Doran (PA State Gov)

NWCG Staff: Sarah Lee (Coordinator), Heather Gonzalez (Supervisory Training Specialist), Darci Drinkwater (Executive Secretary)

Guests: Michael Guarino (HTTFSC), Travis Dotson (LLC),

Topic & Notes

Decision

SAFENET:

- SAFENET program is still functional.
- SAFENET work group having regular meetings to develop recommendations for redesign and re-platforming the program.
- Jaclyn Rutan (BLM) is the current SAFENET administrator and can be reached through the DOI directory.

N/A

Ongoing Taskings and Projects:

• Safety Officer Positions:

- Job aids J-301 review:
 - Part of the S-204 course development through the Incident Performance and Training Modernization (IPTM) process.
 - Provides topics to raise awareness and critical thinking.
 - This format will be easy to maintain and update.
 - One of the last pieces to approve for S-204.
- Transition memo draft:
 - Complied Safety Office position updates and upcoming courses.
- Request of change (RFC) for S-404 course requirement:
 - Would like to submit an RFC that requires S-404 for upper-level safety positions.

Safety Officer:
APPROVAL of J-301.
APPROVAL to move forward with the memo.
APPROVAL to submit an RFC for S-404 requirement.

PMS 926:
Will forward the link out once DOI has reviewed the document.

• Federal Wildland Firefighter Health and Wellbeing:

- Working on a PPE, laundering, and decontamination safety bulletin with the ETC.
 - Recommends having a washing machine at your unit to wash Nomex separately.
 - Separate dirty clothing from clean inside your bag.

• Agency Administrators Guide to Critical Incidents, PMS 926:

- DOI reviewing.
- Want to make inclusive for state partners.

• Incident within and Incident (IWI) Task Group:

Additional information beyond these meeting notes (i.e. handouts, presentations, maps, etc.) will require a FOIA request to ensure proper privacy regulations are followed. Please request via FOIA Online website at <https://www.doi.gov/foia/make-a-request>



Topic & Notes	
Decision	
○ NWCG Executive Board is supportive of moving forward.	
Winter Meeting Decisions: <ul style="list-style-type: none">• Safety Gram:<ul style="list-style-type: none">○ Maintain the Safety Gram reporting criteria to capture acute injuries, illnesses, shelter deployments, entrapments, and turnovers.○ Identify a task group in March to review and update the current (2018) criteria by the end of April.• Environmental Hazard Mitigation:<ul style="list-style-type: none">○ Work with Equipment Technology Committee (ETC) to develop a safety bulletin highlighting the importance of cleaning PPE.• Risk Management Training:<ul style="list-style-type: none">○ Identify a task group to develop a list of risk management terms and definitions to be submitted to the NWCG glossary.<ul style="list-style-type: none">▪ Whelan has generated a list from the USFS.• Safety Officer Toolkit:<ul style="list-style-type: none">○ Continue to work with Emergency Medical Committee (EMC) to evaluate and recommend improvements to the 2024 IWI Plan template to include regular discussions with NWCG Coordinators.	Safety Gram- McCowan, Dotson, West, and Whelan will form the task group to review and update the Safety Gram criteria. Whelan will send out the meeting invites. Risk management training- Whelan, Fransted, and McFarland will form the risk management terms and definitions task group. Whelan and Fransted will set up the box folder.
Fatigue Management Next Steps: <ul style="list-style-type: none">• Sent RMC the Fire Executive Council memorandum.<ul style="list-style-type: none">○ NWCG to revise the guidance and clarify activities which are allowable during pay status.○ NMAC and Joint Fire Science also listed with taskings.• Briefing the Executive Board (EB) at their March meeting.	N/A
Lessons Learned Committee (LLC): <ul style="list-style-type: none">• With limited staffing many of our products will be delayed.• Will try and maintain presence on committees.• New podcast coming out tomorrow.	N/A
Subcommittees: <ul style="list-style-type: none">• 6 Minutes for Safety (6MFS):<ul style="list-style-type: none">○ Week of Remembrance drafts in progress will be sent to RMC for review in April.○ Working group and daily topics drafts in progress.○ Webmaster is working on 6MFS site design changes to increase interaction and webform submissions.○ Interest from the field to convert the Wildland Firefighter Foundation's 100 Fire Project to a This Day in History topic for 6MFS.• Hazard Tree and Tree Felling Subcommittee (HTTFSC):<ul style="list-style-type: none">○ NWCG Standards for Wildland Fire Chainsaw Operations, PMS 212 has been updated.○ S-112: Introduction to Chainsaw Operation. New Course overview presentation by Jonathan	APPROVAL of S-112 course.

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Winskie from NWCG Training <ul style="list-style-type: none">Includes updated PMS-212 Standards for wildland fire chainsaw operationsIncludes new Position Taskbook. Current taskbooks will expire on November 1, 2025Position training is expected to go live on the learning portal by the end of March.Legacy S-212 course can be taught until November 1, 2025.Online pre-work and 3 days of hands on	
LLC – Updates: <ul style="list-style-type: none">Infographic available.First rapid lesson sharing (RLS) for the year.	N/A
Tech and Science – Updates: <ul style="list-style-type: none">Working on some follow up with the carcinogen review paper.Our four CAP, hazard assessment, and portable power projects are moving along.Starting our second year of WHOOP band and fatigue studies.	N/A