



**RMC Members Present:** Tim Blake (BLM), Mack McFarland (NPS), Darryl Jones (NASF), Mack McFarland (NPS), Christa Hale (NIOSH), Erin Phelps (USFS), Troy Phelps (BIA), Ric Smith (FEMA), Persephone Whelan (USFS), Eric Fransted (FWS-RMC Chair).

Carmen Thomason (NWCG Coordinator), Darci Drinkwater (Executive Secretary)

**Guests:** Jennifer Myslivy (6MFS), Patty O’Brien (MHSC), Kelly Woods (LLC)

Topic & Notes	Decision
<p><b>Work Capacity Test (WCT) Administrator’s Guide Update:</b></p> <ul style="list-style-type: none"> <li>• Guidance rather than a hard line.</li> <li>• Administrator discretion</li> <li>• Change language under Weather Conditions from, “Below are the requirements that should be adhered to before administering a test.” To, “The below recommendations should be considered before administering a test.”</li> <li>• Weather Conditions header should be changed to Weather Considerations.</li> </ul>	APPROVAL of draft with changes noted.
<p><b>National Weather Service (NWS) Representative on RMC:</b></p> <ul style="list-style-type: none"> <li>• NWS representatives currently sit on the Fire Behavior Subcommittee (FBSC) and NWCG Executive Board (EB).</li> <li>• An advisor on an NWCG committee participates in discussions but does not have a vote in decisions.</li> <li>• An NWS representative would bring an important perspective to RMC.</li> </ul>	APPROVAL to add NWS advisor to RMC.
<p><b>Fall/Winter RMC Meeting:</b></p> <ul style="list-style-type: none"> <li>• Suggest January or early February for an annual in-person meeting.</li> </ul>	Fransted will reserve a location for the in-person meeting.
<p><b>Fatigue Research Memorandum:</b></p> <ul style="list-style-type: none"> <li>• Fransted will be briefing EB next week.</li> <li>• Wildland Fire and Public Health Advisory Team (MPHAT) may not be the sole group working on this tasking. <ul style="list-style-type: none"> <li>◦ A task group with MPHAT, Joint Fire Science, and Joint Firefighter Wellness may be more effective.</li> </ul> </li> <li>• Currently only two million in proposed funding for firefighter health and wellness.</li> <li>• Possibly request 50,000 to 100,000 for a contractor to design the study?</li> </ul>	N/A
<p><b>Smoke Risks to Firefighter Video Approval:</b></p> <ul style="list-style-type: none"> <li>• NWCG publications will edit all grammatical errors.</li> <li>• Comments from RMC: <ul style="list-style-type: none"> <li>◦ Inclusion of initial attack, prescribed fire, and teams.</li> <li>◦ Is the length appropriate?</li> <li>◦ How will presumptive illness be incorporated?</li> </ul> </li> <li>• Fire Shelter/PPE Subcommittee (FSPPEs) developing Safety Alert on respirators.</li> </ul>	Fransted will compile comments and send to Smoke Committee.

Additional information beyond these meeting notes (i.e. handouts, presentations, maps, etc.) will require a FOIA request to ensure proper privacy regulations are followed. Please request via FOIA Online website at <https://www.doi.gov/foia/make-a-request>



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<p><b>RMC Website:</b></p> <ul style="list-style-type: none"> <li>• Safety Officer toolkit: <ul style="list-style-type: none"> <li>○ Currently have three products on the website (Risk Assessment Worksheet, ISAP Story Map link, and Incident Emergency Plan).</li> <li>○ Toolkit header includes statement that “products are under development” and includes link for comments.</li> <li>○ Most products developed by Incident Management Response Roundtable (IMRR) Safety. Requests RMC add: <ul style="list-style-type: none"> <li>▪ Inspection sheets for ground support, helibase, incident base, kitchens/serving area.</li> <li>▪ Active Shooter mitigations.</li> <li>▪ Safety Officer position duties.</li> </ul> </li> <li>○ Products posted will require maintenance and IMRR will inform RMC as products are updated.</li> </ul> </li> </ul>	<p>APPROVAL to post all worksheets but will be omitting active shooter worksheet until vetting with law enforcement, Department of Homeland Security, and U.S. Fire Administration is complete.</p> <p>Decision on whether to link <a href="#">Total Wildland Firefighter Health</a> next month.</p>
<p><b>Safety Zone Guidelines Update:</b></p> <ul style="list-style-type: none"> <li>• Incident Position and Standards Committee (IPSC) is looking at the recommended changes to safety zone guidelines. <ul style="list-style-type: none"> <li>○ Draft document to test this summer that is simplified for field use. <ul style="list-style-type: none"> <li>▪ QR code for feedback.</li> <li>▪ Incorporates wind and slope into the calculation.</li> </ul> </li> </ul> </li> <li>• Receiving comments from that field that new calculations are difficult to apply in the field especially on state and private lands.</li> <li>• Valuable tool in the discussions during Incident Strategic Assessment Process (ISAP).</li> <li>• Need to establish communication plan for the field to reduce confusion. <ul style="list-style-type: none"> <li>○ Set expectations</li> </ul> </li> </ul>	<p>N/A</p>
<p><b>Tasking for incident within an incident (IWI) Standard:</b></p> <ul style="list-style-type: none"> <li>• IMRR requested that Incident Commanders Advisory Council (ICAC) and then to National Multi- Agency Coordinating Group (NMAC) start work on IWI standard.</li> <li>• Standards are within NWCG’s purview would expect a tasking to RMC.</li> </ul>	<p>N/A</p>
<p><b>Safety Officer, Field (SOFF) Update:</b></p> <ul style="list-style-type: none"> <li>• Spent a week with Incident Performance and Training Modernization (IPTM) contractor.</li> <li>• Four subject matter experts (SMEs).</li> <li>• Feel that the contractor has a good understanding of the position.</li> <li>• Developed draft position standards and Incident Position Descriptions (IPDs).</li> <li>• Next steps: <ul style="list-style-type: none"> <li>○ Determine type and amount of training.</li> <li>○ Develop taskbook</li> </ul> </li> </ul>	<p>N/A</p>



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<ul style="list-style-type: none"> <li>○ Goal to have incorporated in 2024 <i>NWCG Standards for Wildland Fire Position Qualifications</i>, PMS 310-1.</li> </ul>	
<p><b>Agency Administrator’s Guide to Critical Incident Management, PMS 926 Update:</b></p> <ul style="list-style-type: none"> <li>● Reviewing content and formatting.</li> </ul>	N/A
<p><b>NWCG Updates:</b></p> <ul style="list-style-type: none"> <li>● Incident Response Pocket Guide (IRPG) change period is open.</li> </ul>	N/A
<p><b>Subcommittees:</b></p> <ul style="list-style-type: none"> <li>● <b>6 Minutes for Safety (6MFS):</b> <ul style="list-style-type: none"> <li>○ Finalized firefighter health and safety topics have been added to the August and September 6MFS calendar.</li> <li>○ Will start meeting again in September.</li> </ul> </li> <li>● <b>Hazard Tree and Tree Felling Subcommittee (HTTFS):</b> <ul style="list-style-type: none"> <li>○ Faller 1,2,3:               <ul style="list-style-type: none"> <li>▪ Request for change submitted to IPSC.</li> <li>▪ Working through processes of IPTM and 310-1.</li> <li>▪ SMEs meeting three hours per week to complete the work.</li> <li>▪ Faller 2 training will be online, completion date of March 2025.</li> <li>▪ Faller 1 on budget and on target for completion date.</li> </ul> </li> <li>○ Recruiting SMEs for Felling Boss.</li> <li>○ Updating links and cleaning up the website, target due date the end of 2023.</li> <li>○ Communicating with the chainsaw coordinator from British Columbia.</li> </ul> </li> <li>● <b>Mental Health Subcommittee (MHSC):</b> <ul style="list-style-type: none"> <li>○ Suicide Prevention week is September 10-16.</li> <li>○ Will be sharing materials with RMC soon.               <ul style="list-style-type: none"> <li>▪ Welcome feedback on materials.</li> <li>▪ RMC will have one week to review.</li> </ul> </li> </ul> </li> </ul>	N/A
<p><b>Lessons Learned Center (LLC) Update:</b></p> <ul style="list-style-type: none"> <li>● Any links to LLC need to be updated.</li> <li>● New address is <a href="https://lessons.fs2c.usda.gov/">https://lessons.fs2c.usda.gov/</a></li> <li>● Part of Drupal with NWCG website.</li> <li>● Phase 1:       <ul style="list-style-type: none"> <li>○ More functionality coming in Phase 2.</li> <li>○ Please report any issues.</li> <li>○ Incident review database will populate the latest lesson.           <ul style="list-style-type: none"> <li>▪ Drupal and Solar search engines.</li> </ul> </li> <li>○ When linking to a Serious Accident Investigation (SAI) link to the Incident page.</li> </ul> </li> </ul>	APPROVAL of Safety Gram Submission. Fransted will send to NWCG Webmaster.

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<ul style="list-style-type: none"><li>• Phase 2:<ul style="list-style-type: none"><li>○ Will incorporate podcasts, global search, library, and blogs into drupal.</li></ul></li><li>• Outreach for a 120 detail for an Assistant Director</li></ul>	
<p><b>Science Updates:</b></p> <ul style="list-style-type: none"><li>• NTDP is reviewing fire shelter decomposition study and monitoring new shelters development projects.</li><li>• Unisex pants are out for trial wear.</li><li>• New company working on updating saw chaps to NFPA 1977 standard.</li></ul>	