RMC Members Present: Ted Mason (BLM), Erin Phelps (USFS), Kathy Komatz (NPS), Wesley Keller (NASF), Adrian Grayshield (BIA), Miranda Stuart (NPS), Bill Troup (FEMA), Kelly Woods (NPS-LLC), Joe Domitrovich (USFS), Mark Goeller (NASF), Kathleen Navarro (NIOSH), Corey Butler (DOI OSH), David Maclay-Schulte (USFS), Mack McFarland (NPS), (Eric Fransted (RMC- Chair).

Tim Sampson (USFS), Jennifer Rabuck (USFS), Darryl Jones (NASF), Wesley Keller, Molly West (USFS), Tess Mccarville (USFS), Corey Bulter (DOI), Russel Long (USFS), Tim Blake (NWCG Coordinator), Darci Drinkwater (Executive Secretary)

Topic & Notes	Decision

Strategic Risk Assessment (SRA) Beta Test:
• Decision-making around risk has significant impacts.
• Lack of a uniform system to help IMTs, host units, etc. assess and communicate risk leads to confusion, inefficiency, and safety gaps.
• Find commonalities on how to speak to risk.
• Create understanding and awareness.
• Will not replace Operational Risk Assessment.
• Collective team of IMT members, SMEs, and host unit representative met for discussion.
   ○ Mission (strategic) level, informs and relies on assessed operational risks for tactics.
   ○ Conversation helps with sense making.
   ○ Focuses on the balance between critical values at risk and the 6 major influencers (ground transportation, rapid fire growth, hit by hazards, aviation operations, human factors, EMS response and extraction capacity).
   ○ Duration and probability of success.
• Alfa field test 2021-
   ○ Twelve interagency Type 1 and 2 IMTs volunteered to test and provide feedback.
   ○ Surveys at various points during the process.
   ○ Formal process that takes time but changed the way IMTs talked creating a multifunction engagement.
   ○ Improved alignment. Increased understanding of the why.
• Next steps-
   ○ Revisit 2021 field teams.
   ○ Reach out to new teams for 2022 Beta test.
   ○ Socialize with agencies, courses (S-520 and M582), READs, etc.
   ○ Set up Interagency Task Group.
   ○ Establish larger interagency coaching bench.
   ○ Create a communication plan.
	Action item- Distribute SRA GreenLine document to RMC members.

Safety Gram: • Discussion on how to validate number of personnel involved in entrapments.	Kelly Woods will finalize Safety Gram with Erin Phelps and Eric Fransted.

Additional information beyond these meeting notes (i.e. handouts, presentations, maps, etc.) will require a FOIA request to ensure proper privacy regulations are followed. Please request via FOIA Online website at https://www.doi.gov/foia/make-a-request

Topic & Notes	Decision
- o Make best educated guess if not possible leave unknown. - o Add disclaimer that the number is an approximation. - o Use approximation symbol in the document.	
SAFENET: - Current process- - o When the SAFENET administrator receives a new submission, it is sanitized and forwarded to the regional and national contacts for the associated agency. The agency has two days to respond or request a time extension. - Proposed change- - o SAFENET administrator will send both the sanitized and non-sanitized version to regional and national contacts of the associated agency. The agency with have two days to compare versions and review the sanitized version or request changes to sanitation. They would no longer have the option to delay public posting. - o Corrective actions may be completed within the two days prior to posting of the sanitized SAFENET. Or corrective actions could be completed after posting. - o Possible option of updating the system to include a drop down for agency. Which will allow the submission to go directly to that agency and the SAFENET administrator. - BLM concerned that fabrications or defamation SAFENETs would be posted. - o Last three years of SAFENET submissions (2019, 2020, 2021) were analyzed and only three submissions were fabrications/defamations. - o Even with the low number of these submissions still need an option not to post.	SAFENET group will work with Ted Mason to create a disclaimer. Group will continue work to find a solution.
Glossary Terms: Erin Phelps will replace Mark Goeller as the Glossary Representative for RMC.	N/A
Redbook 'Days off' Debate: - Forest Service is very concrete with wanting three days off after 14 and at the home unit three days off within 14. - DOI wants more flexibility. - Creating problems for interagency duty officers and IMTs. - Form task group to provide a recommendation from RMC. Tie with science.	Task group will include Erin Phelps, Miranda Stuart, Joe Domitrovich, Molly West, and Darryl Jones.
Lessons Learned Center (LLC) Update: - Incident Review Database back up. - Back to original staffing. - Released informational graphic last week, Numbers and Lessons: Collected from 2021 Incident Reports. - Working on an incident review summary for 2021.	N/A
Subcommittee Updates: Mental health Subcommittee (MHSC)-	Feedback from RMC on Preparedness Guide due January 21st.

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Topic & Notes	Decision
- o Module and video released. - o NWCG Executive Board approved $10,000 for a retirement module. Encompassing lifespan of a career. - o Preparedness Guide deadline February 1st. • 6 Minutes for Safety (6MFS)- - o Jennifer will replace Kathy as chair but unable to start until May. - o Kathy is good with the timeline. - o Week of Remembrance theme: blend leadership campaign (learning) with LLC's 20-year anniversary. • Hazard Tree and Tree Felling Subcommittee (HTTFS)- - o Working through training cycle for S-212. Incident Position Descriptions (IPDs) and standards. - o Addressing Faller 1/2/3 training with NWCG. - o Possible amendment to PMS-212, send out statement of changes made. - o Submitted two names as Glossary representatives. Possibility of submitting new terms. - o Interest from the field for an Advanced Sawyer course. Engaging with SMEs. - o Next meeting February 11th.	RMC approves new 6MFS chair.
National Training and Development Program (NTDP) Update: • Cancer literature review ongoing, many methodologies. • Critical Training study this spring with two Shot crews. • Food delivery standards rolling over from last season. - o Possibility of using more food boxes. • PPE- - o Fire shelter manufacturing halfway done. - o No updates on women's fire pants, still planning for spring release.	David Maclay-Schulte will provide update on cut resistant boots at February meeting.
National Institute for Occupational Safety and Health (NIOSH): • Study of cancer in Wildland firefighters due to exposure to chemicals. • Cohort study accepted recommendations for future research. • Published Guide for Researchers in December.	N/A
Emergency Medical Committee (EMC) and Wildland Fire and Public Health Advisory Team (MPHAT): • 2022 guidance will be coming out focus on masks, social distancing, and testing priorities - o Updating website and Incident COVID Tracker.	N/A
SOFR/SOF3 Task Group Update: • Requested SOF3 position code "back" from DOI all hazards group; awaiting response. • Next meeting January 27th.	N/A

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