



RMC Members Present: Ted Mason (BLM), Mike Noel (USFS), Kathy Komatz (NPS), Wesley Keller (NASF), Colby Jackson (Training Liaison). Adrian Grayshield (BIA), Eric Fransted (FWS), Tony Petrilli (USFS), Miranda Stuart (NPS). Bill Troup (FEMA), John Truett (NASF), Kelly Woods (NPS-LLC), Corey Butler (DOI), Tess McCarville (USFS), Mack McFarland (NPS), Darci Drinkwater (Executive Secretary), Tim Blake (NWCG Coordinator), Mark Goeller (RMC- Chair).

Guests: Jim Shultz, Kaili McCray, Kathleen Navarro, Ben Iverson.

Topic & Notes	Decision
<p>Safety Alert System Proposal Update:</p> <ul style="list-style-type: none"> • Project nearly complete. • Reviewed past alerts, bulletins, and warnings to find key words. Which will be searchable on the NWCG website. • Goeller, Blake, and Fransted met virtually on 23 February to discuss final Alert System definitions with NWCG Publications Manager Jessie Bender, NWCG ETC Chair Dave Haston, and NWCG Website Manager Nancie Turner. • Templates have been approved by Equipment Technology Committee (ETC) and uploaded to the website. Edits are not available on the website yet. 	N/A
<p>Incident and Position Standards Committee Inquiry- NWCG Memo #10-018 Assignment of Trainees to Incident Positions:</p> <ul style="list-style-type: none"> • Meeting with Jim Shultz (IPSC) to discuss memo content. • Memo intent was met and suggest archiving without further action by IPSC. • Concern that trainees are still supervising trainees without adequate oversight. • Follow up and discussion on frequency and extent of occurrence. <ul style="list-style-type: none"> ○ Jim Shultz to poll IMRR Safety and Operations groups for input. • Future action by RMC to highlight and mitigate this risk may be warranted. 	<p>Memo #10-018 approved to archive.</p> <p>Jim Shultz (IPSC) will follow up with IMRR on frequency and needed future actions.</p>
<p>RMC Chair Transition:</p> <ul style="list-style-type: none"> • Eric Fransted will be taking over for Mark Goeller as Chair May 13th. <ul style="list-style-type: none"> ○ Have been transitioning over the past month. 	N/A
<p>NWCG Training Update:</p> <ul style="list-style-type: none"> • Possible impact to Safety Officer positions. <ul style="list-style-type: none"> ○ FEMA is updating member training with a textbook describing positions on an IMT. • Leadership Levels <ul style="list-style-type: none"> ○ Illustrates the standard for desired leaderships skills and knowledge needed at various levels of the organization. ○ Follower (provide action), New leader (convey intent), Leader of people (develop intent), Leader of Leaders (provide direction), Leaders of Organizations (provide direction). ○ More information available on NWCG website. 	N/A

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<p>National Technology Development Program & Fire Shelter/PPE Subcommittee Update:</p> <ul style="list-style-type: none"> • Published three bulletins that were distributed on Monday March 8th, 2021 via the Alert System and mailed hard copies. The bulletins distributed are: <ul style="list-style-type: none"> ○ Fire Shelter PVC Bag Retrofit 2021; Fire Shelter PVC Bag Retrofit Enhancement; and Fire Shelter Training Update/Reminders. • Revised Fire Shelter Training bulletins into a one-page document with a QR code. • Fire Shelter PVC Bag Retrofit 2021 bulletin: <ul style="list-style-type: none"> ○ Currently only a recommendation not a requirement. ○ Slitting the plastic between the two red tabs on the fire shelter allows for easier opening. • Fire Shelter website has been updated. • Fire Shelter/PPE Subcommittee call March 18th. • Continuing to work on women’s fire pants project. • Fire Boot Project. <ul style="list-style-type: none"> ○ Developing standards. 	N/A
<p>Safety Officer Type 3 (SOF3) Incident Position Description Update:</p> <ul style="list-style-type: none"> • RMC’s Request for Change for the SOFR/SOF3 positions was well received by the IPSC. • IPSC to provide information to RMC concerning the Request for Change involving the SOF3 and SOFR positions. • ISPC agrees there is a need retain the SOFR position to provide an entry level position in the Safety Officer qualification’s path. • Other discussion from the IPSC involved the fitness standards for the positions. • Updates and/or new Position Task Books for the two positions will be needed. One possibility would be to have one task book for SOFR with the core functions for that qualification and add an additional section to include higher level competencies to allow the SOFR to achieve SOF3-status. • Greg Smith and Mike Ellsworth will serve as IPSC liaisons for RMC. • IPSC agrees that the S-404 Safety Officer course should be required training for future Safety Officer candidates. • IPSC will work through the specifics with the RMC. Will set up meeting next week to begin process. • National Incident Management System Integration Committee (NIMSIC) wildland fire endorsement project. <ul style="list-style-type: none"> ○ Timing 6 months to a year. Utilizing a contract. ○ Updating and formatting “Gen 2” Position Task Books and training. Analyzing how requirements align with FEMA. 	N/A
<p>Safety Gram Update:</p> <ul style="list-style-type: none"> • Purpose of Safety Grams: interagency accident reporting that ensures consistency and leading indicators. 	N/A

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<ul style="list-style-type: none"> Criteria for a Safety Gram as of November 1st, 2018: fatality(s), entrapment(s), burnover of personnel and/or fire suppression vehicles, apparatus and heavy equipment (i.e. fire engines, heavy equipment), fire shelter deployment(s). Lessons Learned Center (LLC) captures other events that does not warrant a Safety Gram. <ul style="list-style-type: none"> Still forward incidents/events to Kelly Wood that are not Safety Gram criteria. These incidents/events show trends in the LLC Year End Summary. Incident/events are searchable on the LLC website. 	
<p>Lessons Learned Center Update:</p> <ul style="list-style-type: none"> New Blog about Fire Shelters is uploaded. <ul style="list-style-type: none"> Independent action lead by the field. Good response with comments on social media. Next week there will be a new issue of Two More Chains. LLC Year End Report is now available on LLC website. 	N/A
<p>National Institute for Occupational Safety and Health (NIOSH) Update:</p> <ul style="list-style-type: none"> Requests for research on firefighters needs venting process. Joe Domitrovich generally handles vetting of research project but would be helpful to develop criteria. Updated guidance from CDC for vaccinated individuals and groups. 	Kat Navarro, Corey Bulter and Miranda Stuart to work with Joe Domitrovich to develop criteria and list of relevant areas for research projects. Bill Troup willing to help as well.
<p>Emergency Medial Committee (EMC)/Wildland Fire Medical and Public Health Advisory Team (MPHAT):</p> <ul style="list-style-type: none"> Waiting on OSHA specific guidance before updating COVID information. Want to remain consistent. Task team COVID survey <ul style="list-style-type: none"> Capture COVID information on incidents. Wildland Fire First Aid task group established. According to the CDC still need to follow quarantine protocols regardless of vaccination status in the workplace. Cannot track vaccination status. 	N/A
<p>Mental Health Subcommittee Update:</p> <ul style="list-style-type: none"> Developing guidelines for choosing mental health resources. <ul style="list-style-type: none"> Goal for finished guidelines is May. Moving forward to approve retirement modules which will be progressive from planning to actual retirement. Developing a 9 minute WFSTAR video addressing Mental Health. 	N/A
<p>Hazard Tree and Tree Felling Subcommittee:</p> <ul style="list-style-type: none"> Detailer Cory Berkebile has been selected to finalize the NWCG Wildfire Chainsaw Standards Guide. <ul style="list-style-type: none"> Cory will be on a 120 day detail with primary goal of finalizing the current draft of the standards guide. 	N/A

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<ul style="list-style-type: none"> ○ On track to get that document out to RMC to review by May. Distribute to the field for 2021 fire season. ● “Chainsaw Operational Complexity and Tree Size-up – When Complexity Changes”. WFSTAR video contract will be complete end of March. <ul style="list-style-type: none"> ○ Chainsaw safety refresher ○ Have reviewed a draft of the video. ○ Logan Blankenship and Kris Bruington have been the project leads. ○ Will build on last year’s video on “Felling Hazard Trees – Communication, Decision Making & Risk Management”. ● Reviewing S-212 curriculum and comparing it to the wildfire chainsaw standards guide and divide out material for the proposed Advanced Sawyer or S-312 course. 	
<p>6 Minutes for Safety Subcommittee (6MFS):</p> <ul style="list-style-type: none"> ● Week of Remembrance. <ul style="list-style-type: none"> ○ Topic for 2021, 20 Year Anniversary of 20 Mile Fire. ○ Vision for 6MFS to be more collaborative with Leadership Committee and LLC. ○ Daily topics will outline Leadership Levels. ○ Project plan is in place, goal is to have daily content ready for comments by April RMC meeting. ● New 6MFS topic for review, “Parking an Engine on the Fireline” <ul style="list-style-type: none"> ○ Feedback provided at the crew level. ● New System Admin for SafeNet needed. 	<p>Add 2021 Week of Remembrance content review to April agenda.</p> <p>Comments for new 6MFS topic due March 17th.</p> <p>New System Admin for SafeNet needed.</p>