



**NWCG Risk Management Committee
Conference Call Meeting Minutes
July 11, 2019**

Call Participants:

Mark Goeller	OK Forestry Services, Chair	Bodie Ronk	BLM, NIFC
Ted Mason	FWS, NIFC	Adrian Grayshield	BIA, NIFC
Kathy Komatz	NPS, NIFC	Corey Butler	NIOSH
Miranda Stewart	NPS, <i>(Sitting in for Chad Fisher)</i>	Alex Viktora	USFS, LLC
William Troup	US Fire Administration	Steve Holdsambeck	USFS, NIFC
Joe Sol	USFS, NTDP	Tony Petrilli	USFS, NTDP
Colby Jackson	BLM, NIFC	Wes Keller	Western States
Kaili McCray	FWS, NIFC	Chad Fisher	NPS, NIFC
Tim Blake	NWCG, NIFC	Tess McCarville	USFS, NIFC
Joe Domitrovich	USFS, NTDP	Mack McFarland	NPS
Mike Degrosky	Montana DNRC		

Opening/Introductions (Goeller)

- Roll Call

NWCG Updates (Colby Jackson)

NWCG General

- Preparedness Guide - A big topic that is being discussed, lots of feedback. Will be brought up on next Executive Board meeting.
- NWCG Corrective Action tasking to the Hazard Tree Subcommittee related to Brian Hughes Fatality Report is in the works.
- Aviation Risk Management Subcommittee (ARMS) has been stood up under National Interagency Aviation Committee (NIAC). <https://www.nwcg.gov/committees/aviation-risk-management-subcommittee> Need to consider what the relationship between ARMS and RMC should be along with areas of mutual interest or overlap.

NWCG Training

- Incident Position Description (IPD) work: Overview of standards management & IPD is here: <https://www.nwcg.gov/nwcg-standards-management-cycle> Click on "Build Incident Position Description" to expand.
- Incident Emergency Medical Subcommittee (IEMS) is working on the IPD for Medical Unit Leader (MEDL)
- RMC - please consider what engagement on the IPD for Safety Officer Positions will look like. (In discussion, committee offered to provide SME names on next call)
- Risk Management Video for Refresher, using Columbia River Bar Pilots as a case study -
 - Rough cut video available to preview. Follows Risk Management from IRPG, with Bar Pilots discussing what they do. If there aren't issues, we will compete video production with transition effects, IRPG text on screen, etc.
 - Work on facilitation guide is next. If RMC has anyone who would like to be involved in guide. Example under "Module Tools" here: <https://www.nwcg.gov/publications/training-courses/rt-130/leadership/ld610>

NTDP Updates

- Joe Sol is out of the country on vacation.
- Tony Petrilli is in AK.
- Domitrovich will be back in place next pay period.
- Mark Goeller submitted letter for support for possible grant from FEMA to the Oregon Health & Science University (OHSU) to develop a *Total Worker Health Program for Wildland Firefighters*. Should the grant be awarded OHSU would develop the program in concert with on-going and current work by NTDP and NIOSH
- Fire Shelter Subcommittee - name change to *Fire Shelter and PPE Subcommittee*
 - Subcommittee will start working with NTDP on PPE related issues and topics.
 - Ted Mason is now in place with the BLM but will continue with Subcommittee.

NIOSH (Corey Butler)

- Study researchers will follow Sawtooth IHC starting next week to proceed with long-term health study. Sawtooth is currently in AK and will return to GACC tomorrow.
- Blogs are up and comments/feedback coming in.

USFA (Bill Troup)

- Not on call

Subcommittee Updates

- **IEMS** (McCray)
 - Engaged with the MEDL incident position description update. Hoping to have a product for the fall face-to-face meeting.
 - Awardees have been selected for the 2019 year. Will be announced in the future.
 - ICS 206 Medical Plan and Incident Report: IEMS would like to handle these two documents and manage the update schedule for these forms. FS, BLM, NPS, and States all support.
 - Rapid Extraction Modules (REM) are still a topic of concern. Multitude of committees are interested in developing standards for REM. OTC is also discussing this topic and will be addressing during fall meeting. Kaili will attend and represent the RMC during these discussions.
- **Mental Health** (Stuart)
 - Was approved by NWCG Executive Board on June 19th
 - Next challenge is establishing internal processes and developing a website. Miranda welcomes input and suggestions for the subcommittee as a whole.
- **6 Minutes for Safety** (Komatz)
 - Thank you to the LLC
 - Successful Week of Remembrance full of impactful information

NWCG PMS-600 Preparedness Guide

- Posted on a the RMC
- Feedback sent to Mark from various sources
- Will revisit this document and update

SafetyGram (SG) and Lessons Learned Center (LLC) Update (Viktora)

- Most recent SG sent out today (7/11/19)
- Five SG fatalities to-date for CY 2019
- Travis Dotson the LLC Analyst is taking a turn as acting LLC Director.

Safenet Update (Goeller)

- No new Safenets for RMC review.

RMC Website Update (Goeller)

- Roster – Need to add agency/bureau section to designate each member’s agency representation to the RMC.

NIMO Checklist (Goeller)

- Emailed by Mark, please respond by next week (July 15th)

Round Robin (All)

Ted Mason (USFWS) – Ted Mason is in place in the BLM. The main contact for FWS is Shane McDonald. Ted's phone number is still current, email is now tmason@blm.gov. Bald Mountain FLA (two incidents on the Bald Mountain Fire in Southern Utah) being sent to the LLC.

Steve Holdsambeck (USFS) – Risk Management has been working on developing an agency roll out for a risk management program. Low significant injuries and low fire activity.

Adrian Grayshield (BIA) – Been visiting field units. Accident reporting is lacking in the tribal programs within the BIA. Individuals are using OWCP for injuries and not reporting upward. Criteria is: Any injury that requires transport.

Miranda Stuart (NPS) – No update from Chad on the Brian Hughes fatality report. Been busy in the SE with fire season. UAS are being heavily utilized in the SE area.

Mark Goeller (Southern States Rep) – Did presentation of RMC activities to Southern Group of State Foresters Fire Management Chiefs. All attending were very happy to hear of the approval of the Mental Health Subcommittee.

Wes Keller (North Eastern States) – Lots of moisture and flash flood warnings.

*****Next Conference Call – August 8, 2019***
Pending Fire Season**