

NWCG READ SC: Meeting Notes: **22 March 2021**

Attending: Johanna Blanchard, Cedar Drake (v), Linn Gassaway, Lisa Hanson, Martin Hutten (note taker), Juliette Jeanne (v), Jun Kinoshita, Tim Kramer, Anne Poopatanapong, Christine Pyle, Rich Schwab (V), Brian Van Druten (v), Stephanie Valasquez

General Business: Reminder that Lisa will be stepping down as Chair of the READ SC, Linn will be taking over as chair by next week, states that she expects to make a lot of mistakes, hopes for our understanding. Hopes to broaden further the interagency composition of READ SC. Hopes to bring in expertise we do not have as a group.

Discussion on **IROC data pull** in support of formalizing READ/LEAD READ/ARCH positions:

- How many times did we fill READ/REAF/ARCH?
- How many times did we UTF READ/REAF/ARCH?
- Can we get agency requesting and agency filled with?
- How many total current carded READ/REAF/ARCH?
- THSP?
- Linn mentioned this will not capture our full need because we often solicit outside of IROC/ROSS (through name requests)
- Incident size?
- GAC requesting?
- Data request will happen before next SC meeting

ARCH subgroup reporting out:

- Subgroup final draft is close. Some SC members have reviewed it.
- We discussed who the lead READ/ARCH/REAF reports to within the IMT; In practice it is not no longer always Planning Section Chief, **this was not resolved.**
- Katie Allison ensured that IPD language matched NWCG style
- Juliette did not have a chance to look at it and will provide any comments to Linn by COB today. Review completed.

REAF subgroup reporting out:

- Met twice in the last couple of weeks,
- Draft is not yet ready but will hopefully be by next SC meeting next month.
- We sent an email out to USFS BIA, BLM, etc. to add additional representatives and we did pick up Dave Callery from USFS. A draft was shared with folks outside including some AA's (responses positive but limited so far).

IPD GENERAL

- Cedar reached out to Annie Benoit about the Request For Change packet and found that submission date would be this week. In other words we are likely looking at a submittal NEXT YEAR. This was new information; NWCG did not previously communicate this deadline.

- Linn noted that we should prepare to deliver a rationale for the separation of REAF/ARCH as it will likely come up.
- Linn suggested the following approach toward IPD completion: assemble a diverse subgroup of non-NWCG SC specialists to finalize the draft IPD. They would submit the draft to the SC. We would still standardize the IPD's style/language common to NWCG. We would set a deadline in May or June.
- Cedar suggested sharing the working group's current draft with the READSC in advance of the April meeting and allowing members to comment and request input from within their respective agencies. **Cedar will compile and share current REAF IPD draft with READSC members**
- Stephanie: concurs and likes the idea of SC members being able to jump in a working group. Jeanne supports, Tim does, Brian mentioned we need a date: **Accepted date is to comment deadline by next meeting (April 26th) and then vote on approval of the REAF IPD draft during the May meeting.**

Wilderness: RE: Peter Pyle email. Bring us question of Agency vs. Specialty representation. Rich Schwab suggest we should bring in the technical expertise from SC associate members. **BINNED** for next mtg.

NWCG website:

- SC Chair needs to approve everything posted online and materials should be vetted with Annie Benoit
- All online materials must be Section 508-compliant.
- Cedar presented on current (minimal) READSC Webpage content
- Cedar/Jun identified additional webpage components which could be added in the future.
- Current images are stock photo's
- We can use NWCG sanctioned images (see TEAMS folder in NWCG working group). OR we can use our images provided they are from a federal employee with permission OR from non-federal employees with permission and royalty-free use permission statement. Cedar encouraged READSC members to contribute personally-source photos (with a corresponding permission statement) or identify NWCG sanctioned images which would be appropriate for the webpage. READSC members can place these images in labelled folders in the READSC Webpage Channel of the Team. Deadline for submission is by **next meeting: April 26th**
- Our NWCG SC member information is not fully current, Linn is the only one that can update
- Jun suggested to add "frequently asked questions" document to the publications and/or a "history of the READ" document.
- Cedar requested that SC members consider other resources to add to the website but suggested that we do not currently fully know what is appropriate. **BIN** this for the **next meeting.**

GENERAL AGREEMENTS:

Next meeting agenda will be compiled by Brian Van Druen

Meeting Notes: prepare during meeting, send out to SC for comment soon after the meeting. Meeting have to be posted online. We do not yet have that form. Linn will send to Martin.