

READ SC		2/22/2021 1200 MST
<p>Lisa Hanson NPS, Chair Linn Gassaway FS, Vice Chair <del>Juliette Jeanne BIA, Primary</del> Tim Kramer BLM Primary Brian Van Druten FWS, Primary Steph Velasquez CalFire Primary Kendra Fallon BOR, Liaison</p>	<p>Marisa Anderson FS, Associate <del>Johanna Blanchard BLM, Associate</del> David Calery FS, Associate Cedar Drake, NPS Associate* Martin Hutten NPS, Associate <del>Jun Kinoshita, Associate</del> Danelle Nance, BLM Associate Anne Poopatanapong, FS, Associate <del>Christine Pyle FS, Associate</del> <del>Rich Schwab NPS, Associate</del> Nelson Siefkin NPS, Associate</p>	<p>- In March, the following roles will change: - Lisa retires - Linn becomes Chair - Tim becomes Vice Chair - Cedar becomes NPS primary member</p>
<p>1. 20 min Request For Change (RFC - Stew Richter FS – Director NAFRE; IPSC primary member) - How to initiate the new Lead READ position - Who submits the RFC What forms/documents are needed in the RFC</p>		<p>- IFPC submitted a RFC last yr; didn't have enough justification to support bringing READ/F over to 310-1; we need to re-submit (REAF, ARCH) to IFPC (they then submit to IPSC) with supporting stats like incident orders, orders by agency, UTFs - new Lead READ position – people who currently serve can be grandfathered in: either an ICQS push or by unit certifier (preferred) - Job aid vs PTB – need to discuss - complexities (T1, T2, etc) will have to be discussed</p>
<p>2. 10 min Intro to Robert's Rules – discuss if we can use this process to provide more structure to our meetings (Linn)</p>		<p>- Might be a good way to guide us into decisions - Linn will provide more info - we should consider recording our mtgs</p>
<p>3. 20 min Discuss and vote on the Vice Chair position (Lisa and Linn) - Role/responsibilities - Estimated time commitment - Nominations (Primary members - self or others) - Vote 11/2020 meeting notes: a. Rules and Succession - We revisited these proposed rules during the October meeting; Please review the plan for succession in the READ SC: • Terms of positions will last for 2 years • In case Chair and Vice Chair positions are vacated before the end of the term: - If the Chair position becomes vacant, the Vice Chair becomes the Chair - If the Vice Chair position becomes vacant, the READ SC members will seek to find a volunteer to fill the position <b>VOTED:</b> Linn, Tim, Stephanie, and Lisa voted in favor of adopting these rules; no primary members voted against adopting these rules. If more than one primary members want to serve as the vice chair, the primary members will vote on who will become the vice chair-person.</p>		<p>- primary members voiced their interest and availability to serve in this position - BLM primary member Tim Kramer agreed to serve as READ SC Vice Chair; no other availability was expressed - because only one person volunteered to serve, no vote was required; Tim will take on the Vice Chair position starting in late March 2021 - Juliette was the only primary member absent</p>

<b>READ SC</b>	<b>2/22/2021 1200 MST</b>
<p>4. 30 min</p> <p>Form working groups for the following tasks: (Lisa and Linn)</p> <p>*assign a primary member as lead for each task</p> <ul style="list-style-type: none"> <li>- Report out from ARCH working group (Linn)</li> <li>- REAF IPD (Jun?)</li> <li>- Lead READ (Linn, Cedar, ?)</li> <li>- Data Standards</li> <li>- NWCG Webpage</li> <li>- Communication Plan (Jun?)</li> <li>- READ SC annual work plan (Tim?)</li> <li>- Wilderness</li> </ul>	<p><b>ARCH group</b> – Linn is lead; Steph is a member</p> <p><b>REAF group</b> – Cedar is lead; Brian, Martin, Jun are members</p> <p><b>Lead READ group</b> – Linn is lead; Cedar and Martin are members</p> <p><b>Data Standards group</b> – Steph is lead (?); Cedar is a member</p> <p><b>NWCG Webpage</b> – ? is lead; Jun, Tim, and Cedar are members</p> <p><b>Communications Plan</b> - ? is lead; Jun, Nelson, and Brian are members</p> <p><b>READ SC annual work plan</b> – Tim working on this</p> <p><b>Wilderness</b> – continue discussion about obtaining Wilderness expertise or SME (READ SC Advisor?)</p>
<p>5. 10 min</p> <p>Go Backs</p> <p>Bin Items</p> <p>meeting close out</p>	<p>- add READ SC annual work plan and Wilderness expertise to the march meeting agenda</p> <p>- requesting all members (primary, associate, liaison) to join one of the work groups (#4, above)</p>