

# Public Information Officer Subcommittee

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## Meeting Minutes: 2/29/2024

### Attendees:

Chris Barth (BLM – Chairperson), Candice Stevenson (NPS), Sean Collins (IAFC Rep.), Brian Harris (USFS), Adrienne Freeman (USFS), Lessa Peter (BIA Rep.)

### Also in Attendance:

Katy O'Hara (NWCG Coordinator), Nick Terrell (Admin.), Kevin Maier (NWCG Training Specialist), Toni Suminski-Walter (NWCG IPTM Project Manager)

### Committee Business:

- Committee members approved January 2024 meeting notes. Notes will be finalized for NWCG web posting.
- NWCG Position Steward Briefing Presentation – Katy O'Hara, Toni Suminski-Walter, and Kevin Maier of NWCG, gave a presentation of the upcoming Incident Performance and Training Modernization (IPTM) position review for PIOT and PIO3. As the position stewards for PIOT and PIO3, the PIOSC will be responsible for establishment and maintenance actions for the positions in coordination with other stakeholders. Important meeting takeaways:
  - Presentation slides and position charter uploaded to PIOSC Teams (IPTM folder) for members to access.
  - Action Item: Stakeholder Engagement Plan – The PIOSC should identify (agency) internal and external groups, organizations, or committees that may need to know about the IPTM position review.
  - SME selections need to be submitted to NWCG by March 8. PIOSC will finalize selections next week during scheduled work block session meetings.
- National Lead PIO Meeting – Updates and meeting notes added to new folder in PIOSC Teams. Feedback from the meeting indicated the need for creation of a collaboration forum amongst the National Lead PIO group, as well as setting up a quarterly meeting. The PIOSC supports converting the old PIO1 Team Leads Teams folder for this purpose. Sean is the owner of the PIO1 folder and will work on the conversion.

### New Business:

- Community, Education, and Prevention Committee (CEPC) update – No update.
- NWCG update (Katy) – The NWCG website migration has been pushed back another month due to unforeseen circumstances with the contractor. Katy also provided a summary of last week's NWCG committee chairs meeting in Boise.
- Incident Management Response Roundtable (IMRR) update – Next meeting March 6.

### Old Business:

- Standard configuration for PIO organization in Complex Incident Management Teams (CIMT) – Chris has sent a follow up email to the PIOSC for member review.

- Vacant agency representative seats on PIOSC – Lessa Peter has filled the BIA representative seat. Brian is continuing outreach with the potential interested FWS party.
- PIO related training – PIOSC members have been collaborating on filling out the training matrix. The training matrix will be discussed during next week's work block meetings.

### **Action Items:**

- Candice and Catherine working on updating Social Media Guidance.
- Sean will convert the old PIO1 Team Lead Teams folder for National Lead PIO group use.
- SME selection for IPTM position review.
- IPTM Stakeholder Engagement Plan.
- IPTM analysis dates – Apr. 29 to May 2.
- PIOSC work block session meetings March 5-8.

**Next call:** March 28th, 2024: 1330 ET, 1230 CT, 1130 MT, 1030 PT