

Public Information Officer Subcommittee

Meeting Minutes: 3/25/2021

Attendees:

Chris Barth (BLM), Robyn Broyles (BIA), Candice Stevenson (NPS), Catherine Koele (NASF), Adrienne Freeman (NPS), Kerry Greene (USFS)

Also in Attendance:

Tina Boehle (CEPC)

Committee Business:

1. Approve minutes from the last meeting
 - Motion to approve February meeting minutes is passed.
2. Announcements
 - Susie Heisey has withdrawn from the committee. FWS is searching for a replacement representative.
3. CEPC Update
 - A few comments came in for the PIO qualifications recommendation we submitted.
 - CEPC is working on a new group for data management and NFPORS. This will be an interagency committee led by OWF, Kristy Swartz.
 - Tina represented CEPC in a meeting for data management.
4. NWCG Update
 - New NWCG manager, Katherine "Katie" Wood starts April 26.

Old Business:

1. Task book and transition plans for new positions - Candice
 - Currently working on revising PIOF task book to become PIO3 task book.
 - We will need to review training requirements going forward, review FEMA training, and update S-203 to follow the needs at the PIOT and PIO3 levels.
 - We will consider creating and requiring a PIO refresher course annually or at some other interval.
 - We plan to review and revise S-203 next year
2. IMRR Update - Kerry Greene
 - Several recommendations made for virtual ordering and check-in process
 - PIO IMRR call included discussion for equipment list and needs. The discussion included consideration for bandwidth, platforms, and personnel.
 - PIO IMRR group will approach other functions to gather input before finalizing and bring to NMAC for recommendations.
 - IMRR would like to continue updates from PIOSC
 - PIOSC could reach out to the IMRR group for feedback on the task book

New Business:

3. NIFC external affairs asked if we would be willing to review documents on the PIO Bulletin Board.

- This involves removing old or outdated documents and ensuring 508 compliancy for relevant documents.
- Candice will seek more information from NIFC external affairs and collaborate with NWCG.
- IMRR community may also be able to help with this

Action Items:

Request for change proposal goes to IPSC today

Workshops will be scheduled next week for PIO3 task book revision

April 22 scheduled call is cancelled, next call will be May 27, 2021 at 2 PM ET, 12 PM MT, 11 AM PT