

Public Information Officer Subcommittee

Meeting Minutes: 2/25/2021

Attendees:

Robyn Broyles (BIA), Candice Stevenson (NPS), Catherine Koele (NASF), Adrienne Freeman (NPS), Kerry Greene (USFS), Chris Barth (BLM), Susan Heisey (USFWS)

Also in Attendance:

Annie Benoit (NWCG)

Committee Business:

1. Approve minutes from the last meeting
 - Motion to approve December and January meeting minutes is passed.
2. CEPC Update
 - None
3. NWCG Update
 - None

Old Business:

1. Nationwide contract for video production studio set-up for incidents
 - Will continue to talk to interagency partners and budget administration regarding contracting needs
 - Vendors in CA are available if needed
 - There are many other conversations around this topic, we're not sure what the other groups may be doing, and we want to combine efforts. There is lots of talk about this on IMRR calls.
 - Kerry stated that this is a need identified by IMRR group and they workshopped 4 subject areas. We're not sure of the action items. Eric Martinez was lead on that breakout discussion and there was expressed concern for what we do if we don't have internet. But, this should not be a roadblock. Between the PIOSC, IMRR group, and NIFC external affairs, we can find a committee of experts to confirm that what we need. This is also being talked about at the NIFC GACC calls. Kerry will be a link for PIOSC for the IMRR call.
 - We need boilerplate language to put into an EERA or other agreement so we're all getting the same product. We will need the vendor to also be able to teach PIOs how to use the equipment and be there for support.
 - We also need to consider the planning section and other sections. If we can get this going, we can tweak it later with input from other sections.
2. IMRR survey results – Kerry Greene
 - PIO top 3 subjects included: virtual PIO ordering, virtual PIO functioning/managing, and technology and equipment.
 - There may be a change for IROC to order virtual PIOs.

- IMRR is working on a desk guide for supervisors for how to manage your resources plus virtual resources. That also touches other functions and the ICs would like to have this for all functional areas.
 - There has been discussion around the need for equipment and we have several possible solutions. If PIOSC has recommendations, we need to push them up.
 - There will be another all-hands IMRR call soon, and the PIO group has calls the first Wednesday of the month.
 - Kevin Able has agreed to create standard graphics for incidents to be available by May.
 - Candice gave a PIOSC update on the last IMRR call and the feedback received will be added to our files.
3. PIO Evaluator Guidance
- The PIOSC will discuss the needs for providing PIO evaluator guidance after we review PTBs. We don't want to provide PIO evaluator guidance if not also applied to other functional areas.
4. IRPG revision for media page
- Catherine has the latest edition in our folder which is now reduced to 222 words.

New Business:

5. Schedule PIOSC workshops
- PIOSC workshops were scheduled for upcoming weeks to re-write the PIOF task book to meet the needs of the new PIO3 position description.

Action Items:

Continue to schedule workshops to update task book.

Continue conversations regarding the contract and get example from Chris.