

# Public Information Officer Subcommittee

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## Meeting Minutes: 01/23/2020

### Attendees:

Adrienne Freeman (NPS), Sean Collins (IAFC), Robyn Broyals (BIA), Candace Stvenson (NPS), Rudy Evenson (BLM), Brian Harris (USFS), Susie Heisey (FWS),

### Also in Attendance:

Deb Fleming (NWCG Coordinator), Tina Boehle (NPS), LeighAnne Kazmir (NWCG)

### Old Business

1. Roll Call/Self Check-in
  - Decision making process requires a quorum of 2/3rds, (5 people)
  - Minutes of the last meeting were approved by Rudy Evenson, seconded by Candace Stevenson.
2. Welcome to Susie Heisey, the new USFWS representative.
3. Jannette Lemons has stepped down from the committee. Candice Stevenson is now the NPS representative, however, Jan will stand in for Candice as an alternate.
4. CEPCE Update - Candice reiterated Sean's summary circulated via email previously. CEPC members complimented the PIOSC for our work on the social media product as well as the incident position descriptions. Candice will represent PIOSC at upcoming NWCG annual meeting in Boise.
5. NWCG Update -Deb invited all interested PIOSC members to attend the NWCG annual meeting on Feb. 11 and 12 in Boise. Due to retirement and personnel changes in the training department, NWCG is a little light-staffed and Deb is helping out in some different roles.
6. SM tasking update - No feedback received.
7. IPD update - LeighAnne Kazmir, a change of wording in the IPD's was circulated. Rudy and Brian supported the proposed edits. Candice asked if the edits are for both PIO1 and PIO2 IPDs; Leigh Anne confirmed they are. Sean motioned to approve the edits and Brian seconded. The edits were adopted unanimously.
8. PIO3 Position Proposal Update - White Paper Update. All representatives reported that they were in discussions with their relevant agency, however, the "White Paper" would help to support and promote the idea. Adrienne reported that the draft white paper is in the main folder of the PIOSC sharedrive; the filename is "Request for Change Proposal 9-16". Sean suggests continuing work on the white paper offline. Adrienne will take on the task of finishing it by the end of this month. Robyn requested that a Word version be sent around to the PIOSC members just in case there is a problem with access during gov migration from Google to Outlook.
9. FEMA PIO Update - Sean reported that FEMA had set up 4 distinct groups for IC, liaison, PIO and safety under the command structure. Sean did not see any difference from the existing FEMA task books in the drafts so far. The main FEMA PIO discussion will be during the NWCG annual meeting on 2/11. Sean thinks this will still work out well with our new proposed PIO3 and we can help them with their PIO2 and PIO1
10. NIMS Integration Committee Update - No further updates.

11. PIOSC futuring - Chair and Vice Chair are up for reelection. PIOSC members are asked to consider if they are interested in serving in one of these positions before the next meeting, and we will have a vote at the next meeting if there is interest. Current officers are willing to continue serving if necessary.

## New Business

1. IPD feedback - A feedback spreadsheet was posted in our Firenet sharedrive. Robyn will review the comments and make recommendations back to the PIOSC on whether the requested edits should be adopted. Sean moved for the group to think about the comments for the next meeting and take action at that time. The group adopted that course of action unanimously. Candice noted the comments may have to be re-done later because our draft (proposed) PIO3 IPD is not yet approved or posted.
2. PIO Incident Organizer - PIOSC is trying to figure out whether the doc should be "fixed/finalized" and given a PMIS number from NWCG. Brian opposed making this a standardized publication and noted that this originated as a Frank Mosbacher-Sue Exline creation and identified Michelle Fidler as the current keeper and updater. Brian also pointed out that this is currently available on the NIFC PIO Bulletin Board and thinks that is sufficient. Deb also noted that there are some things in the organizer that might be adopted as standards instead. This may be a good starting point for a standards document for PIOSC. Should PIOSC now take up a standards doc or wait until we have the IPDs resolved? Tina suggested letting Michelle update the organizer for this year and have the PIOSC continue on our IPDs for now. Rudy and Brian supported Tina's suggestion and Sean confirmed that Michelle has already done this year's update. The group agreed to leave this for next year since the document is already updated for 2020.
3. Robyn Broyals asked whether we want to have an annual meeting for 2020 and if so when? Sean offered to send out an email offering to meet with any PIOSC member who can make 2/11 in Boise for the NWCG annual meeting. Susie will set up a Doodle poll to determine availability.

## Action Items

1. Review PIO3 position proposal from Adrienne and provide feedback in email, be prepared to discuss on the next call.
2. Seek approval or consensus (within PIO community) regarding the Type 3 position addition from your representative agency.

## Other Business/Agenda Items for Next Call

Date for next calls:

February 27th 2019, 2 pm Eastern, 1 pm Central, noon Mountain, 11 Pacific.