

Public Information Officer Subcommittee

Meeting Minutes: 6/6/2019

Attendees:

Robyn Broyles (BIA), Candice Stevenson (FWS), Catherine Koele, Sean Collins (IAFC), Brian Harris (USFS), Adrienne Freeman (NPS), Kerry Greene (USFS)

Also in Attendance:

Leigh Squires-Kazimir sitting in for Deb Fleming

Old Business

1. Roll Call/Self Check-in; Decision making process requires a quorum of 2/3rds, (5 people)
2. Apporval of last meeting minutes (nothing recorded.)
3. Leigh Ann- update on OTC – no update per Deb.
4. Continuing report from Working Meeting Assignments on T2 and T1 IPD's
 - Worked through 2 tables and will set a time during our next call to continue working on the tables.

New Business

1. SM tasking next step. The document has been accepted and will be placed onto the NWCG website for general review and comment. How long should it be on review for?
 - How do we see the comments, how would they come to us?
 - 6 months and then we re-address need for further review based on comments received.
2. Tina Boehle has suggested that the PIO Incident Organizer is made an official publication and given a PMS number. There would still be work to update and make 508 compliant. Is this something we should be involved with?
 - Going forward for the publication of any existing documents, the PIO subcommittee requests that we have final review before publication, but would not necessarily need to be involved in writing/updating the document.
 - Will the process for approval and gaining a PMS number be efficient enough to update this document on an annual basis? If it would need to be a document that is useful and not changed over time, then there may be some sections that would need to be placed into another location; such as on a website to be reachable by all PIOs.
 - We need more information/questions answered going forward to decide what to do with this document.

Action Items

1. Rudy will take approved notes and move to meeting minutes
2. All will review PD tables to provide feedback/comments for a later call.
3. The next call will be a regular call with no work on IPDs. We will discuss setting up additional calls to complete the IPD tasks.
4. Candice will speak with Sean about the PIO Incident Organizer publication to answer questions from the group.

Other Business/Agenda Items for Next Call

Date for next calls:

June 27, 2 pm Eastern, 1 pm Central, noon Mountain, 11 Pacific.