

# Public Information Officer Subcommittee

## Meeting Minutes: 5/23/2019

### Attendees:

Robyn Broyles (BIA), Rudy Evenson (BLM), Candice Stevenson (FWS), Catherine Koele, Sean Collins (IAFC), Adrienne Freeman (NPS), Kerry Greene (USFS)

### Also in Attendance:

Deb Fleming (NWCG Coordinator)

### Old Business

1. Roll Call/Self Check-in
2. Decision making process requires a quorum of 2/3rds, (5 people)
  - Approval of previous meeting minutes (April 25): Candice moved to approve, Kerry seconded.
3. CEPC Report
  - Sean gave a brief update.
4. NWCG Operations and Training Committee report
  - Deb gave an update from the OTC.
5. Report from Working Meeting Assignments on T2 IPD
  - C&G: no additions
  - Build the team: added a line about assessing needs for team
  - Perform PIO Responsibilities and Perform Public Information Officer Duties: only one line added about keeping IMT informed of potential issues from media and public
  - Perform Information Center Duties and Community Engagement Duties: one addition to Info Center Duties; Kerry pasted in edits to community engagement--there was some discussion about just making charts that go across the various levels identifying the differences among them. There was discussion about how the info center jobs differ from the overall PIO duties or "lead, supervise, direct." The job of "air traffic controller" was brought up as a need.
  - Robin advocated doing the "difference tables" as a way to move forward, using Catherine's model. Everyone is asked to do a table for your individual sections for the next call.

### New Business

None.

### Action Items

1. Rudy will take approved notes and move to meeting minutes
2. All will make a "difference table" of their individual assigned sections and upload these into the Google Drive under "PD Tables."

### Other Business/Agenda Items for Next Call

Date for next calls:

June 6, 2 pm Eastern, 1 pm Central, noon Mountain, 11 Pacific.