



Operations and Training Committee

Conference Call Notes – September 11, 2019

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log		Bender	<ul style="list-style-type: none"> Accepted July 2019 CC Notes Reviewed and updated action log 	Closed Action Items 2016-32, 2019-04, RFC 2019-01, and RFC 2019-03
2	Subcommittee Updates		Oakleaf Buhrig McCurdy Steinmetz	<ul style="list-style-type: none"> IOSC – Next meeting in October IPS – NWCG Kit Chair updating files and kits with draft eDoc Box; records schedule handed off to DOI and USFS for approval <ul style="list-style-type: none"> Working on IPDs and revision of S-445, TNSP course Targeting face-to-face meeting in November ILS – Have four names for roster; send additional membership recommendations by October meeting ICS – No update, Hannemann will follow up with Minton PNB – Reviewed 11 positions for CalFire in June, approved some but not all; notably, denied LOFR and OPBD typing requests and TFLD specialties 	(October agenda)
3	NWCG Tasking Memo 19-005		Oakleaf	<ul style="list-style-type: none"> Oakleaf present to IOSC at October meeting to review tasking and establish a task team with representation from Equipment and Technology Committee and Risk Management Committee to: <ol style="list-style-type: none"> define a span of control for the positions, draft a statement on variability of span of control based on personal capabilities and assignment complexity, and consider whether DOZB or similar position is needed again, or new position such as Strike Team Leader, Equipment. November 1 deadline too soon, will aim for December 	Action Item 2019-07: NWCG Tasking Memo 19-005 (Oakleaf, December 2019)
4	October Meeting		Hannemann / Bender	<ul style="list-style-type: none"> See email for information on hotels and other details 	
5	Round Robin / Wrap Up		OTC		

Next Conference Call**Date:** 11 December 2019**Time:** 0900 MST**Face-to-Face OTC Meeting Schedule****Date:** 29 – 31 October 2019**Location:** College Station, Texas**Host:** NASF**Date:** Winter/spring 2020**Location:** TBD**Host:** USFS

Meeting payment schedule rotates as follows:

- NPS
- NASF
- USFS
- BIA
- BLM
- FWS

OTC Members	Y/N	Associates	Y/N
Steve Shaw (Chair), BLM	N	Deb Fleming, NWCG Coordinator, BLM	Y
Jesse Bender (Logistics), BLM	Y	Brad Gibbs, Liaison, NIAC, BLM	N
Will Briggs, BLM	N	Marley Marshall, Advisor, IQCS, BLM	Y
Mike Ellsworth, BLM	N	Patty Correia, Advisor, IQS, NASF	Y
Stew Richter, USFS	Y	Melissa Wegner, Associate, GATR, USFS	Y
Jill McCurdy, USFS	Y	Jason Steinmetz, Liaison, DOI, OEM	Y
Kevin Conn, FWS	N	Jay Winfield, Advisor, National Training Center, USFS	N
Reese Kerbow, FWS	N	Jeff Hughes, NWCG Training, BLM	N
Mike Black, BIA	Y	Chris Buhrig, IPSC, USFS	Y
Garth Fisher, BIA	N	Ben Oakleaf, IOSC, BLM	Y
Jim Shultz, NPS	N		
Mike Minton, NPS	N		
Jeff Soule, USFA	N		
Dave Celino, NASF	Y		
Paul Hannemann, NASF	Y		
Greg Smith, NASF	Y		
Norm McDonald, NASF	Y		
Craig Daugherty, IAFC	Y		

Guests: