



Operations and Training Committee

Conference Call Notes – April 24, 2019

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log		Shaw / Bender	- Accepted March 2019 CC Notes - Reviewed and updated action log	
2	Subcommittee Updates		IOSC IPSC LSC	- Asked SMOC and FMC for additional information on request to add smoke content into S-130 – questioned edits to FFT2 IPD to align course content with position responsibilities - Increase in IPD feedback – preference to compile feedback and review once or twice annually, then send recommendation to OTC for decision – build consistency in IPD feedback process across committees - Coordinate process with NWCG’s internal guidance for feedback - Buhrig transitioned Chair role with Billy Phillips - Finalizing details of and drafting memo to release electronic file structure - Kits this year will still have the current file labels - Reinvigorating efforts and committee commitments – will start Plans IPDs - Evaluating leadership in 5 levels (aligns with OPM leadership categories) which could be integrated into IPDs - Awaiting further direction from Executive Board on transition to Committee - Potential creation of Experiential Learning Subcommittee to oversee staff ride development and maintenance	(May Agenda)
3	Finalize Operations IPDs		Fleming / Haney	IOSC has reviewed and approved the 11 draft Operations IPDs (TFLD, STEQ, STEN, STCR, HEQB, FFT2, FFT1, FELB, ENGB, CRWB, DIVS)	<u>Decision: Finalize 11 Operations IPDs in NWCG Position Catalog</u>
4	NWCG Connections Recap		Mike Mattfeldt	- Updates on IPD status and Wildland Fire Learning Portal (WFLP) - Platforms to support committee work currently include NWCG website, FireNet, and WFLP – staff drafting guidance on the appropriate use of each	
5	Introduction and NWCG Training Update		Hughes	- Hughes began NWCG Training Program Manager in March - S-130 in progress, test courses in fall, uses IRPG as student workbook, does not provide L-180 content - S-190 test courses (Payette NF, 6/3, and Washington, 6/15), materials will be available only through WFLP and not in cache	

				• S-420: implementing feedback from test course in Alaska, 90 day deadline to complete changes - o Second test course in November - o Upcoming deliveries in NW and NR will be previous version • WFLP overview and status updates (briefing paper)	
6	PMS 210 Survey		Bender	• Surveys going to non-federal individuals need OMB approval – pursue approval and coordinate sending by email with OTC	
7	Edits to FMCG, PMS 901-1		Haney	• Reviewed proposed edits	<u>Decision: Approve edits for spring FMCG</u>
8	Intel Tasking: SPBD Position	2016-24	Shultz	• Review proposed position documentation • OTC vet through constituents and command chain and decide at May meeting • IPSC vetting should be included	<i>(May Agenda)</i>
9	RFC 2019-01 (ICT5)		Celino	• IOSC supports the change • OTC vet to constituents and command chain and decide at May meeting	
10	RFC 2019-03			• OTC vet to constituents and command chain and decide at May meeting	
11	Glossary Request			• No comment on terms currently under review/archiving	
12	Round Robin / Wrap Up		OTC		

Next Conference Call**Date:** 12 June 2019**Time:** 0900 MST**Face-to-Face OTC Meeting Schedule****Date:** 21 – 23 May 2019**Location:** TownePlace Suites Downtown/University
Boise, Idaho**Host:** NPS

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

OTC Members	Y/N	Associates	Y/N
Steve Shaw (Chair), BLM	Y	Deb Fleming, NWCG Coordinator, BLM	Y
Jesse Bender (Logistics), BLM	Y	Brad Gibbs, Liaison, NIAC, BLM	N
Mike Ellsworth, BLM	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Stew Richter, USFS	N	Patty Correia, Advisor, IQS, NASF	Y
Jill McCurdy, USFS	Y	Melissa Wegner, Associate, GATR, USFS	Y
Kevin Conn, FWS	Y	Jason Steinmetz, Liaison, DOI, OEM	Y
Ross Wise, FWS	N	Jay Winfield, Advisor, National Training Center, USFS	N
Mike Black, BIA	Y	Jeff Hughes, NWCG Training, BLM	Y
Garth Fisher, BIA	N	John Wood, LSC Chair, USFS	N
Jim Shultz, NPS	Y	Chris Buhrig, IPSC, USFS	Y
Mike Minton, NPS	N	Ben Oakleaf, IOSC, BLM	Y
Jeff Soule, USFA	Y		
Dave Celino, NASF	Y		
Paul Hannemann, NASF	Y		
Greg Smith, NASF	Y		
Craig Daugherty, IAFC	Y		

Guests: Josh Haney, NWCG