



Operations and Training Committee

Conference Call Notes – March 6, 2019

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log		Shaw / Bender	- Accepted October CC Notes - Reviewed and updated action log	
2	Subcommittee Updates		IOSC IPSC LSC – Shultz	- Received concerns about availability of NWCG Training Course Completion Certificate and ability to make fake certificates – valid concern, need to review the information - Hannemann will lead with GATR rep, Marshall, Corriea, Bender, NWCG Training rep - Phillips stepping down as IPSC chair – need new chair and also new OTC liaison – Shultz will be new IPSC rep - Deadlines for Records Tasking need to be addressed - LSC meets in Boise next week, will continue curriculum review efforts - Elevation from subcommittee to committee, per Executive Board decision in February, will necessitate coordination - Evaluating sub-committee structure to meet operational needs - OTC will need to discuss need for liaison	Action Item 2019-01: Review and revise the NWCG Training Course Completion Certificate, PMS 921-1 (Hannemann)
3	RADO Tasking	2016-32	Black	- Reviewed recommendations of Radio Use Subcommittee, most of which can be handled by RUS - Vet short-term recommendations to agencies – communicate transition plan to field early, as October IQCS/IQS updates will set currently qualified individuals to unqualified if RT-130 is not recorded - Requested data from ROSS to determine scope of impact - Black and Shaw will confirm that ETC approves of recommendations	<u>Decision: Vet short-term recommendations of RUS</u> (April CC)
4	RT-130 Standard		Shultz	- Concurrence that NWCG owns RT-130 standard – IOSC is steward - Draft briefing paper for Executive Board - Address request to add Aviation to core components at next meeting - Build task team to address the standard	Action Item 2019-02: RT-130 Standard Stewardship (Shultz)
5	PMS 210 Survey		Bender	- Edits made from December discussion - Will turn into an electronic survey and send to OTC for one last review - Propose availability of survey through June	
6	PMS 310-1/ Position Catalog		Turner Bender	Demonstration of edits made to Position Catalog since December – ability to print all position qualifications is set up	(April CC)

	and 901-1/ Training Catalog			• Task team will work on front matter display of both PMS 901-1 and 310-1 for next meeting – Ellsworth, McCurdy, and Wegner to assist NWCG staff • Need a recommendation for timing of PDF discontinuation of both publications • GATR feedback has been that web-based PMS 901-1 is okay as long as there is communication of the change • Will need to brief the Executive Board on the timing and changes	
7	<i>Field Manager's Course Guide, PMS 901-1</i>		Haney	• Reviewed spring edits • Send recommended edits to Haney by 3/15	
8	Intel Tasking	2016-24	Shultz	• Have not received requested summary from task team yet	
9	Annual Qualifications Health Report	2018-01	Ellsworth	• Celino will share data with Incident Workforce Development Group in April • Share with the Executive Board in April then with parent committees	
10	RFC 2018-08 and 2018-09		McCurdy	• Forward RFC 2018-08 [ACDP] to NCSC with additional information • RFC 2018-09 [Heavy Equip] not accepted, McCurdy will respond to the originator • Discussion on level of content in submitted RFCs and business processes	RFC 2018-08 [ACDP] (McCurdy)
11	RFC 2019-01		Celino	• Forward RFC 2019-01 [ICT5] to IOSC with additional information	RFC 2019-01 [ICT5] (Celino)
12	Round Robin / Wrap Up		OTC		

Next Conference Call**Date:** April 24, 2019**Time:** 0900 MST**Face-to-Face OTC Meeting Schedule****Date:** May TBD**Location:** TBD**Host:** NPS**Date:** TBD**Location:** TBD**Host:** States

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

OTC Members	Y/N	Associates	Y/N
Steve Shaw (Chair), BLM	Y	Deb Fleming, NWCG Coordinator, BLM	Y
Jesse Bender (Logistics), BLM	Y	Brad Gibbs, Liaison, NIAC, BLM	N
Jeff Arnberger, BLM	N	Marley Marshall, Advisor, IQCS, BLM	Y
Mike Ellsworth (Vice-Chair), BLM	Y	Patty Correia, Advisor, IQS, NASF	Y
Stew Richter, USFS	Y	Melissa Wegner, Associate, GATR, USFS	N
Jill McCurdy, USFS	Y	Jason Steinmetz, Liaison, DOI, OEM	Y
Kevin Conn, FWS	Y	Jay Winfield, Advisor, National Training Center, USFS	N
Mike Black, BIA	Y	Josh Haney, NWCG Training, BLM	Y
Garth Fisher, BIA	N	John Wood, LSC Chair, USFS	N
Mike Minton, NPS	Y	Billy Phillips, IPSC, USFS	N
Jim Shultz, NPS	Y	Ben Oakleaf, IOSC, BLM	N
Jeff Soule, USFA	Y		
Dave Celino, NASF	Y		
Paul Hannemann, NASF	Y		
Greg Smith, NASF	N		
Craig Daugherty, IAFC	Y		

Guests: Nancie Turner (NWCG)