

# NIMS-IC Conference Call Notes

17 September 2019

## Roll Call

Present: Mike Mattfeldt, Zeph Cunningham, Jason Steinmetz, Gordy Sachs, Ken Kehmna, Deb Fleming, Kerry Greene (PIOSC), Kerry Greene (PIOSC), and Brian Harris (PIOSC).

Not Present: Paul Hannemann, John Ford, Tiffany Hudgins, Jeff Soule, Steve Griffin, James Flue, Jeff Hughes, Sean Collins (PIOSC), and Candice Stevens (PIOSC).

## Beginning Discussion

- General updates:
  - Welcome Steve Griffin as Co-Chair of NIMS-IC.
  - Incident Position Descriptions (IPD) - the Finance section has completed several and provided additional information on tasks that are unique to Wildland Fire response; these will be used in our process for determining an endorsement for specific positions. Locate the IPD pages and take a look.

## Assignments and Updates

- NIMS Coordination Group:
  - First meeting completed; foundational documents discussed
  - NWCG Executive Board has requested that the NIMS-IC Chair/ Co- Chair attend future meetings until further notice.
  - Ken Kehmna will represent FIREScope on the Sub-Groups that will form related for the NIMS Coordination Group.
- NQS Revision with NWCG SMEs; if member have updates:
  - Gordy has been contacted with a welcome email as of 9/9/19.

## Follow-on discussion

- NIMS Alert #31-19: FEMA Seeks Stakeholder Feedback on Trio of Guidance Documents:
  - Excellent information and background knowledge for wildland fire resources, however it is unlikely to have comments from the committee regarding the two documents:
    - “Planning Considerations: Disaster Housing”
    - “Disaster Financial Management Guide”
  - [NIMS Basic Guidance for Public Information Officers](#); invited members of the NWCG Public Information Officer Subcommittee to participate in our discussion and eventual combined comments. This document was last revised in 2007, so there should be substantial changes to both process and tools available to PIOs.
  - We will remain engaged with the PIO-SC to get this document updated and combine our comments back to FEMA.

## Wrap-up and Next Meeting

- Survey of whom plans on attending the AH-IMTA Symposium this winter.

- Several members plan to attend; Jeff Hughes and Deb are set to do a presentation about NWCG.
- Next meeting scheduled for 15 October.