

National Coordination System Committee Conference Call Agenda

Team Meeting see invite for link

May 28, 2024
Time: 1300 MDT

Facilitator: NCSC Chair (Sean Peterson)

Participants: Sean Peterson, Jeffrey Lee, Katie Williamson, Andrea Lannen-Littlefield, Gina Dingman, David Lee, Jerilynne Hayes, Teresa Rose, Claire Smith, Katie O'Hara, Kara Stringer, Jennifer Humphrey, Hannah Page, Nicki Johnston (admin)

| Agenda Items & Notes | Presenter |
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| NWCG Update | Katie |
| NCSC: Update on any changes to current/carry over items. <ul style="list-style-type: none">Flight Strip StandardizationIPTM/RevisionsNew MembershipDispatch Academy Task Group UpdateIncident Business Committee RepDCAT/WIFIT Update | Jennifer Humphrey & Hannah Page Gina Sean Sean All Kara |
| Round Robin /SC Projects Updates <ul style="list-style-type: none">Dispatch Position and Curriculum Management SC: GinaNational Interagency Computer Aided Dispatch SC: DavidCDATWebsite Standardization ProjectBin Items: | Gina David Sean Sean All |
| Date and Time of Next Call: June 18, 1300 MDT* Change due to IPTM | |

NWCG Update

Position analysis recommendation reports look good for taking forward.

NWCG is flying webmaster detail to backfill behind vacancy.

Notes and updates for the website should go through Gina to Katie.

Flight Strip Standardization

Seeking to clarify and create a nationally standardized form.

Solicited survey feedback from dispatch and aviation communities received 350+ responses.

Updates include form fields, rearranging field order and following type, and clarifying flight following method.

Created a thorough instruction document.

Recommend remedying vague and conflicting interagency policies for flight schedules and flight following and developing a Microsoft Form version.

Draft form will be presented to NIAC for feedback and approval.

NWCG must create the standard that agencies will then adopt as their policy.

Ensure coinciding conversations are had with NIAC and agency aviation partners for more cohesive acceptance.

Standard document should include the "how to" instructions as page 2 of the form.

SWCC is utilizing the updated form this year as a Beta test and will report back.

Making the form an NWCG standardized form gives it more weight.

Support updated form and presenting to NIAC.

IPTM/Revisions

All six dispatch positions have been reviewed.

Training material is in dispatch's hands and will continue to be modernized yearly.

In analyzing the job, a white paper was created to remove "expanded" to reflect what the positions are completing.

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Concern was voiced that the overarching systematic process would only change the names but not the mnemonic which was declined at this time.

Proposal was made to leave position names as they currently are and add a statement at the front of each position outlining the job duties including more than expanded.

Field personnel must understand the positions may be utilized in IA as well.

IPDs, tasks, and trainings will match the statements for end-to-end consistency.

IA and aircraft are not included in needing the statement as they don't include "expanded."

At this time, the statement can still be included in the modernization of ESDS and EDRC.

Support a statement on each taskbook stating that each dispatch position will be utilized for more than expanded.

Gina, Katie, and Brian will draft a statement for review and approval.

New Membership

Two nominations were received for the local level and five nominations for the GACC level.

Support diversifying the representative group.

Support Amy Lancaster as local center manager representative.

Support selecting two GACC representatives.

Support appointing Jeff Walther and Hannah Page as GACC representatives.

Sean will draft welcoming memos for each new representative and follow up with other candidates.

Dispatch Academy Task Group Update

Presentation has been made to FS leadership who are supportive of the academy.

Leadership recommended reevaluating the inclusion of the second advanced academy.

Two concerns are FS' inability to create a 1–5-year NTE to oversee the academy and not being allowed to pay for lodging and per diem with off the top funding.

DOI may be able to provide the NTE.

Options will be reported back to Sean later this week.

Incident Business Committee Rep

Support Jeffrey Lee as the NCSC liaison for dispatch.

DCAT/WIFIT Update

Progress is being made collecting data to create the DCAT tool but will reach out to GACCs for additional elements.

Consider whether cost of employees/salaries be included in the modules.

Cost to government needs to be included in the cost of personnel.

Revisit to create a tasking.

Dispatch Position and Curriculum Management

Continue to see good progress for D-310, and D-311 should be available by September.

D-110 is posted for utilization.

National Interagency Computer Aided Dispatch

WildCAD-e change board is working on being finalized with chair and vice chairs selected.

CDAT

Working with FS procurement to host CDAT in Denver, April 2025.

Website Standardization Project

EA Intel got access to PowerPages last week to start migrating data.

Propose EA Intel Coordinator present a progress update in June.