**National Coordination System Committee Conference Call Agenda**
**Team Meeting see invite for link**                    October 24, 2023
                                                        Time: 1300 MST

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*Facilitator:* NCSC Chair (Sean Peterson)

*Participants:* Sean Peterson, Eric Coulter, Gina Dingman, Matt Dunn, Brian Holmes, Steve Larrabee, Katie O'Hara, Teresa Rose, Claire Smith, Toni Suminski, Craig Thompson, James Wheeler, David Lee, Kara Stringer, Omaira Falcon, Jeffrey Lee, Nicki Johnston (admin)

| Agenda Items & Notes | Presenter |
|---|---|
| NWCG Update | Katie |
| NCSC: Update on any changes to current/carry over items. | |
| • IPTM/Revisions of EDSD/EDRC Positions | Katie O'Hara and Brian Holmes |
| • FRSC International Fire Reporting Standards | Kara |
| • DCAT NWCG EB Briefing Update | Sean |
| • Dispatch Academy Task Group Update | Sean |
| • Dispatch Series Update | Sean |
| • Annual Meeting Date Set | All |
| Round Robin /SC Projects Updates | |
| ○ Dispatch Position and Curriculum Management SC: | Gina |
| ○ National Interagency Computer Aided Dispatch SC: | David |
| ○ Website Redevelopment Project: | Ryan Tippetts |
| ○ CDAT: | Sean |
| ○ Bin Items: | All |
| Date and Time of Next Call: November 28th, 2023 | |

**NWCG Update**
Annual NWCG will be held February 21 and 22 in Boise and will be open to committee and subcommittee chairs and members.

**IPTM/ Revisions of EDSD/EDRC Positions**
The IPTM effort is looking at all positions within the 310-1 scope.
IPTM is looking at position-specific training, incident position standards, move training to more on-the-job training, develop an integrated performance-based systems, and modernize training materials and operational tools.
NWCG wanted to be clear that the performance support package includes everything from the incident position descriptions and standards to the position task books and training/support products.
Brian Holmes will be the EDSD/EDRC project lead through the IPTM process.
Through the committee, Gina has completed D-110 and is working on D-311.
The IPD outlines the duties of the positions and has already been completed.
The next step is working on the incident position standards and next gen position task book, both of which have been started.
Currently both D-110 and D-310 courses are instructor-led which will be revisited for potential changes.
Gina will provide ICF with the most current job aid from February 2023 with the D-310 job aid slated for testing.
The group is currently working to identify internal and external groups for feedback as the project progresses.
At this stage, SMEs have been identified and extensively engaged in the update process so far.
There is an in-person meeting scheduled for November 27 to evaluate the positions and discuss deliverables to get to the committee.
The entire process will take approximately 8-12 months but having several of the steps completed may speed up the timeline for these positions.
The group should think about what other useful resources may be out there in addition to the current "formal" list that the contractors should see ahead of the analysis to be considered.

If NCSC has sideboards to stay within, those need to be shared with ICF before the analysis begins. Consider things that the group wants evaluated and things that changes aren't needed for.

Several groups are set up within the SMEs take edits and changes in January/February. The plan for maintenance is a solid one but consider how to leverage ICF to get the most out of their time and efforts though if there's a gap that comes out of analysis, this is where that work should be completed.

Deliverables would include the position standards and recommendations for training changes. SMEs would get the opportunity to review the proposed changes followed by a 21-day review period during which NCSC must meet twice to review changes and then accept recommendations.

NCSC should expect a draft of the IPT standards and training recommendations during the first phase.

The group has previously discussed removing "expanded" from the naming of these positions which should be brought up during this first analysis phase.

The naming conventions wouldn't be updated in IRWIN until the following year, but the data standards personnel need to be included as stakeholders.

*Analysis meeting will be November 27 in Boise.
*Will receive first deliverables back approximately 6 weeks later. – Mid-January.
*Following mid-January meeting, the 21 days will begin.
*Spring 2024 will begin the process for the next 4 dispatch positions.

**FRSC International Fire Reporting Standards**
NCSC and FRSC are only two of the many interested parties. Data management committees would need to be included if there are points to move forward on.
The initial could have three possible scopes to view it from:
- Fire occurrences and identifying business needs and developing better reporting guidelines for wildland fires that burn across US international boundaries.
- Resource tracking and identifying business needs to develop better business reporting and practices to account for US firefighting resources committed to foreign wildland fires.
- Decision support and identifying business needs to better account for wildfire activity for fires that burn in/out the US to provide proper context for management decision-making.

Records are starting to be created for the US sending resources to Canada this past year and agreements will need to be reviewed.
The dispatch community has asked FRSC to look at creating business practices and standards that might better encompass these international occurrences, but they need guidance.
They have discussed the resource tracking piece specifically for NCSC and how we should create the records for those.
One concern was if things were limited to the signator, we lose the reference for what was occurring. There should be guidance for how records are named and created for international resources.
Do we need a new event-kind category?
NCSC previously discussed tasking the DEW Group with some of these pieces.
This guidance could be added to the international chapter of this year's mob guide iteration.
The Crater Creek fire this year was a prime example of the issues that arise. It started in BC about a month before it made its incursion into the US and was then reported into 7 US fire reporting applications. The initial incident was reported in WildCAD-e which showed an incorrect fire size, a questionable "host" unit, a high risk rating, and had excessive number of changes in acreage.
There is some confusion or lack of clear guidance with what to report when there are fires that cross international borders including discovery date, acreage inclusion, ignition location, countries impacted, etc.
Next steps include:
- Quantifying the problem.
- Validating or rejecting the business needs for these three possible business cases and deciding if there are others.

- Identifying and collaborate with stewards and stakeholders.
- Working with DMC and DMP to develop recommendations for changes to NWCG data elements and standards.
- Working with applications and user groups to update business practices.

We should start to have conversations with border centers and put together a group to begin going through these occurrences to create some basic guidance recommendations to bring back to NCSC.

The US/Mexico border also sees many fires that resources respond to regardless of whether the fire has crossed or not. Perhaps resource response needs to be included as well.

There is need to create standards to document the outcomes in a way that supports the efforts that are being made overall.

Kara Stringer and Jeff Lee will work with Steve Larrabee and Craig Thompson to put together a group and putting groundwork recommendations together.

**DCAT NWCG EB Briefing Update**
There was resounding support from NWCG for the tool with many thoughtful questions asked.
There's potential for revisiting the inclusion of all-risk.
The next step will be to get on the WFFIT Program Board's agenda for their next meeting on November 15.

**Dispatch Academy Task Group Update**
The group met last month and has broken up into several smaller task groups working through basic/intermediate/advanced curriculums, facilities, and HR support for transition PDs.
One big piece still missing is what the conversion will look like from the academy to permanent positions.
Would like the task group to attend the November NCSC meeting. -Support

**Dispatch Series Update**
Sean met with Brian Rhodes several weeks ago who will continue as the single FS focal point for the WO.
FS is still fully committed to their discussions with OPM that the dispatch positions will fall under the 456 series.
DOI has been aggressive in working on standardizing PDs from GS3-8 which are being finalized.
DOI will begin working on PDs for the GS 9-12 shortly.
DOI will probably start working toward a PD for the local center managers as a GS-12.
One key aspect of this process was to ensure the DOI and FS are working on similar PDs which seems to be
Should have a final approval at the beginning of January 2024 outlining dispatch's acceptance into the 456 series.

**Annual Meeting Date Set**
Recommend meeting February 6 and 7 in Boise. -Support

**Dispatch Position and Curriculum Management**
Started reviewing IADP training for D-311 and incorporating a large portion of WildCAD-e.
Class has been restructured with the hope that alpha testing will occur in the spring.
D-310 recently walked through the scenarios, completed fixes, and added VIPR material into training.
D-310 will be ready to go in the spring with GB being the first to beta test in May.
D-312 work will begin once D-311 is finalized.
The team will work with the Big Horn group to see that they can provide moving forward and review the contract.

**National Interagency Computer Aided Dispatch**
Last week the WildCAD-e deployment group worked on all local instances getting them swapped over.
Most legacy instances that were on the cloud for the Covid Coop plan are being shut down though they will still be accessible if needed.
The group is also working on a user guide.
Consider applying to NWCG for a FY 25 training grant as needed by Kara's group.

**Website Redevelopment Project**
FAM-IM group is close to going live with coding for EACC and local area center in the next couple of weeks depending on a security pushes.

**CDAT**
Sean working with Marco and Travis on a location in downtown Denver for Spring 2024.
Will probably land on one of the two major hotels for meeting space.
Hoping to have a location solidified by the end of next week then begin work on the curriculum.
Likely looking at March for training.