



# Incident and Position Standards Committee

Meeting Notes – November 4-5, 2025

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Michael Froelich Jessica Hollingsworth	<ul style="list-style-type: none"> <li>Accepted October 2025 CC Notes</li> <li>Reviewed and updated Open Action Log items and Requests for Change (RFCs) in Trello</li> </ul>	
2	Subcommittee Updates		Erica Lamb	<b>IOSC</b> <ul style="list-style-type: none"> <li>Working through ENGB, FFT1 and Single Resource Boss through IPTM. The next position through IPTM will be HEQB.</li> </ul>	
			Ryan Stone	<b>IPS</b> <ul style="list-style-type: none"> <li>Working on developing a layout for a Plans workshop.</li> <li>Will be voting on a new vice chair soon.</li> </ul>	
			Erica Lamb	<b>ILSC</b> <ul style="list-style-type: none"> <li>Working with NIMSIC to review Logistics positions that didn't receive full endorsements in 2022.</li> <li>Considering if there is a need for a chair change with the reorganization happening.</li> </ul>	
			Erica Lamb	<b>ICSC</b> <ul style="list-style-type: none"> <li>Working ICT5 and ICT4 through IPTM.</li> </ul>	
			Gina Papke	<b>PNB</b> <ul style="list-style-type: none"> <li>In 2025 there have been 5 new positions for various agencies that have been approved.</li> </ul>	
			Jon Teutrine	<b>S-520/S-620 Steering Committee</b> <ul style="list-style-type: none"> <li>No update.</li> </ul>	
			Bill Miller	<b>IMT Course Steering Committee</b> <ul style="list-style-type: none"> <li>No update.</li> </ul>	

3	<b>Training Upates/IPTM</b>		Toni Suminaki	<ul style="list-style-type: none"> <li>• Currently moving forward with hiring positions and filling vacant positions with detailers.</li> </ul> <p>IPTM Project Highlights:</p> <ul style="list-style-type: none"> <li>• IPTM Storymap: Live and actively updated.</li> <li>• SMEs, and their respective supervisors, all notified of selection for ICT4, HEQB, SEMG/RAMP, and HMGB position projects.</li> <li>• Call Order 8: Delayed due to staffing and shutdown, affecting SME availability and hiring.</li> <li>• ICT4, HEQB, SEMG/RAMP and HMGB: Analysis workshops moved to March.</li> <li>• Courses slated for revision under the next call order: S-200, S-236, S-273, S-372.</li> <li>• IPTM Incident Position Standards and NextGen Position Task Books: Resource Advisor, Fireline (REAF) and Engine Boss, Single Resource (ENGB) on track to be approved November 2025; Public Information Officer Type 3 (PIO3) to be approved Spring of 2026.</li> </ul> <p>IPTM Course Development</p> <ul style="list-style-type: none"> <li>• M-280, Resource Advisor: Final acceptance reviews underway to finalize the certification process.</li> <li>• S-219, Firing Operations (Blended): Certified and live on portal.</li> <li>• S-131, Firefighter Type 1: Updated and incorporated feedback from the test course delivered in Texas. A second course was delivered in Texas and yielded additional feedback that is being incorporated. Certification will be pushed to January 2026.</li> <li>• S-231, Engine Boss (Single Resource): Test course was conducted in Texas at the Texas Wildfire Academy. In the process of compiling and incorporating feedback. On track for December certification.</li> <li>• S-203, Introduction to Incident Information: Alpha test course scheduled for November 17-21, Las Vegas. Go/No Go will be this week. Beta tentative February 2026, certification projected for May 2026.</li> <li>• S-229, Single Resource Boss: In development. Target completion March 2026.</li> <li>• S-212, Intermediate Faller: Test course completed, feedback being incorporated by contractor, on track for January certification.</li> <li>• S-312, Advanced Faller: Project scoping underway.</li> </ul>	
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4	<b>NWCG Restructuring Update</b>		Erica Lamb	<ul style="list-style-type: none"> <li>• There has been an update on the timeline for the restructuring: July 1<sup>st</sup> is the date for full implementation.</li> <li>• Agencies are currently identifying who will be representing their agencies on the new committees.</li> <li>• The NWCG annual meeting is currently scheduled for February.</li> </ul>	
5	<b>IPTM Transition Plans</b>		Erica Lamb	<ul style="list-style-type: none"> <li>• Review REAF Transition Plan – Discussed that is M-280 is part of this plan and if it is not certified by the required time, it will be not part of the 310-1.</li> <li>• Review INAM Transition Plan – No issues were brought up.</li> <li>• Review DMOB Transition Plan – No issues were brought up.</li> <li>• Review UASD Transition Plan – No issues were brought up.</li> <li>• Review USAP Transition Plan – S-212 or S-112 included, needs to be clarified on which course is correct.</li> <li>• Review UASL Transition Plan – No issues were brought up.</li> <li>• Review UASM Transition Plan – No issues were brought up.</li> <li>• Review ATBM Transition Plan – No issues were brought up.</li> <li>• Review FWBM Transition Plan – No issues were brought up.</li> <li>• Review ENGB Transition Plan – No issues were brought up.</li> </ul>	Erica will gather all issues and get them back to position stewards.
6	<b>Review/Decision S-320 Course</b>		Michael Froelich	<ul style="list-style-type: none"> <li>• Reviewed the S-320 course and vote to recommend this course for certification.</li> <li>• Michael Froelich, NASF (Southern), (Chair) Yes</li> <li>• Craig Daugherty (Vice Chair), IAFC Yes</li> </ul>	Michael will work on a memo to EB and NWCG for starting the process of certification.

				<ul style="list-style-type: none"> <li>• Mike Ellsworth, FWS Yes</li> <li>• Joe Sean Kennedy, USFS Yes</li> <li>• Eric Ellison, BIA Yes</li> <li>• Russ Babiak, NPS Yes</li> <li>• Dave Celino, NASF (Eastern) Yes</li> <li>• Bradley Sawyer, BLM Yes</li> <li>• Sarah Saarloos, NASF (Western) Yes</li> </ul>	
7	<b>PMS 310-1 Update</b>		Monica Ramirez	<ul style="list-style-type: none"> <li>• The changes for the 2026 310-1 changes are moving along in a timely manner. The whole package is put together, working though to make sure formatting is correct. It will be submitted by Dec 12<sup>th</sup> to NWCG publications.</li> <li>• All transition memos are stored in the IPSC folder.</li> <li>• Global change statement for the Type 1 and Type 2 archiving will be included since 59 positions are affected.</li> <li>• For the 2026 310-1 there have been changes to 83 of the 130 positions.</li> </ul>	
8	<b>PMS 236</b>		Matthew Nielsen	<ul style="list-style-type: none"> <li>• After a breakout the group came up with 2 options for the larger group to review.</li> <li>• Option 1: No Change, have people use the justification box if they are going to move up or down. Work with AAs to understand this through WFDSS refresher</li> <li>• Option 2 Send it back to WFDSS to run more tests to see if they are getting more the same issue and look at ways to resolve if application issue.</li> </ul>	This topic needs more information and time for discussion so we will be moved to the December meeting.
9	<b>Transition Plan Template for IPSC Actions</b>		Michael Froelich	<ul style="list-style-type: none"> <li>• Breakout group worked up a template for the current open Trello cards for the new committees once the restructuring happens.</li> <li>• Main thoughts for the template the group came up with are – Introduction RFC, Background of the RFC, Status, Next Steps, Insights, Distribution list/contacts.</li> </ul>	Michael Froelich will clean up the template and get it out for review.
10	<b>IMTCSC Walk Through S-420</b>		IMT Course Steering Committee	<ul style="list-style-type: none"> <li>• Discussed and walked through the S-420 course in relation to the planning and where they are with the course.</li> <li>• Currently on target with where they need to be. Working to see areas of concern and transitions before the Alpha course at NAFRI in December 2025. By flagging areas of concern the committee will be able to work on those in December.</li> <li>• Hoping to have those flagged areas worked and fixed for the Beta course in April 2026.</li> <li>• IPSC members had a lot of questions about edge matching other courses for future discussions.</li> </ul>	

**Next Conference Call**

**Date:** December 10, 2025

**Time:** 0900 MST

**Face to Face/Virtual IPSC Meeting Schedule**

**Date:** April 2025

**Location:** ?

**Host:** BIA

Meeting payment schedule rotates as follows:

- BIA
- States
- BLM
- FWS
- NPS
- USFS

IPSC Members	Y/N	Associates	Y/N
Michael Froelich, NASF (Southern), (Chair)	Y	Erica Lamb, NWCG Coordinator, BLM	Y
Craig Daugherty (Vice Chair), IAFC	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Jessica Hollingsworth (Support), USFS	Y	Brent Ruggles, Advisor, DOI, OEM	Y
Larae Guillory, BLM	Y	Patty Correia, Advisor, IQS, NASF	Y
Mike Ellsworth, FWS	Y	Sabra Renee Arnold, Advisor, FEMA, EMI	N
Joe Sean Kennedy, USFS	Y	David Gerboth, Liaison, NIMSIC	N
Eric Ellison, BIA	Y	Kerri Williamson, Liaison, GATR, USFS	Y
Russ Babiak, NPS	Y	Toni Suminski, Liaison, NWCG Training	Y
Dave Celino, NASF (Eastern)	Y	Devin Haynie, IOSC, CO	N
Bradley Sawyer, BLM	N	Ryan Stone, IPS Chair, USFS	Y
Sarah Saarloos, NASF (Western)	Y	Travis Bailey, ILSC Chair, USFS	N
Matthew Nielsen, USFS	Y	Shane Greer, ICSC Chair, USFS	Y
Monica Ramirez (310-1 Steward), USFS	Y	Gina Papke, PNB Chair, USFS	Y
		Todd Abel, S-520/S-620 Committee Chair	N
		Bill Miller/Jay Mickey, IMT Course SC	Y

**Guests:** Marlene Eno-Hendren, Amanda Jones, Kaleb Newago, Matt Ginder, Brian Achziger,