



# Incident and Position Standards Committee

## Meeting Notes – May 14, 2025

|   | Topic                | Action Item | Presenter                                 | Notes                                                                                                                                                                                                                                                                                                                                        | Action/Decision |
|---|----------------------|-------------|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 1 | Action Log & RFCs    |             | Michael Froelich<br>Jessica Hollingsworth | <ul style="list-style-type: none"> <li>Accepted April 2025 CC Notes.</li> <li>Reviewed and updated Open Action Log items and Requests for Change (RFCs) in Trello.</li> </ul>                                                                                                                                                                |                 |
| 2 | Subcommittee Updates |             | Devin Haynie                              | <b>IOSC</b> <ul style="list-style-type: none"> <li>Paused meetings for the summer</li> <li>Working through the final steps for FFT1 and looking for SMEs for HEQB</li> </ul>                                                                                                                                                                 |                 |
|   |                      |             | Ryan Stone                                | <b>IPS</b> <ul style="list-style-type: none"> <li>Ryan Stone is now the chair of the IPS</li> <li>Looking into sending out a letter to get an update on FireNet accounts for named accounts that they sent forward</li> <li>PMS277 BLM has updates</li> </ul>                                                                                |                 |
|   |                      |             | Travis Bailey                             | <b>ILSC</b> <ul style="list-style-type: none"> <li>Kevin Plagman is the new vice chair</li> <li>Currently working IPTM process RADO and INCM the deadline to have them in is May 23<sup>rd</sup>.</li> </ul>                                                                                                                                 |                 |
|   |                      |             | Shane Greer                               | <b>ICSC</b> <ul style="list-style-type: none"> <li>Did meet last month so no update</li> </ul>                                                                                                                                                                                                                                               |                 |
|   |                      |             | Erica Lamb                                | <b>PNB</b> <ul style="list-style-type: none"> <li>Meeting this week on 3 all hazard positions the NPS submitted</li> </ul>                                                                                                                                                                                                                   |                 |
|   |                      |             | Jon Teutrine                              | <b>S-520/S-620</b> <ul style="list-style-type: none"> <li>Nominations closed last month. Received a total of 240 applicants Light on ICs and Finance positions</li> <li>CIMC steering committee was able to work with them to help with selecting students to make sure there was no crossover</li> <li>Planning to run 2 courses</li> </ul> |                 |

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|----|-----------------------------------------------------------|--|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|
|    |                                                           |  | Laurae Guillory  | <b>IMT Course Steering Committee (IMTCSC)</b> <ul style="list-style-type: none"> <li>Finished getting observers for the upcoming course.</li> <li>77 students applied to the 32 slots for the class.</li> <li>Working with Toni Suminski on dates for the contract and making sure it is done by this July, for 2026.</li> <li>Working on Draft Course Objectives for intermediate class.</li> <li>Submitted a new roster to the chair</li> </ul>                                                                                                                                                                                       |                                                                  |
| 3  | PMS 310-1 Update                                          |  | Monica Ramirez   | <ul style="list-style-type: none"> <li>15 positions IPTM positions are going into next year's 310-1</li> <li>Working with Toni Suminski on the changes</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                  |
| 4  | NWCG Training Program Update                              |  | Toni Suminski    | <ul style="list-style-type: none"> <li>Staffing changes – down 3 training positions, one person in publications, and 2 vacant positions in the instructional system specialist shop</li> <li>S-130 blended course is being presented for certification next week</li> <li>S-112 and S-204 is live and on the portal</li> <li>IPTM - 14 more positions will be ready for the field by end of July</li> <li>S-271 is in field review this week</li> <li>S-219 test course is set for June, M-280, S-231, S-203 also are in the test course process</li> <li>Drafting the next 2 call orders for the fall will be HEQB and HMGB</li> </ul> |                                                                  |
| 5  | Type 1 and Type 2 Position Archiving FAQ Memo             |  | Michael Froelich | <ul style="list-style-type: none"> <li>Reviewed them – Approved by all</li> <li>Discussed hosting of the FAQ</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Michael Froelich will track down the hosting and finish the memo |
| 6  | Safety Zone Calculation Memo                              |  | Michael Froelich | <ul style="list-style-type: none"> <li>Memo has been sent to Risk Management and Fire Effects for review</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                  |
| 7  | RT-340 HRST Memo                                          |  | Michael Froelich | <ul style="list-style-type: none"> <li>Memo was sent to the Executive Board and then sent out to the agencies.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                  |
| 8  | Transition Plan for FAL3, FAL2, and FAL1                  |  | Mack McFarland   | <ul style="list-style-type: none"> <li>Topic moved to June meeting</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                  |
| 9  | Review current ICCI PMS 310-1 Qualification               |  | Bradley Sawyer   | <ul style="list-style-type: none"> <li>ICCI does not provide IC3 currency. Reviewed the 310-1 ICCI qualification sheet to discuss as a group.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Task the ICSC to investigate and get back to IPSC                |
| 10 | Subcommittee Chair Roles & Responsibilities Working Group |  | Michael Froelich | <ul style="list-style-type: none"> <li>Discuss the reasons behind needing a letter with leaders' intent from IPSC to Subcommittees</li> <li>All the liaisons will get together to come up with a letter.</li> <li>Report at the fall meeting</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                 | Michael Froelich will get a group together to work this out      |

|    |                                                                 |             |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                     |
|----|-----------------------------------------------------------------|-------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| 11 | Fall Meeting Dates and Location                                 |             | Joe Sean Kennedy | <ul style="list-style-type: none"> <li>Nov 4 – 6<sup>th</sup> John Morris Federal Building Sacramento, CA</li> </ul>                                                                                                                                                                                                                                                                                                                            |                                                                                                                     |
|    | Bin Items                                                       |             | Laurae Guillory  | <ul style="list-style-type: none"> <li>S-320 Certification was discussed the S320 transition plan</li> </ul>                                                                                                                                                                                                                                                                                                                                    | Michael Froelich will investigate who is next on rotation for this tasking                                          |
|    | <b>Round Robin</b>                                              |             | All              | <ul style="list-style-type: none"> <li>N/A</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                     |
|    | <b>(D) Require L-280 for All Single Resource Boss Positions</b> | RFC 2025-02 |                  | <ul style="list-style-type: none"> <li>Michael Froelich, NASF (Southern) Support</li> <li>Craig Daugherty, IAFC Support</li> <li>Mike Ellsworth, FWS - Support</li> <li>Joe Sean Kennedy, USFS Support</li> <li>Mike Black, BIA – Support</li> <li>Russ Babiak, NPS Support</li> <li>Dave Celino, NASF (Eastern) Support</li> <li>Bradley Sawyer, BLM Support</li> <li>Sarah Saarloos, NASF (Western) Support</li> </ul>                        | Michael Ellsworth will work on the transition plan for June meeting                                                 |
|    | <b>(D) Alternate Pathways to Incident Commander Complex</b>     |             |                  | <ul style="list-style-type: none"> <li>Michael Froelich, NASF (Southern) – Option 3</li> <li>Craig Daugherty, IAFC – Option 3</li> <li>Mike Ellsworth, FWS – Option 3</li> <li>Joe Sean Kennedy, USFS – Option 4</li> <li>Mike Black, BIA – Option 3</li> <li>Russ Babiak, NPS – Option 3</li> <li>Dave Celino, NASF (Eastern) – Option 3</li> <li>Bradley Sawyer, BLM – Option 3</li> <li>Sarah Saarloos, NASF (Western) – Option 3</li> </ul> | Michael Froelich will write up a memo to the Executive Board saying no consensus for the July/Aug agenda time frame |

#### Next Conference Call

**Date:** June 11, 2025

**Time:** 0900 MST

#### Face to Face/Virtual IPSC Meeting Schedule

**Date:** Nov 2025

**Location:** Sacramento, CA

**Host:** USFS

Meeting payment schedule rotates as follows:

- BIA
- States
- BLM
- FWS
- NPS
- USFS

| IPSC Members                               | Y/N | Associates                             | Y/N |
|--------------------------------------------|-----|----------------------------------------|-----|
| Michael Froelich, NASF (Southern), (Chair) | Y   | Erica Lamb, NWCG Coordinator, BLM      | Y   |
| Craig Daugherty (Vice Chair), IAFC         | Y   | Marley Marshall, Advisor, IQCS, BLM    | N   |
| Jessica Hollingsworth (Support), USFS      | Y   | Brent Ruggles, Advisor, DOI, OEM       | N   |
| Larae Guillory, BLM                        | Y   | Patty Correia, Advisor, IQS, NASF      | Y   |
| Mike Ellsworth, FWS                        | Y   | Sabra Renee Arnold, Advisor, FEMA, EMI | N   |
| Joe Sean Kennedy, USFS                     | Y   | David Gerboth, Liaison, NIMSIC         | N   |
| Mike Black, BIA                            | Y   | Amy Skraba, Liaison, GATR, BLM         | Y   |
| Russ Babiak, NPS                           | Y   | Toni Suminski, Liaison, NWCG Training  | Y   |
| Dave Celino, NASF (Eastern)                | Y   | Devin Haynie, IOSC, CO                 | Y   |
| Bradley Sawyer, BLM                        | Y   | Ryan Stone, IPS Chair, USFS            | Y   |
| Sarah Saarloos, NASF (Western)             | Y   | Travis Bailey, ILSC Chair, NPS         | Y   |
| Dave Updike, USFS                          | Y   | Shane Greer, ICSC Chair, USFS          | Y   |
| Monica Ramirez (310-1 Steward), USFS       | Y   | Gina Papke, PNB Chair, USFS            | Y   |
|                                            |     | Todd Abel, S-520/S-620 Committee Chair | N   |
|                                            |     | Bill Miller/Jay Mickey, IMT Course SC  | N   |
|                                            |     |                                        |     |

**Guests:** Kerri Williamson, Keith Plagemann