



Incident and Position Standards Committee

Meeting Notes – April 22 – 24, 2025

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Michael Froelich Jessica Hollingsworth	- Accepted March 2025 CC Notes. - Reviewed and updated Open Action Log items and Requests for Change (RFCs) in Trello.	
2	Subcommittee Updates		Devin Haynie	IOSC Continuing to work through Single Resource Boss course and Engine Boss curriculum.	
			Ryan Stone	IPS No updates to report.	
			Travis Bailey	ILSC No updates to report.	
			Shane Greer	ICSC Looking at LOFR position and the process to become Complex.	
			Gina Papke	PNB No updates to report.	
			Jon Teutrine	S-520/S-620 Steering Committee No updates to report.	
			Bill Miller	IMT Course Steering Committee - Currently holding S-320 course meeting in Boise. Working on gap analysis. - The third and final test course will be June 3 – 5 in Great Basin. Nominations are currently open. - Working on cleaning up Instructor guide.	

3	NWCG Training Program Update		Steven Gaskill	• Steven Gaskill detail will be ending, and Toni Suminski will be taking over as the permanent NWCG Training Program Manager. • Positions & projects that are completed: FI-310, X-900, MEDL. • Positions & projects in the close out stage: FAL3, S-290, S-130, FI-110 · Position in Evaluation Stage - S-390. • Positions & projects in between development and design: FAL2, S-490, S-229, L-280. • Positions & projects in analysis stage: FAL1. • WFSTAR RT-130:8 new modules were published March 14th, Bench Lake Fire and Duvalle Creek IWI are showing great results. Ransom Road and Blue Ribbon projects are in the postproduction stage for fall release date.	
4	IPTM Update		Toni Suminski	• To date 22 IPS and NGPTB, 6 new job aids have been published to NWCG website. • Concluded the 12 new position analysis workshops for spring 2025 positions March 14th. • Approval of continuing IPTM efforts from contracting perspective. Approved for contract modifications to help offset publications gap. • Potential risks are staffing, workload, skills gap, high quality vs cost. • Currently moving forward with contracts for the next positions and contract modifications as needed. • Recruiting SMEs for the next position projects, tentatively scheduled for fall, accounting for staffing uncertainty. • Continue evaluation of project status regarding staffing and funding. • Positions tentative on the docket for Fall 2025 for IPTM: SEAT, RAMP, ICT4, HMGB, HEQB. • Working through a pilot field review (new process to test material with the field while getting feedback from the field): HECM. • In review with Incident Position Standards & Next Gen PTB: SOFF, FIRB. • Posted to web: PTRC, EQTR, SCKN, FELB, ABRO, EDRC, EDSO, IADP, ACDP, EDSP, CORD, DOCL, DMOB, RESL. • Incident Position Standards & Next Gen PTB reviewed by SMEs: ICT5, PIOT, FFT1, ENGB, REAF, PIO3.	

				• Analysis complete and PARR in review: PROC, TIME, FBAN, LTAN, UASM, UASL, ATBM, FWBM, UASP, UASD, INCM, RADO. • Current positions under committee review: PROC, TIME, FBAN, LTAN, UASM, UASL, ATBM, FWBM. • Current positions under SME review: UASP, UASD, INCM, RADO.	
5	NWCG Program Manager & Executive Board Chair		Katie Wood Aitor Bidaburu Erik Litzenberg	• Update from Executive Board on the IPTM process and pause memo. • Discussed the path forward for IPSC in the view of the Executive Board.	
6	PMS 310-1 Update		Monica Ramirez	• Planned the process of removing all references to Type 1 and Type 2 from any position that refers them in the 310-1. • Set up a process with Toni Suminski for changes to be submitted to 310-1 Steward. • Oct 1 is the deadline for all changes for the Jan timeline. • Dec 1 is the deadline for certification of classes if they are going into the 310-1. • 15 positions with changes for 2026 with a potential 12 additional positions with changes for 2026: FIRB, FELB, EDRC, EDSO, IADP, ACDP, EDSP, CORD, ENGB, DMOB, DOCL, PIO3, PIOT, REAF. • Planning a meeting in September with Marley Marshall, Patty Correia, Michael Ellsworth to go over changes to present at the Oct IPSC in-person meeting. • Marley Marshall will circle back with possibility of pdf of the whole 310-1 for download.	
7	Type 1 and Type 2 Position Archiving FAQ		Michael Froelich	• Worked on FAQs based on the Type 1 and Type 2 position archiving.	Michael Froelich will finish up and present to the Executive Board for approval to be posted on NWCG website.
8	IPSC Permanent Chair		Craig Daugherty	• Worked on developing a list of responsibilities/duties for the permanent chair.	
9	RFC: Require L-280 for All Single Resource Boss Positions		Michael Ellsworth	• Review current results from the states responded to the survey, 3 states out of 30 states have said that it will be a barrier for them. • Need to review crosswalk for structural firefighters.	Vet for agency vote for next meeting with planned implementation in 2027.

10	RFC: Safety Zone Calculation		Bradley Sawyer	IPSC has completed their portion of this RFC.	Michael Froelich will send a memo to the Executive Board to close out.
11	FAL3		Mack McFarland	- Update on the Chainsaw Curriculum. - S-112 is about to go live on the learning portal as a blended course. - S-212 course in development will be an online course that will be planned to be able to be used as a FAL2 refresher - S-312 course is in development. - Next Gen Position Task Book for FAL 3 is posted for use. Not all agencies are using this PTB yet. - Working on developing a transition plan.	
12	Course Titling & Numbering		Peter Dutchick	- Update on where Training Delivery Committee is with the draft course titling and numbering standards memo. - Working through different platforms to make sure it all compatible .	
13	Business Process		Michael Froelich	Reviewed and agreed with the IPSC mission statement and objectives.	
14	Alternative Pathway to Incident Commander Complex (ICCI)		Michael Froelich	- Discussed the data handout from the Incident Workforce Development Group (IWDG) Coordinator. - Discussed All Hazard pathway to IC. - Discussed the possibility of looking at Recognition of Prior Learning process to help with this issue. - Look at ICT3 and ICCI timeline in the IPTM process. - All voting members will take the memo from IWDG back to their respective agency for vetting a vote for next month.	Vet for agency vote at next meeting.
15	Bin Items		Michael Froelich	- RT340: - Need check-in with the Incident Human Resource Specialist Unit which is under the Incident Command Subcommittee - Need to consider who owns the training materials so they can be available to everyone.	Michael Froelich will provide a memo to Executive Board to send to agencies stating due to multiple issues for RT-340 not being offered this year so recommend an extension.
16	Fall Meeting Dates & Location		Joe Sean Kennedy	Will have dates and location at the May meeting.	

17	Round Robin & Wrap Up			• Michael Ellsworth (Leadership Committee): Updating L-280, redesigning L-380 for design base with fall timeline, L-481 next to go through this process. Looking into L-480 and the delivery of it. • Brent Ruggles: Meeting in May for all-hazard IQPG. Package for UAS quals has been passed up for approval for non-fire quals. Positions looking at are driver and event interpreter. • Marley Marshall: IQCS refresh is targeted to be out this fall. • Brad Sawyer: Emily Webb is taking a new workforce position. • Dave Celino ○ IWDG: Reviewing the IWDG charter, have one open data call, one open tasking currently working on, working on some historical IMT data for critical shortages. ○ NSAF Northeast: Working on an updated Wildfire Risk Assessment. • Steven Gaskill (NWCG Training): S-130 blended test course happened, and all edits have been made just getting the last set of signatures. Looking into the S-130 Alternative Training Options NWCG Briefing Paper for Non-Firefighter Personnel. • Russell Babiak: Request for some comprehensive radio training, meeting with Wildland Fire Radio Standards and Use Subcommittee to see what is currently available. • Sabra Renee Arnold: As of today moved all their pilot courses to the fiscal 2026 curriculum. • Larae Guillory: S-320 meeting was very productive. Worked through roles for the steering committee. Looked at potential timelines for test course. Larae would like to submit some names for recognition for some of the people who have helped with the building of this course.	
----	----------------------------------	--	--	---	--

Next Conference Call**Date:** May 14, 2025**Time:** 0900 MST**Face to Face/Virtual IPSC Meeting Schedule****Date:** Oct 2025**Location:** TBA**Host:** USFS

Meeting payment schedule rotates as follows:

- BIA
- States
- BLM
- FWS
- NPS
- USFS

IPSC Members	Y/N	Associates	Y/N
Michael Froelich, NASF (Southern), (Chair)	Y	Erica Lamb, NWCG Coordinator, BLM	Y
Craig Daugherty (Vice Chair), IAFC	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Jessica Hollingsworth (Support), USFS	Y	Brent Ruggles, Advisor, DOI, OEM	Y
Larae Guillory, BLM	Y	Patty Correia, Advisor, IQS, NASF	Y
Mike Ellsworth, FWS	Y	Sabra Renee Arnold, Advisor, FEMA, EMI	Y
Joe Sean Kennedy, USFS	Y	David Gerboth, Liaison, NIMSIC	N
Mike Black, BIA	N	Amy Skraba, Liaison, GATR, USFS	Y
Russ Babiak, NPS	Y	Steven Gaskill, Liaison, NWCG Training	Y
Dave Celino, NASF (Eastern)	Y	Devin Haynie, IOSC, CO	Y
Bradley Sawyer, BLM	Y	Ryan Stone, IPS Chair, USFS	N
Sarah Saarloos, NASF (Western)	Y	Travis Bailey, ILSC Chair, USFS	N
Dave Updike, USFS	N	Shane Greer, ICSC Chair, USFS	Y
Monica Ramirez (310-1 Steward), USFS	Y	Gina Papke, PNB Chair, USFS	N
		Todd Abel, S-520/S-620 Committee Chair	N
		Bill Miller/Jay Mickey, IMT Course SC	N

Guests: Toni Suminski, Aitor Bidaburu, Erik Litzenberg, Katie Wood, Malcolm McFarland.