



Incident and Position Standards Committee

Meeting Notes – September 11, 2024

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Meeting Notes		Marlene Eno-Hendren	<ul style="list-style-type: none"> Accepted July 2024 CC notes. 	
2	Action Log & RFCs		Marlene Eno-Hendren	<ul style="list-style-type: none"> Reviewed and updated Open Action Log items and Requests for Change (RFCs) in Trello. 	
3	October In-person Meeting		Mike Ellsworth	<ul style="list-style-type: none"> Everyone attending the in-person has lodging at NCTC, including Colby, Anne Jewell, and Karen Kufta. Payment is due when you arrive. 	
4	Subcommittee Updates		Carmen Thomason	IOSC <ul style="list-style-type: none"> IRPG revision is still on track for completion in January 2025. Next IOSC meeting will occur in October. 	
			Carmen Thomason	IPS <ul style="list-style-type: none"> Still working on a solution for eCheck-in. 	
			Travis Bailey	ILSC <ul style="list-style-type: none"> Working on AD rates. 	
			Carmen Thomason	ICSC <ul style="list-style-type: none"> Nothing to report. 	
			Michael Froelich	PNB <ul style="list-style-type: none"> There were not enough members available for the September meeting, so it's rescheduled for October; two requests to review. 	
				S-520/S-620 <ul style="list-style-type: none"> No report. 	
				IMT Course Steering Committee (IMTCSC) <ul style="list-style-type: none"> Agenda item. 	
5	IMTCSC Update		Marlene Eno-Hendren	<ul style="list-style-type: none"> OLT portion is still under revision until sometime this month. ILT portion is under review by steering committee until early October, then to the contractor for edits. 	

				<ul style="list-style-type: none"> Beta course is Nov. 19-21 in Madison, WI. Travel Monday and Friday. AAR session Tuesday-Thursday. If any IPSC members will be observing and haven't made reservations, email kristine.buchholtz@wisconsin.gov and Jamie.remme@wisconsin.gov ASAP since they are coordinating and having breakfast and lunch for everyone daily. The room block cutoffs are either 10/19 or 10/28. The beta course cadre and coordinator have access to the training materials and are meeting weekly with steering committee members. Steering committee received the EB memo regarding extending S-320 and advanced courses out a year; will discuss at next meeting. James Wheeler, NWCG Instructional Designer, took a detail. David Frey, NWCG Training Specialist, is the only NWCG staff currently assigned to the project. 	
6	PMS 310-1 Update		Michael Froelich	<ul style="list-style-type: none"> Edits required with the Type 1 qualifications pathway is turned off at the end of the year. Waiting for EB decision on archiving Type 1 and/or Type 2 positions. 	
7	NWCG Training Program Update		Colby Jackson	<p>Staffing</p> <ul style="list-style-type: none"> Annie took a new position at OWF, Colby will be filling in the role starting the 23rd of Sep. Three new AV specialists are on board, now only one FS vacancy in AV shop. The BIA training specialist position was advertised and closed. One Instructional Designer vacancy we're working to fill – 4-6 weeks to sending the announcement out. <p>Project Updates</p> <ul style="list-style-type: none"> Fire activity has impacted SME availability. That is delaying things that need SME input. For example: <ul style="list-style-type: none"> Contractor incorporated S-290 test course results into a revised package – but SMEs haven't been able to review. S-130 Blended – SMEs unavailable to run through draft OLT component. S-130 blended version (OLT) - working towards getting a test course for late fall - when that is done, it will be the basis used to create a S-129 OLT. S-490 kickoff set for October. 	

				<ul style="list-style-type: none"> Single Resource Boss OLT course analysis kickoff set for mid-November. 	
8	IPTM - September Position Packages		Carmen Thomason	<ul style="list-style-type: none"> No September packages. 	
9	July IPTM Executive Board Decisions for CORD/ENGB/ ICT5		Carmen Thomason	<ul style="list-style-type: none"> EB hasn't made decisions on July IPTM positions of CORD, ENGB, and ICT5. EB doesn't have consensus yet for June IPTM position of FIRB. 	<p>New information based on recent EB decisions: HECM – A live helicopter is not required. A separate module will be created for use of the live helicopter. REAF – Accepted into the 310-1. READ/REAC/ARCH – Will not be 310-1 positions; if agency wants position(s), it goes into the <i>Federal Wildland Fire Qualifications Supplement</i>.</p>
10	Archiving Type 1 and Type 2 Positions Memo		Carmen Thomason/ Marlene Eno-Hendren	<ul style="list-style-type: none"> There have been concerns voiced; will be discussed at the CIM AAR in October. Received feedback from IWDG and Mike Black. 	
11	New RFC: SOFR to SOF3	2024-05	Marlene Eno-Hendren	<ul style="list-style-type: none"> Carmen confirmed with Erica that NWCG Publications has the bandwidth to make these changes if approved. IPSC to vote on this RFC at the October meeting. 	
12	Bin Items		All	<ul style="list-style-type: none"> N/A 	
13	Round Robin		SabraRenee Arnold	<ol style="list-style-type: none"> The official name change has been announced, collectively we are now the National Disaster & Emergency Management University (NDEMU) <ol style="list-style-type: none"> Will have a traditional university structure comprised of three specialized schools: Emergency Management Institute (EMI), School of Disaster Leadership (SDL) and School of National Resilience (SNR). Certificates are now being provided with NDEMU on them. Requests for previous course completion certificates will also have NDEMU on them. These are real certificates and transcripts and understand that 	

they may be some confusion and questions regarding their legitimacy for a while.

- c. Logo is in my signature block below.
- d. Here is a link with some FAW if anyone wants more information: [NDEMU | Frequently Asked Questions \(fema.gov\)](https://www.fema.gov/n demu-frequently-asked-questions)

2. Upcoming Pilots:

Course Pilot	Begin	End
ELK 0962 Planning Section Chief Pilot –	09/23/24	09/27/24
ELK 0969 COML Pilot –	11/18/24	11/22/24
ICS Position Specific TTT Course Pilot (Virtual)	December 2025	March 2025
ELK 0958 Operations Section Chief Pilot	01/13/25	01/17/25
ELK 0967 Logistics Section Chief Course Pilot	02/03/25	02/07/25
ELK 0950 Incident Commander Course Pilot	2/24/25	2/28/25
ELK 0973 Finance/ Admin. Section Chief Pilot	03/17/25	03/25/25
ELK 0956 Liaison Officer Course Pilot	05/05/25	05/09/25
ELK 0960 Division/ Group Supervisor Pilot	05/12/25	05/16/25
ELK 0964 Situation Unit Leader Course Pilot	06/23/25	06/27/25
ELK 0965 Resource Unit Leader Pilot	07/21/25	07/25/25
ELK 0984 Task Force/ Strike (Resource) Team Leader Pilot	09/08/25	09/12/25

3. ICS Canada has been provided with our ICS Core curriculum (ICS 300 and ICS 400) for their use. In addition, they have requested access to the position specific training, that request is currently being submitted through formal channels. Ongoing inquiries and questions are being managed as they come in.

				4. We just got the final funding for the rest of the contract options, so the new contract award will allow for the revision of the rest of the current Position Specific trainings, as well as new Planning P videos and the creation of 2 new courses (GSUL and MEDL). The Med Unit Leader (MEDL) will be one of the first kick-offs in this award, and we will work with Colby and team for use of their new MEDL course content into ours to provide even more uniformed voice in training efforts. This works nicely since they use the same contracting team.	
14	Executive Session		Voting Members	<ul style="list-style-type: none"> Added two additional options for ICCI qualification pathways; these are in addition to the two ICSC recommendations. Vet back through agencies and report out on agency preference at the October meeting. The USFS will not have an agency preference until after the CIM AAR. Request that EB allow IPSC to discuss the draft tasking memorandum at the IPSC October meeting and provide feedback before issuing the memo. 	IPTM August Position Performance Packages: IPSC approved: PIOT, DOCL, RESL EB: PIO3, DMOB

Face to Face/Virtual IPSC Meeting Schedule

Date: October 8 – 10, 2024

Location: National Conservation Training Center, Shepherdstown, WV

Host: FWS

Meeting payment schedule rotates as follows:

- NPS
- USFS
- BIA
- States
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Marlene Eno-Hendren (Chair), BLM	Y	Carmen Thomason, NWCG Coordinator, BLM	Y
Craig Daugherty (Vice Chair) IAFC	Y	Marley Marshall, Advisor, IQCS, BLM	N
Monica Ramirez (Support), USFS	N	Brent Ruggles, Advisor, DOI, OEM	N
Larae Guillory, BLM	N	Patty Correia, Advisor, IQS, NASF	N
Mike Ellsworth, FWS	Y	Russ Flick, Advisor, FEMA, EMI	N
Joe Sean Kennedy, USFS	N	David Gerboth, Liaison, NIMSIC	N
Heath Cota, USFS	Y	Amy Skraba, Liaison, GATR, BLM	N
Mike Black, BIA	N	Annie Benoit, Liaison, NWCG Training, BLM	N
Russ Babiak, NPS	Y	Ryan Williams, IOSC, FWS	N
Dave Celino, NASF (Eastern)	N	Dylan Rader, IPS Chair, USFS	N
Michael Froelich, NASF (Southern) & 310-1 Steward	Y	Travis Bailey, ILSC Chair, NPS	Y

IPSC Members	Y/N	Associates	Y/N
Sarah Saarloos, NASF (Western)	Y	Shane Greer, ICSC Chair, USFS	N
		Gina Papke, PNB Chair, USFS	N
		Todd Abel, S-520/S-620 Committee Chair	N
		Bill Miller/Jay Mickey, IMT Course SC	N

Guests: Karen Kufta, SabraRenee Arnold, Jessica Hollingsworth, Sara Sink, Toni Suminski