



# Incident and Position Standards Committee

## Meeting Notes – July 10, 2024

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Marlene Eno-Hendren/ Jessica Hollingsworth	<ul style="list-style-type: none"> <li>Accepted June 2024 CC Notes.</li> <li>Reviewed and updated Open Action Log items and Requests for Change (RFCs) in Trello.</li> </ul>	
2	Subcommittee Updates		Michael Black	<b>IOSC</b> <ul style="list-style-type: none"> <li>Reviewed the presentation for FFT1 and ENGB provided feedback on both of them.</li> <li>Some cleaning up of wording on the IRPG is happening but currently on the timeline for release in January 2025.</li> <li>Reviewed three ISAP options. Only supported one which is a standalone RT-130.</li> <li>Will Review the Operation Section Chief Complex PTB in the fall.</li> </ul>	
			Robin Jermyn	<b>IPS</b> <ul style="list-style-type: none"> <li>eCheck-in is on hold. E-ISuite is entertaining the idea about adding it to their program. IPS/FireNet/SME task group is working on a stopgap for 2024.</li> <li>IPTM SME group did a presentation to IPS on DOCL, DEMOB, and RESL recommendations with a deadline of July 26<sup>th</sup>.</li> </ul>	
			Travis Bailey	<b>ILSC</b> <ul style="list-style-type: none"> <li>Reevaluating position descriptions for all positions from unit leaders and below; will submit to IBC for September AD Pay Plan deadline.</li> </ul>	
			Shane Greer	<b>ICSC</b> <ul style="list-style-type: none"> <li>Reviewing ICT5 PTB if FFT1 is separate. Looking at different proposals for online training in support of ICT5.</li> </ul>	
			Carmen Thomason	<b>PNB</b> <ul style="list-style-type: none"> <li>Reviewing one aviation position for Federal Supplement.</li> </ul>	

			Jon Teutrine	<b>S-520/S-620</b> <ul style="list-style-type: none"> <li>Will offer two S-520 courses in December and January and are short on finance students. Leaving the nomination period open through September for finance.</li> <li>Agency administrator sections have been made and sent to NAFRI.</li> <li>Add a GATR liaison to Steering Committee to help with communication.</li> </ul>	
			Larae Guillory	<b>IMT Course Steering Committee (IMTCSC)</b> <ul style="list-style-type: none"> <li>Updates in agenda.</li> </ul>	
3	<b>S-320 Update</b>		Larae Guillory	<ul style="list-style-type: none"> <li>S-320 Alpha course was successful.</li> <li>Identified places in the course that need to be reworked.</li> <li>Working with the contractor on bolstering instructor guide.</li> <li>Discussed use of old versus newer products (e.g., 215A or 215R).</li> <li>Identified some changes that need to happen to the online part of the course.</li> <li>Working on all these changes for the Beta class.</li> </ul>	
4	<b>PMS 310-1 Update</b>		Marlene Eno-Hendren	<ul style="list-style-type: none"> <li>Discussing with Executive Board on archiving Type 1 and Type 2 qualifications.</li> <li>Monica Ramirez is shadowing Michael Froelich as the 310-1 Steward.</li> </ul>	
5	<b>NWCG Training Program Update</b>		Annie Benoit	<ul style="list-style-type: none"> <li>A few staffing updates.</li> </ul>	
6	<b>IPTM Phase 1</b>		Carmen Thomason/ Toni Suminski	<ul style="list-style-type: none"> <li>Moved to executive session,</li> </ul>	IPSC approved: ABRO, EDRC, EDSD, SCKN, SOFF EB: EQTR, FELB, FIRB, HECM, PTRC
7	<b>IPTM Phase 2 Update</b>		Carmen Thomason/ Toni Suminski	<ul style="list-style-type: none"> <li>Reviewed the new IPTM PARR handout: IADP, ACDP, EDSP, CORD, ENGB, FFT1, ICT5. Agency vote due in August.</li> </ul>	
8	<b>New RFC: SOFR to SOF3</b>	RFC 2024-05	Marlene Eno-Hendren	<ul style="list-style-type: none"> <li>Reviewed new RFC.</li> </ul>	IPSC accepts RFC SOFR to SOF3. RFC assigned to IAFC.
9	<b>Fall Meeting Logistics</b>		Michael Ellsworth	<ul style="list-style-type: none"> <li>Reminded everyone to fill out spreadsheet by August 1<sup>st</sup>.</li> </ul>	
	<b>Bin Items</b>		All	<ul style="list-style-type: none"> <li>PSC3 discussion was moved to Executive Session.</li> </ul>	
	<b>Round Robin/Wrap Up</b>			<ul style="list-style-type: none"> <li>N/A</li> </ul>	

**Next Conference Call****Date:** August 14, 2024**Time:** 0900 MST**Face to Face/Virtual IPSC Meeting Schedule****Date:** October 8 – 10, 2024**Location:** National Conservation Training Center, Shepherdstown, WV**Host:** FWS

Meeting payment schedule rotates as follows:

- NPS
- USFS
- BIA
- States
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Marlene Eno-Hendren (Chair), BLM	Y	Carmen Thomason, NWCG Coordinator, BLM	Y
Craig Daugherty (Vice Chair) IAFC	Y	Marley Marshall, Advisor, IQCS, BLM	N
Jessica Hollingsworth (Support), USFS	Y	Brent Ruggles, Advisor, DOI, OEM	N
Larae Guillory, BLM	Y	Patty Correia, Advisor, IQS, NASF	Y
Mike Ellsworth, FWS	Y	Russ Flick, Advisor, FEMA, EMI	N
Joe Sean Kennedy, USFS	Y	David Gerboth, Liaison, NIMSIC	Y
Heath Cota, USFS	N	Amy Skraba, Liaison, GATR, BLM	Y
Mike Black, BIA	Y	Annie Benoit, Liaison, NWCG Training, BLM	Y
Russ Babiak, NPS	Y	Ryan Williams, IOSC, FWS	N
Dave Celino, NASF (Eastern)	Y	Dylan Rader, IPS Chair, USFS	N
Michael Froelich, NASF (Southern) & 310-1 Steward	N	Travis Bailey, ILSC Chair, NPS	Y
Sarah Saarloos, NASF (Western)	Y	Shane Greer, ICSC Chair, USFS	Y
		Gina Papke, PNB Chair, USFS	Y
		Todd Abel, S-520/S-620 Committee Chair	N
		Bill Miller/Jay Mickey, IMT Course SC	N

**Guests:** Monica Ramirez, Robin Jermyn, Jon Teutrine, SabraRenee Arnold, Sara Sink, Toni Suminski