



Incident and Position Standards Committee

Meeting Notes – May 8, 2024

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Marlene Eno-Hendren/ Monica Ramirez	<ul style="list-style-type: none"> Accepted April 2024 CC Notes. Reviewed and updated Open Action Log items and Requests for Change (RFCs) in Trello. 	
2	Subcommittee Updates		Ryan Williams	IOSC <ul style="list-style-type: none"> IRPG revision is on track to meet the June deadline for publication. Continue to support Engine Boss & Fire Firefighter Type 1 IPTM efforts. Lead Subject Matter Expert (SME) is scheduled to present recommendations to IOSC on June 11th. 	
			Dylan Rader	IPS <ul style="list-style-type: none"> PMS 277 updates will include adding folders for Air Resource Advisor and Incident Strategic Alignment Process (ISAP) documentation. Continue to support positions moving through IPTM. Coordinating with FireNet to update incident account setups specific to the planning function. 	
			Travis Bailey	ILSC <ul style="list-style-type: none"> No update this month. 	
			Shane Greer	ICSC <ul style="list-style-type: none"> Supporting SME group for ICT5. Continue to focus on the ICCI and LOFC pathways. 	
			Michael Froelich	PNB <ul style="list-style-type: none"> No update this month. 	
			Todd Abel	S-520/S-620 <ul style="list-style-type: none"> No update this month. 	
			Larae Guillory	IMT Course SC (IMTCSC) <ul style="list-style-type: none"> ICF has fully incorporated the approved course code S-320, into the curriculum. Student selections and alternate notifications were sent out last week, to include course info and logistics for students, cadre, and observers. 	

				<ul style="list-style-type: none"> • IMTCSC is reviewing the online training course test, intend to have finished by end of the week. • Student activity packet appendix is being reviewed by Bonny Johnson (FSC) and Chris Barth (PIO) to ensure all C&G perspectives are covered. • IMTCSC still needs clarification for the evaluation strategy for the course. • Larae shared the schedule for deliverables with the group. • Discussions occurred with James Barnier for the beta course delivery. Beta course is scheduled to occur week of Sept. 9th in Madison, WI. 	
3	PMS 310-3		Mark Skudlarek	<ul style="list-style-type: none"> • As version 2 of IQCS is in development, need to address the future of the PMS 310-3, Incident Qualification Card. • Discussed variations of potential options, to include digital vs printed versions and adding or removing elements to the card. • Will provide IPSC with summary of options and identify deadline needs. • IPSC recognized as the owner of the PMS 310-3. Action Item will be created to track progress. 	
4	IPS eDMOB/ eExtension Tasking		Marlene Eno-Hendren	<ul style="list-style-type: none"> • Reviewed drafted Tasking Memo 2024-01, Creation of NWCG Standard for Electronic Demobilization and Resource Extension. No additional edits brought forward. • IPS will continue to provide IPSC with quarterly updates on taskings. • Tasking memo will be finalized and sent to IPS. 	IPSC supports TM 2024-01 TM finalized and sent to IPS on 5/8/24
5	PMS 310-1 Update		Michael Froelich	<ul style="list-style-type: none"> • Provided status update for items to be included in the PMS 310-1 errata. 	
6	NWCG Training Program Update		Annie Benoit	<ul style="list-style-type: none"> • Completing finishing touches for the Next Generation PTB on the NWCG websites. Crew Boss and RXB2 will be available on the website soon. • Course catalog has been removed from NWCG website, will now be available through the Wildland Fire Learning Portal. • Course status updates include, <ul style="list-style-type: none"> ○ S-112 beta course will be held in June. ○ S-212 revision will start in the next month. ○ S-290 test course scheduled for June, S-390 course revision will start shortly thereafter, and S-490 revision slotted to start this winter. ○ Finalizing Incident Position Description (IPD) and Next Generation PTB for RXB1. 	

				<ul style="list-style-type: none"> Will be presenting the Training Delivery Criteria that was reviewed at the IPSC April meeting; to the Executive Board at their May meeting. 	
7	LOFR/LOFC		Shane Greer	<ul style="list-style-type: none"> Shane addressed concerns regarding the AD pay plan language in the briefing paper, highlighted that the intent for requesting the position was not focused on pay rather to better align with the rest of Command & General staffing. Will modify briefing paper to remove language regarding pay and resubmit to IPSC. Has reached out to the Liaison Officer group to verify likelihood of including in the PMW 310-1 errata. 	IPSC supports creating LOFC, with the modification to the briefing paper.
8	OPBD Transition Plan		Mike Black	<ul style="list-style-type: none"> Reviewed updates to the OPBD Transition Plan. Highlighted OPS3 will not be a prerequisite due to already having DIVS listed as a prerequisite. DIVS grants competencies for the OPS3 position. Position will be included in the PMS 310-1 errata. 	
9	Addition of Prerequisite Course to S-590	RFC 2024-01	Nick Nauslar	<ul style="list-style-type: none"> Nick reviewed request for S-491 or equivalent fire danger course be added as a prerequisite to students attending S-590. This only affects people looking to become FBAN qualified. Provided clarification of support within the fire science community and NWCG committees. Joe Sean Kennedy will gather all documents from Nick Nauslar, provide to IPSC to vet through respective agencies, with a vote in June. 	
10	IPTM Phase 1		Carmen Thomason	<ul style="list-style-type: none"> Will be implementing supported change in process of Position Analysis Recommendation Reports (PARR) moving through IPSC to vet and approve training recommendations. Will revisit positions already reviewed next month and positions that have PMS 310-1 impacts. 	
11	New RFC: Create FEDM, Finance Electronic Documentation Manager	RFC 2024-04	Craig Daugherty	<ul style="list-style-type: none"> Discussed the need for the FEDM position as incidents are moving to electronic documentation packages. NASF will be IPSC lead for the RFC. Will utilize the internal RFC guidelines that were drafted at the April meeting, and provide edits as needed. 	IPSC accepts RFC to create FEDM.
12	PMS 236		Carmen Thomason	<ul style="list-style-type: none"> Reviewed the edits made in the PMS 236, NWCG Wildland Fire Risk and Complexity Assessment. Highlighted the need to update document to address organization assessment based on incident complexity. IPSC staff will present updated document to the Executive Board at their May meeting. 	IPSC supports edits to the PMS 236

13	WFSTAR – Program Growth		Steven Gaskill, Joe Schindel	<ul style="list-style-type: none"> Discussed mechanisms to mobilize WFSTAR staff to incidents, to better leverage gathering content and retain flexibility to move around between incidents. Continue to pass forward topics or event opportunities to WFSTAR staff. 	
14	Alternate Training to S-130		Annie Benoit	<ul style="list-style-type: none"> Reviewed updated issue paper that includes clarification on potential options for alternate training to S-130. Additional time is needed to vet options with agencies. IPSC will vote at the June meeting. 	
15	IPSC Support Staff		Monica Ramirez	<ul style="list-style-type: none"> IPSC supports name suggestion from the USFS. Marlene will contact individual for confirmation. 	
16	RFC Administration		Marlene Eno-Hendren	<ul style="list-style-type: none"> Discussion moved to the June meeting. 	
17	Fall Meeting Dates & Location		Mike Ellsworth	<ul style="list-style-type: none"> Fall meeting will be held October 8-10th at the National Conservation Training Center in Shepherdstown, WV. Mike Ellsworth will provide additional logistics information to the committee. 	
	Bin Items		All	<ul style="list-style-type: none"> N/A 	
	Round Robin/Wrap Up			<ul style="list-style-type: none"> Marley Marshall – With June 1st falling on a Saturday, IQCS will update PMS 310-1 errata items on the following Monday. Sarah Saarloos – Initial conversations have started on the need to identify typing of boats and how to order boats for incidents. Carmen Thomason – If folks run into issues with the NWCG website, submit a ticket to NWCG Publications. 	

Next Conference Call**Date:** June 12, 2024**Time:** 0900 MST**Face to Face/Virtual IPSC Meeting Schedule****Date:** October 8 – 10, 2024**Location:** National Conservation Training Center, Shepherdstown, WV**Host:** FWS

Meeting payment schedule rotates as follows:

- NPS
- USFS
- BIA
- States
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Marlene Eno-Hendren (Chair), BLM	Y	Carmen Thomason, NWCG Coordinator, BLM	Y
Craig Daugherty (Vice Chair) IAFC	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Monica Ramirez (Support), USFS	Y	Brent Ruggles, Advisor, DOI, OEM	N
Larae Guillory, BLM	Y	Patty Correia, Advisor, IQS, NASF	Y
Mike Ellsworth, FWS	Y	Russ Flick, Advisor, FEMA, EMI	N
Joe Sean Kennedy, USFS	N	David Gerboth, Liaison, NIMSIC	N
Heath Cota, USFS	Y	Amy Skraba, Liaison, GATR, BLM	Y
Mike Black, BIA	Y	Annie Benoit, Liaison, NWCG Training, BLM	Y
Russ Babiak, NPS	Y	Ryan Williams, IOSC, FWS	Y
Dave Celino, NASF (Eastern)	Y	Dylan Rader, IPS Chair, USFS	Y
Michael Froelich, NASF (Southern) & 310-1 Steward	Y	Travis Bailey, ILSC Chair, NPS	N
Sarah Saarloos, NASF (Western)	Y	Shane Greer, ICSC Chair, USFS	Y
		Gina Papke, PNB Chair, USFS	Y
		Todd Abel, S-520/S-620 Committee Chair	N
		Bill Miller/Jay Mickey, IMT Course SC	N

Guests: Steven Gaskill, Joe Schindel, Amanda Jones, Mark Skudlarek, Steve Griffin, Chris Moore, Nick Nauslar