



Incident and Position Standards Committee

Meeting Notes – February 14, 2024

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Marlene Eno-Hendren/ Monica Ramirez	<ul style="list-style-type: none"> Accepted January 2024 CC Notes. Reviewed and updated Open Action Log items and Requests for Change (RFCs) in Trello. 	
2	Subcommittee Updates		Ryan Williams	IOSC <ul style="list-style-type: none"> Ryan Williams has rotated into the IOSC chair position. Continue to evaluate committee processes and meeting management. Finding Subject Matter Experts (SMEs) to support S-129 tasking. Added additional individuals to the IRPG working group. Continue to work on the OPBD position task book (PTB) and Incident Position Description (IPD). 	
			Dylan Rader	IPS <ul style="list-style-type: none"> Received IPD back for the SCKN position. IPTM kickoff meeting occurred for the DMOB, RESL, and DOCL positions. Continue to work with e-ISuite to modify ICS forms. Electronic check-in effort continues, group is looking to add an electronic demob and crew extension option. 	
			Travis Bailey	ILSC <ul style="list-style-type: none"> Evaluating the need to add additional members to committee. 	
			Shane Greer	ICSC <ul style="list-style-type: none"> Completed two briefing papers for submission to IPSC. 	
			Gina Papke	PNB <ul style="list-style-type: none"> No update this month. 	
			Joe Sean Kennedy	S-520/S-620 <ul style="list-style-type: none"> Announcement for the upcoming S-520 sessions will come out next month. 	
			Larae Guillory	IMT Course SC <ul style="list-style-type: none"> Steering committee has assigned working groups to divide workload to better meet timelines. Continues to address FAQs and talking points. Actively looking at any gaps needing to fill. 	

				<ul style="list-style-type: none"> • CalFire will be hosting the Introduction to IMT pilot course June 24th – 28th in Sacramento, CA. • Next in person meeting will occur April 22nd - 25th in Boise, ID. 	
3	LORF/LOFC Briefing Paper		Shane Greer	<ul style="list-style-type: none"> • After review of the Liaison position, ICSC is recommending two positions. <ul style="list-style-type: none"> ○ LOFR would remain and use existing IPD and PTB. ○ Liaison Complex (LOFC) would be a new position and part of Command & General staff. An IPD and PTB would need to be built. • Will need to submit an RFC to Position Naming Board for the creation of LOFC mnemonic. • IPSC will discuss further at the March meeting. 	
4	ICCI Pathway Briefing Paper		Shane Greer	<ul style="list-style-type: none"> • ICSC evaluated the Incident Commander Complex (ICCI) pathway and provided two potential options, with option 2 as the recommended pathway. • Discussion occurred around the difference between the two options, potential training opportunities, and timeline for completion. • IPSC members will review options with their respective agencies and revisit at the March meeting. 	
5	PMS 310-1 Update		Michael Froelich	<ul style="list-style-type: none"> • Evaluating the need for a PMS 310-1 errata this Spring. 	
6	NWCG Training Program Update		Annie Benoit	<ul style="list-style-type: none"> • Steven Gaskill has accepted the Supervisory Audio-Visual Specialist position. • Three addition Audio-Visual positions will be advertised soon. • A SME recruitment video will be released soon. Intent is to provide information on what NWCG is looking for from an SME. • Fuels Management Committee and Fire Use Subcommittee are currently working to update the RXB1 PTB and IPD. 	
7	IPTM Phase 1		Carmen Thomason	<ul style="list-style-type: none"> • Carmen presented the Position Analysis Recommendation Report (PARR) for the Status Check-in (SCKN) position. • Highlighted the summary of analysis items. • Further discussion will occur regarding if a training course is requested to be updated, then it should not be listed as recommended training. 	IPSC supports SCKN PARR
8	Next Generation PTB		Marlene Eno-Hendren	<ul style="list-style-type: none"> • Addressed as a position goes through IPTM, the Next Generation PTB will be used in place of the classic PTB. • Discussed as an individual works on single resource boss positions if common tasks will be credited in both the Next Generation PTB 	IPSC approved the Next Generation PTB

				<p>and classic PTB while positions go through IPTM. NWCG Training will address this within the transition plan and FAQ page.</p> <ul style="list-style-type: none"> • Communication plan will be released when the new NWCG website launches at the end of February. 	
9	S-129 Feedback		Marlene Eno-Hendren	<ul style="list-style-type: none"> • IPSC will continue to evaluate the appropriate training requirements. • Decision is pushed to the April meeting. 	
10	S-520 Prerequisite Qualifications & Training		Marlene Eno-Hendren	<ul style="list-style-type: none"> • S-520 Steering Committee is requesting the S-520 course prerequisites are updated to better align with the transition to Complex Incident Management. • IPSC will provide a memo to the Training Delivery Committee with recommendation. 	IPSC supports the update for S-520 prerequisites.
11	Change to Safety Zone Calculation		Marlene Eno-Hendren	<ul style="list-style-type: none"> • Update to the delta table includes identifying a watchout situation when wind speeds are high (>20 mph), and slopes are moderate to steep (>15%). • Dan Jimenez will continue to present at geographic area IMT meetings if able with the intent to have more fireline personnel and IMTs test this calculation this summer. • Development of a phone application is underway for field going resources to test the calculation while in the field. 	
12	RFC S-590 Prerequisite Addition		Marlene Eno-Hendren	<ul style="list-style-type: none"> • Request is for the addition of S-491 or equivalent fire danger course as a prerequisite for students attending S-590. • US Forest Service will be IPSC lead for the RFC. 	IPSC accepts RFC
	Bin Items		All	<ul style="list-style-type: none"> • N/A 	
	Round Robin/Wrap Up			<ul style="list-style-type: none"> • SabraRenee Arnold – COML course will include foundational knowledge components; potential for IPSC to utilize feedback and comments received. Shared upcoming design meeting schedule. • Monica Ramirez – Emailed logistics information for the Spring in person meeting in Bend, OR. Will be taking a count at the March meeting for those attending in person to prepare for field day logistics. 	

Next Conference Call

Date: March 13, 2024

Time: 0900 MST

Face to Face/Virtual IPSC Meeting Schedule

Date: April 9-11, 2024

Location: Bend, OR

Host: BLM

Meeting payment schedule rotates as follows:

- NPS
- USFS
- BIA
- States
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Marlene Eno-Hendren (Chair), BLM	Y	Carmen Thomason, NWCG Coordinator, BLM	Y
Craig Daugherty (Vice Chair) IAFC	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Monica Ramirez (Support), USFS	Y	Brent Ruggles, Advisor, DOI, OEM	N
Larae Guillory, BLM	Y	Patty Correia, Advisor, IQS, NASF	Y
Mike Ellsworth, FWS	N	Russ Flick, Advisor, FEMA, EMI	N
Joe Sean Kennedy, USFS	Y	David Gerboth, Liaison, NIMSIC	Y
Heath Cota, USFS	N	Amy Skraba, Liaison, GATR, BLM	N
Mike Black, BIA	Y	Annie Benoit, Liaison, NWCG Training, BLM	Y
Russ Babiak, NPS	N	Ryan Williams, IOSC, FWS	Y
Dave Celino, NASF (Eastern)	Y	Dylan Rader, IPS Chair, USFS	Y
Michael Froelich, NASF (Southern) & 310-1 Steward	Y	Travis Bailey, ILSC Chair, NPS	Y
Sarah Saarloos, NASF (Western)	Y	Shane Greer, ICSC Chair, USFS	Y
		Gina Papke, PNB Chair, USFS	Y
		Todd Abel, S-520/S-620 Committee Chair	N
		Bill Miller/Jay Mickey, IMT Course SC	Y

Guests: Steve Griffin, Keith Mitchell, SabraRenee Arnold