



Incident and Position Standards Committee

Meeting Notes – January 10, 2024

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Marlene Eno-Hendren/ Monica Ramirez	<ul style="list-style-type: none"> Accepted December 2023 CC Notes. Reviewed and updated Open Action Log items and Requests for Change (RFCs) in Trello. 	
2	Subcommittee Updates		Kieth Mitchell	IOSC <ul style="list-style-type: none"> Kick off meeting for IRPG updates will be in February. OPBD working group will meet virtually January 16th and February 13-15th in person in Boise. Committee is evaluating business practices with the need to rotate in new members. 	
			Dylan Rader	IPS <ul style="list-style-type: none"> Reviewed initial SCKN draft package for the IPTM effort. Committee supports package with one recommended edit. eISuite coordination and electronic documentation effort continues. Committee will be reviewing charter and business practices for necessary updates. 	
			Travis Bailey	ILSC <ul style="list-style-type: none"> No update this month. 	
			Shane Greer	ICSC <ul style="list-style-type: none"> No update this month. 	
			Gina Papke	PNB <ul style="list-style-type: none"> No update this month. 	
			Marlene Eno-Hendren	S-520/S-620 <ul style="list-style-type: none"> Tentative dates for 2024 sessions have been selected. Marlene will share with IPSC members. 	
			Marlene Eno-Hendren	IMT Course SC <ul style="list-style-type: none"> Steering committee is meeting in person January 10th -11th, in Boise. Phase 2 - training design plan has been initiated. Larae Guillory will coordinate with Carmen Thomason on attending the Incident Business and PIO committee meetings to solicit additional as needed support for the steering committee. 	

				<ul style="list-style-type: none"> Working with Training Delivery Committee to schedule test course for June/July time frame. 	
3	PMS 310-1 Update		Marlene Eno-Hendren	<ul style="list-style-type: none"> PMS 310-1 updates has been sent to IQCS and IQS Business Leads. 	
4	NWCG Training Program Update		Colby Jackson	<ul style="list-style-type: none"> Staffing update <ul style="list-style-type: none"> Supervisory Audio-Visual position is now open. Instructional Designer new hire will start January 16th. FAL3 test course will begin February 2024. S-359 test course is complete and moving forward with concluded position package. Contracting Officer Kelly Houghton will be a dedicated support for IPTM contract. IPTM Spring 2024 work plan include positions within Command, Operations, Dispatch, Planning, and Resource Advisor functional areas. 	
5	Next Generation PTB Communications Plan		Colby Jackson	<ul style="list-style-type: none"> Colby summarized intent, schedule of deliverables, and provided summary of each topic included within the communication plan. IPSC members will vet the next generation PTB communications plan through their respective agencies, provide any edits back to NWCG Training, and be ready to vote at the February meeting. 	
6	IPTM Phase 1		Carmen Thomason	<ul style="list-style-type: none"> Carmen presented the Position Analysis Recommendation Report (PARR) for the Helicopter Crewmember (HECM) position. Highlighted the summary of analysis items. Anticipate two additional PARRs for review next month. 	IPSC supports HECM PARR.
7	S-129		Marlene Eno-Hendren	<ul style="list-style-type: none"> Reviewed draft issue paper and further discussed the three potential training options for non-arduous responders needing knowledge of fireline activities and/or work near the fireline. Risk Management Committee (RMC) will be discussing issue paper at their January committee meeting. IPSC will revisit at the February meeting to review any feedback received, with a final vote in March. 	
	Bin Items		All	<ul style="list-style-type: none"> N/A 	
	Round Robin/Wrap Up			<ul style="list-style-type: none"> Dave Celino – States Fire Manager Meeting will be held the 3rd week of January. 	

Next Conference Call**Date:** February 14, 2024**Time:** 0900 MST**Face to Face/Virtual IPSC Meeting Schedule****Date:** April 9-11, 2024**Location:** Bend, OR**Host:** BLM

Meeting payment schedule rotates as follows:

- NPS
- USFS
- BIA
- States
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Marlene Eno-Hendren (Chair), BLM	Y	Carmen Thomason, NWCG Coordinator, BLM	Y
Craig Daugherty (Vice Chair) IAFC	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Monica Ramirez (Support), USFS	Y	Brent Ruggles, Advisor, DOI, OEM	N
Larae Guillory, BLM	N	Patty Correia, Advisor, IQS, NASF	Y
Mike Ellsworth, FWS	N	Russ Flick, Advisor, FEMA, EMI	N
Joe Sean Kennedy, USFS	Y	Steve Griffin, Liaison, NIMSIC, USFS	N
Heath Cota, USFS	N	Amy Skraba, Liaison, GATR, BLM	Y
Mike Black, BIA	Y	Annie Benoit, Liaison, NWCG Training, BLM	N
Russ Babiak, NPS	Y	Keith Mitchell, IOSC, USFS	Y
Dave Celino, NASF (Eastern)	Y	Dylan Rader, IPS Chair, USFS	Y
Michael Froelich, NASF (Southern) & 310-1 Steward	N	Travis Bailey, ILSC Chair, NPS	N
Sarah Saarloos, NASF (Western)	Y	Shane Greer, ICSC Chair, USFS	N
		Gina Papke, PNB Chair, USFS	N
		Todd Abel, S-520/S-620 Committee Chair	N
		Bill Miller/Jay Mickey, IMT Course SC	N

Guests: Amanda Jones, Sara Sink, Colby Jackson, Jeffrey Hice, Susan Zahn, Eric Coulter