



Incident and Position Standards Committee

Meeting Notes – February 8, 2023

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Marlene Eno-Hendren/ Monica Ramirez	<ul style="list-style-type: none"> Accepted January 2023 CC Notes. Reviewed and updated Open Action Log items and RFCs in Trello. 	
2	Subcommittee Updates		Keith Mitchell	IOSC <ul style="list-style-type: none"> Ryan Williams will serve as the vice chair. Currently working on tasking from IPSC for the Operations Branch Director position. Will be putting request out for updates to the Incident Response Pocket Guide (IRPG) in June, with a working group to start reviewing feedback this Fall. 	
			Dylan Rader	IPS <ul style="list-style-type: none"> Electronic Check-in project continues to be delayed. 	
			Travis Bailey	ILSC <ul style="list-style-type: none"> Working on tasking from IPSC for the Service and Support Branch Director positions. 	
			Shane Greer	ICSC <ul style="list-style-type: none"> No new updates. 	
			Mike Black	PNB <ul style="list-style-type: none"> Received RFC for the Safety Officer Field position. Chair rotation will occur next month. 	
			Todd Abel	S-520/S-620 <ul style="list-style-type: none"> New charter will be coming to IPSC for signature. John Teutrine will serve as the vice chair. 	
3	PMS 310-1 Update		Michael Froelich	<ul style="list-style-type: none"> PMS 310-1 updates are published to the website. Received all position task books (PTB) for CIM positions. Mike Black is helping with final edits to the PMS 308. 	
4	NWCG Training Program Update		Colby Jackson	<ul style="list-style-type: none"> Large contract statement of work is finalized and out for bid. Final selection anticipated by June. S-212 issue paper recommending removal of the FFT2 prerequisite to attend the course was shared with IPSC. This would not affect the requirement for FAL3. 	

				<ul style="list-style-type: none"> Contractor working on MEDL has a training design plan completed. S-230 test course was presented at the Apprentice academy. NWCG Training will be reviewing feedback received from cadre. Requesting a memo from IPSC to address support of the new version position task book, which will be used by some positions in 2023. Staffing updates <ul style="list-style-type: none"> Colby Jackson accepted position as Deputy Program Manager. Systems Improvement position will be re-flown. TJ Gholson, BIA Training Specialist will start next pay period. 	
5	Safety Zone Calculation Change	RFC 2023-04	Marlene Eno-Hendren/Daniel Jimenez	<ul style="list-style-type: none"> Dan Jimenez from the Rocky Mountain Research Station presented Safety Zone background, research, and reasons asking for the change in Safety Zone calculations. Risk Management Committee (RMC) and Fire Environment Committee (FENC) have been presented the same briefing and support moving forward. Lengthy discussion occurred around the time needed to properly vet this and the extent to different applications and systems this change would reach. Marlene spoke with IOSC, they will focus on the IRPG updates when the time comes. Marlene will work with RMC & FENC to draft a communication document to address what this means to the field and be used for further vetting. 	IPSC accepted the RFC.
6	RX-301/341 Consolidation and Course Number		Colby Jackson	<ul style="list-style-type: none"> Recommendation from the contractor working with the Fire Management Committee in updating these courses, is to combine RX-301/341 into one course as it was in the past. This is due in part to the courses being taught in conjunction with each other and how the curriculum is intertwined throughout the training session. Suggested using the old course number RX-300. NWCG Training will draft a briefing paper to give to IPSC. 	
7	310-1 COML Required Position Change – Request to Withdraw RFC	RFC 2022-08	Travis Bailey	<ul style="list-style-type: none"> After the RFC was approved to change the COML qualification requirement, ILSC received an abundant amount of feedback with opposition to the change. ILSC will discuss the option to keep the requirement for a year as a pilot. If the decision is made to submit a new RFC to withdraw the change, ILSC will need to address a transition plan for the resources that opened a COML PTB after the change went into effect. 	ILSC will discuss further before bringing this back to IPSC.

8	UASP Qualification Requirement Change	RFC 2022-11	Mike Black/ Craig Daughtery/ Sarah Saarloos/ Joe Sean Kennedy	<ul style="list-style-type: none"> • IPSC reviewed the proposed transition plan, PMS 310-1 language, and UASP qualification sheet. • S-373 course will now be required before opening a PTB. • PMS 310-1 will be updated immediately with the proposed language. • Mike Black will draft a memo and send to Marlene. 	IPSC voted to accept the proposed changes.
9	CIM Tasking Update	2021-08	Marlene Eno-Hendren	<ul style="list-style-type: none"> • Executive Board approved the mid and long-term transition plans. • Mid-term plan effective date was rolled back to January 2024. • The Type 2 to CIM path with the field evaluation will remain effective until January 2025. • Long-term plan <ul style="list-style-type: none"> ○ NWCG Training will work with IPSC for a course steering committee to work on Basic and Advanced IMT training. ○ Marlene empathized the importance of those working on the steering committee and SMEs be committed and available to do the work. ○ NWCG Training Program will reprioritize for the Basic IMT training to be completed by December 2024, and Advanced IMT training completed by December 2025, with implementation January 2026. ○ Position specific training will also be reprioritized in the NWCG Training Program. ○ Training will need to be completed prior opening a PTB for Type 3 or Unit Leader moving to CIM. ○ Expecting a tasking from the Executive Board in the near term. • Discussed if S-420 and L-481 courses would go away after Basic and Advanced IMT training is completed. Dave Celino reported this topic was discussed at the State Fire Supervisors meeting and the States felt it was important to keep S-420 in the pathway of training. Continued discussion will occur as the steering committee develops Basic and Advance IMT training. • IPSC tasked IOSC and ILSC to look at their respective Branch Director positions. Subcommittees will present initial briefing at the March meeting, with a final decision by the Spring in person meeting in April. • Forest Service asked for clarification on if a CIM trainee is out with a Type 2 IMT that does not have a CIM qualified, can a Type 2 qualified sign as an evaluator. Further discussion needed. 	
	Bin Items		All	<ul style="list-style-type: none"> • N/A 	

	Round Robin/Wrap Up			<ul style="list-style-type: none"> • Mike Ellsworth – Leadership levels have been implemented into the Incident Position Description on the website. • Mike Black – Spring in person meeting location will be at the Residence Inn in Boise. • Joe Sean Kennedy – Radio Technicians and CIO individuals were transferred out of the Forest Service over to the Office of the Chief Information Officer (OCIO). Agreement expired September 30th and currently do not have a valid agreement to utilize these individuals. ILSC members will be at NIFC in Boise next week and will address this topic. 	
--	----------------------------	--	--	--	--

Next Conference Call**Date:** March 8, 2023**Time:** 0900 MST**Face to Face/Virtual IPSC Meeting Schedule****Date:** April 4-6, 2023**Location:** Boise, ID**Host:** BIA

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Marlene Eno-Hendren (Chair), BLM	Y	Sarah Lee, NWCG Coordinator, BLM	N
Mike Ellsworth (Vice Chair) FWS	Y	Michael Froelich, 310-1 Steward, NASF	Y
Monica Ramirez (Support), USFS	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Will Briggs, BLM	Y	Brent Ruggles, Advisor, DOI, OEM	N
Joe Sean Kennedy, USFS	Y	Patty Correia, Advisor, IQS, NASF	Y
Heath Cota, USFS	N	Russ Flick, Advisor, FEMA, EMI	N
Mike Black, BIA	Y	Chris Buhrig, Associate, GATR, USFS	Y
Dave Robinson, NPS	N	Annie Benoit, Associate, NWCG Training, BLM	N
Russ Babiak, NPS	Y	Keith Mitchell, IOSC, USFS	Y
Dave Celino, NASF (Eastern)	Y	Dylan Rader, IPS Chair, USFS	Y
Greg Smith, NASF (Southern)	Y	Travis Bailey, ILSC Chair, NPS	Y
Sarah Saarloos, NASF (Western)	Y	Shane Greer, ICSC Chair, USFS	N
Craig Daugherty, IAFC	N	Todd Abel, S-520/S-620 Committee Chair	Y
Aaron Lowe, IAFC	Y		

Guests: Mark Skudlarek, SabraRenee Arnold, Colby Jackson, Dan Jimenez, Sara Sink, Chris Masson