



Incident and Position Standards Committee

Meeting Notes – January 11, 2023

	Topic	Action Item	Presenter	Notes	Action/Decision
1	Action Log & RFCs		Marlene Eno-Hendren/ Monica Ramirez	<ul style="list-style-type: none"> Accepted December 2022 CC Notes. Reviewed and updated Open Action Log items and RFCs in Trello. 	
2	Subcommittee Updates		Keith Mitchell Dylan Rader Sarah Lee Shane Greer Mike Black Todd Abel	IOSC <ul style="list-style-type: none"> Keith Mitchell will rotate into the chair position in February. Vice chair will be a Fish & Wildlife Service representative. Reassessing TFLD Request for Change. IPS <ul style="list-style-type: none"> Continue with general maintenance of PMS 277 Electronic Check-in project will be delayed for IT development work until later this spring. SME group continues to meet weekly. Committee looking for a National Park Service representative. ILSC <ul style="list-style-type: none"> No new updates. ICSC <ul style="list-style-type: none"> Working to get a January meeting scheduled. PNB <ul style="list-style-type: none"> No new Request for Changes. Quarterly meeting will be in March. Mike Black will remain on PNB as the IPSC representative. S-520/S-620 <ul style="list-style-type: none"> Preparing for upcoming January delivery. Staying with objective based evaluation for the January course and will reevaluate changes needed after. Continue to increase coach and evaluator pool. Continue to coordinate with CIMC for alignment of courses. 	
3	PMS 310-1 Update		Marlene Eno-Hendren	<ul style="list-style-type: none"> PMS 310-1 will be published January 20th. 	
4	NWCG Training Program Update		Annie Benoit	<ul style="list-style-type: none"> Staffing updates <ul style="list-style-type: none"> BIA Training Specialist filled and will start next pay period. Offers went out for two Instructional Design positions. 	

				<ul style="list-style-type: none"> ○ Gathering panel for Systems Improvement Program Manager position. ○ Publications Manager position will be open soon. ● Course updates <ul style="list-style-type: none"> ○ Completed S-110. Kept 2014 version and will circle back after higher priority projects are completed. ○ Completed online version of S-190, available on the Wildland Fire Learning Portal. ○ Certifying D-110 with completion in a couple weeks. ○ Spanish version of L-180 is complete. Finishing Spanish version of S-130. ● Position Task Book <ul style="list-style-type: none"> ○ IPSC supports the updated version. ○ Will test CRWB and RXB2 this summer and come back to IPSC with feedback in the Fall. ○ Anticipate February/March of 2024 out for publication. 	
5	Subcommittee/ Liaison Member Attendance		Marlene Eno-Hendren	<ul style="list-style-type: none"> ● Will discuss further at a future meeting whether subcommittee and liaison members need to be on every IPSC call. 	
6	CIM Tasking Update	2021-08	Marlene Eno-Hendren	<ul style="list-style-type: none"> ● Transition memo was reviewed by IWDG and Executive Board members to assist with editing. Removed the field evaluation guidance from the transition document and added it on the field evaluation form. ● Official transition memo will come from the Executive Board, with the intent to have out by January 20th. ● Type 3 & Unit Leader updates <ul style="list-style-type: none"> ○ Continue to vet through Agencies, Executive Board and Fire Management Board (FMB) with feedback by February meeting. ○ Provide any alternatives received from agencies back to Marlene Eno-Hendren and Mike Ellsworth. ○ Mike Ellsworth is briefing this topic at the Coordinating Group Advisory Council (CGAC), FMB, NWCG joint meeting next week. ● IPSC will be issuing taskings to the Incident Operations and Logistics subcommittees related to their respective Branch qualifications and pathways. 	
7	Turn off Type 1 & 2 Qualifications		Marlene Eno-Hendren	<ul style="list-style-type: none"> ● Discussed the effects of turning off Type 1 & 2 qualifications versus just the pathways. 	

				<ul style="list-style-type: none"> Further guidance from FMB, Executive Board and NMAC is needed. 	
8	Chair/Vice Chair Rotation		Marlene Eno-Hendren	<ul style="list-style-type: none"> Discussed changing the rotation timeline to the Fall instead of January. Will revisit at the Spring in person meeting. 	
9	PMS 310-1 Steward Change		Marlene Eno-Hendren	<ul style="list-style-type: none"> Discussed returning the PMS 310-1 steward role back under the IPSC vice chair responsibility. Will revisit at the Spring in person meeting. 	
10	PMS 310-1 Page Update with Fed Supplement Info	RFC 2023-01	Joe Sean Kennedy	<ul style="list-style-type: none"> Joe Sean Kennedy, Craig Daugherty, Aaron Lowe, and Sarah Saarloos will vet further prior to IPSC accepting RFC. Will revisit at the Spring in person meeting. 	
11	DMOB Prerequisite Change	RFC 2023-02	Marlene Eno-Hendren	<ul style="list-style-type: none"> Sarah Saarloos, Dave Celino and Dylan Radar will vet further prior to IPSC accepting RFC. 	
	Bin Items		All	<ul style="list-style-type: none"> N/A 	
	Round Robin/Wrap Up			<ul style="list-style-type: none"> Chris Burhig – Geographic areas are fully engaged in training and GATRs are starting to look at next year’s schedule. GATR liaison committee reps have changed, Chris will send email out with updates. Patty Correia – IQS is preloaded with all PMS 310-1 updates. Travis Dotson – Russ Babiak will take over on IPSC as the National Park Service representative in February. Mike Ellsworth – Advocated the importance of CIM alignment with FMB, Executive Board and Agency leadership. Joe Sean Kennedy – Forest Service Fire & Aviation Qualifications Guide (FSFAQG) is currently getting vetted through the union with the intent to release on January 20th with the PMS 310-1. Brent Ruggles – Working to publish updates to the Incident Positions Qualification Guide (IPQG) by March. Sarah Saarloos – State Foresters are meeting in New Mexico this week, with a lot of discussion around CIM. Greg Smith – Southern area getting ready for spring fire season. CIMC committee members will observe the S-520 January delivery. CIMC will be hosting two sessions in 2023, the first one will be in February in Wisconsin, and the other session in October with location yet to be determined. 	

Next Conference Call**Date:** February 8, 2023**Time:** 0900 MST**Face to Face/Virtual IPSC Meeting Schedule****Date:** April 4-6, 2023**Location:** Boise, ID**Host:** BIA

Meeting payment schedule rotates as follows:

- NPS
- States
- USFS
- BIA
- BLM
- FWS

IPSC Members	Y/N	Associates	Y/N
Marlene Eno-Hendren (Chair), BLM	Y	Sarah Lee, NWCG Coordinator, BLM	Y
Mike Ellsworth (Vice Chair) FWS	Y	Michael Froelich, 310-1 Steward, NASF	N
Monica Ramirez (Support), USFS	Y	Marley Marshall, Advisor, IQCS, BLM	Y
Will Briggs, BLM	Y	Brent Ruggles, Advisor, DOI, OEM	Y
Joe Sean Kennedy, USFS	Y	Patty Correia, Advisor, IQS, NASF	Y
Heath Cota, USFS	Y	Russ Flick, Advisor, FEMA, EMI	N
Mike Black, BIA	Y	Chris Buhrig, Associate, GATR, USFS	Y
Dave Robinson, NPS	N	Annie Benoit, NWCG Training, BLM	Y
Travis Dotson, NPS	Y	Keith Mitchell, IOSC, USFS	Y
Dave Celino, NASF (Eastern)	N	Dylan Rader, IPS Chair, USFS	Y
Greg Smith, NASF (Southern)	Y	Travis Bailey, ILSC Chair, NPS	N
Sarah Saarloos, NASF (Western)	Y	Shane Greer, ICSC Chair, USFS	Y
Craig Daugherty, IAFC	Y	Todd Abel, S-520/S-620 Committee Chair	Y

Guests: Aaron Lowe, Mark Skudlarek, Justin Jager, SabraRenee Arnold